

Legal Aid of Arkansas

Board of Directors Meeting

Saturday, March 24, 2018

9:00 A.M.



Live at the Legal Aid offices in Jonesboro and Springdale. Also available virtually.

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Full Packet and updates are published at <http://arlegalaid.org/board-packet.html>

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Jonesboro
714 South Main Street
Jonesboro, AR 72401
870-910-5562 – Fax

Newport
202 Walnut Street
Newport, AR 72112
870-523-9892 – Fax

Springdale
1200 Henryetta
Springdale, AR 72762
479-751-0002 - Fax

West Memphis
310 Mid Continent Plaza
Suite 420
West Memphis, AR 72301
870-732-6373 – Fax

March 13, 2018

RE: Board of Directors Meeting

Dear Board Member:

The Legal Aid of Arkansas Board of Directors will meet at **9:00 a.m.** Saturday, March 24th by phone and video conference. The Jonesboro and Springdale offices will be open in the event you wish to attend in person. To participate in the meeting Dial: 866-625-9936 and Enter Guest Code: 21154265#. To participate in the video portion of the webinar please register at:

<https://attendee.gotowebinar.com/register/1744111703999000067>

Webinar ID: 778-233-523

after registering, you will receive a confirmation email containing information about joining the webinar.

The board packet has been posted online. To access the online documents, go to <http://arlegalaid.org/board-packet.html> .

If you have any questions or prefer to have a packet mailed to you, please contact me by phone at 1-800-967-9224, x4311, or by e-mail at eking@arlegalaid.org.

Sincerely,

Elizabeth King
Administrative Assistant/HR Manager

/eak
Encl.

PARTICIPATING BY CONFERENCE CALL/GO TO WEBINAR

Dial 1-866-625-9936

Enter Guest Pin 21154265#

Following are some guidelines to make a conference call run smoothly:

- **Call in/log in a little early.** Call in a few minutes prior to the scheduled conference call time to eliminate a last minute rush.
- **Identify yourself.** Make sure to state your name clearly before speaking or voting since the meeting minutes must identify speakers.
- **Speak loudly and clearly.** You will need to speak more loudly than you would in a regular person-to-person conversation.
- **Request the Board Chair's acknowledgement.** To ensure that you are heard when you have something to say, ask the Board Chair for the floor. After you are acknowledged, you can be sure that you are being heard.
- **If you can't hear someone, speak up and let the Board Chair know.**

Go to Webinar Instructions

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PROPOSED AGENDA
BOARD OF DIRECTORS MEETING
March 24, 2018

1. Call to Order (Ms. Chumbler)
2. Search, Appointments, Nominations Committee (Ms. Chumbler)
 - i. Acceptance of New Board Members
 - ii. Election of Officers
 - iii. Committee Assignments
3. Approval of Minutes of December 9, 2017 Meeting (Ms. Chumbler)
4. 2017 Independent Audit Report (Yoakum, Lovell & Company)
5. Financial Report (Mr. Bowman)
6. 2018 Financial Eligibility Guidelines (Mr. Richardson)
7. Update Authorized Check Signers for Bank Accounts (Ms. King)
8. Updates to Personnel Policy Manual
 - a. Firearms in the Workplace Policy (5030) (Mr. Richardson)
 - b. Travel Per Diem (7030) (Mr. Richardson)
 - c. Romance in the Workplace (3020) (Mr. Richardson)
 - d. Retirement Funds (6015) (Mr. Richardson)
 - e. Updated Salary Structure (Appendix C) (Mr. Richardson)
9. Equal Justice Works Elder Justice Project Report (Ms. Morato)
10. Director's Report (Mr. Richardson)
11. Executive Session (Ms. Chumbler)
12. Personnel Committee Report (Mr. Price)
 - a. Evaluation of Executive Director
 - b. Client Grievance Report
13. Time and Location of June, 2018 Board Meeting (Ms. Chumbler)
14. Old/New Business (Ms. Chumbler)
15. Adjournment (Ms. Chumbler)

**Expiring Board
Terms**

Ron Wilson
(Crittenden County or Osceola
Bar Associations)

Beverly Claunch
(Cleburne, Fulton,
Independence, IZard or Stone
County Bar Associations)

Kandy Webb
(Boone-Newton or Carroll
County Bar Associations)

Annie Smith
(University of Arkansas School
of Law at Fayetteville)

Curtis Walker
(Arkansas Bar Association)

Laura Sharp
(Faith Based Service
Organization)

Vilma Ascensio
(Misc Organization Serving
Low-Income Clients)

Current Officers

Lori Chumbler, Chair
Pam Haun, Vice Chair
Annie Smith, Treasurer
Vilma Ascensio,
Secretary

Executive Committee

Vilma Ascensio
Lori Chumbler
Niki Cung
Pam Haun
Annie Smith
Ron Wilson

**Personnel/Client
Grievance Committee**

Val Price (Chair)
Lori Chumbler
Faye Reed
Demetre Walker

**Search/Appointments
/Nominations
Committee**

Beverly Claunch
(Chair)
Niki Cung
Lori Chumbler
Helen Jenkins

**Client Advisory
Group**

Vilma Ascensio
Dennis Blackmore
Ashlie Thacker
Helen Jenkins
Laura Sharp
Demetre Walker
Rene Ward
Niki Cung

**Audit/Finance
Committee**

Pam Haun (Chair)
Helen Jenkins
Annie Smith
Lori Chumbler

Legal Aid of Arkansas
2018 Board Diversity

Race	Male	Female	Total	Percent
White	4	9	13	61
Black	2	4	6	29
Hispanic	0	1	1	5
Other	0	1	1	5
Percent	29	71	100	100

Legal Aid of Arkansas
2017 Client Served Diversity

Race	Male	Female	Trans	Total	Percent
White	1086	3677	1	4764	69
Black	412	1167	0	1579	23
Hispanic	86	228	0	314	5
Other	95	125	0	220	3
Percent	24	75	1	6877	100

Legal Aid of Arkansas
1-19-2018 Staff Diversity

Race	Male	Female	Total	Percent
White	11	22	33	75
Black	0	7	7	16
Hispanic	0	1	1	2
Other	1	2	3	7
Percent	27	73	44	100

**SEARCH/APPOINTMENTS/NOMINATIONS COMMITTEE
MEETING MINUTES
January 23, 2018**

The Search/Appointments/Nominations Committee of the Legal Aid of Arkansas Board of Directors met by conference call at 9:00 a.m. Thursday, January 23, 2018. Participating in the conference call were Lori Chumbler, Niki Cung, Pam Haun, Lee Richardson and Elizabeth King.

Ms. Cung called the meeting to order.

Mr. Richardson stated that we have seven member terms that are expiring. He stated that we have heard from Mr. Wilson, Mr. Walker, Ms. Smith and Ms. Asencio that they would like to continue to serve. He stated that we have the appointment letters for Mr. Wilson and Ms. Smith and expect to have the letters for Mr. Walker and Ms. Asencio shortly. He stated that Ms. King spoke with Ms. Claunch and she felt it time for her to step down so we will need to seek a new appointment from the 16th Judicial District. He stated that Kandy Webb has represented the Boone, Newton and Carrol county bar associations since the merger. He stated that we have not heard from Ms. Webb so that position is unknown at this point. He stated that Laura Sharp was appointed by a Faith Based Organization in Boone County and we have not seen Ms. Sharp so we have no expectation of having her reappointed.

After some discussion, the committee decided to move forward as follows:

Vilma Asencio – Seek reappointment letter
Beverly Claunch – Seek new appointment from 16th Judicial District
Laura Sharp – Seek new appointment from Faith Based non-profit
Annie Smith – Seek reappointment letter
Curtis Walker – Seek reappointment letter
Kandy Webb – Seek new appointment from Boone, Newton or Carroll County
Ron Wilson – Seek reappointment letter

Officers:

Board Chair – Lori Chumbler
Vice Chair – Pamela Haun
Treasurer – Annie Smith
Secretary – Demetre Walker

A motion was made by Niki Cung, seconded by Lori Chumbler to accept the nomination of Demetre Walker as Secretary and to accept the reappointments as stated. The motion carried with none opposed.

Mr. Richardson reviewed the committees:

Executive Committee

Officers plus Niki Cung and Ron Wilson

Personnel/Client Grievance Committee

Lori Chumbler, Val Price, Demetre Walker, Faye Reed (Val as Chair of Committee)

Search/Appointments/Nominations

Ashlie Thacker, Niki Cung, Lori Chumbler, Helen Jenkins (Ashlie as Chair of Committee)

Client Advisory Committee

Client Members and Board Chair

Audit/Finance Committee

Lori Chumbler, Pam Haun, Helen Jenkins, Annie Smith

Mr. Richardson presented the Diversity Report.

There was discussion about position postings to try to draw more diverse applicants.

A motion was made by Lori Chumbler, seconded by Pam Haun to accept the Diversity Report as presented. The motion carried with none opposed.

It was decided that the committee would meet prior to the full board meeting to follow up on the open positions.

Hearing no other discussion the meeting was adjourned.

*Presented to Board March 24, 2018

Position No.	Appointing Organization	Location	Client Population	Board Member	Term Expires
1	Lee, Monroe or Phillips County Bar Association	1st Judicial District	Lee, Monroe and Phillips counties	Faye Reed	12/31/2018
2	Cross, St. Francis or Woodruff County Bar Associations	1st Judicial District	Cross, St. Francis and Woodruff counties	Mary Hoshall Hodges	12/31/2018
3	Crittenden County or Osceola Bar Associations	2nd Judicial District	Crittenden and Mississippi (South) counties	Ron Wilson	12/31/2020
4	Clay or Greene County or Blytheville Bar Associations	2nd Judicial District	Clay, Greene and Mississippi (North) counties	Neil Burns	12/31/2018
5	Craighead or Poinsett County Bar Association	2nd Judicial District	Craighead and Poinsett counties	Val Price	12/31/2018
6	Jackson, Lawrence, Randolph or Sharp County Bar Associations	3rd Judicial District	Jackson, Lawrence, Randolph and Sharp counties	Tim Watson, Jr.	12/31/2019
7	Cleburne, Fulton, Independence, Izard or Stone County Bar Associations	16th Judicial District	Cleburne, Fulton, Independence, Izard and Stone counties	Fuller Bumpers	12/31/2020
8	Madison or Washington County Bar Associations	4th Judicial District	Madison and Washington counties	Niki Cung	12/31/2019
9	Benton County Bar Association	19th (East) Judicial District	Benton County	Lori Chumbler	12/31/2018
10	Boone-Newton or Carroll County Bar Associations	14th and 19th (East) Judicial Districts	Boone, Carroll and Newton counties	Steve Davis	12/31/2020
11	Baxter, Marion, Searcy or Van Buren County Bar Associations	14th and 20th Judicial Districts	Baxter, Marion, Searcy and Van Buren counties	Donna Price	12/31/2019
12	University of Arkansas School of Law at Fayetteville	At Large	At Large	Annie B. Smith	12/31/2020

13	Arkansas Bar Association	At Large	At Large	Curtis Walker	12/31/2020
14	Domestic Violence Service Community-Family Violence Prevention	At Large	Victims of Domestic Violence	Ashlie Thacker	12/31/2018
15	Area Agencies on Aging-Area Agency on Aging of East AR	At Large	Elderly	Rene Ward	12/31/2019
16	Community Action Programs- CRDC	At Large	Program Clients	Dennis Blackmore	12/31/2018
17	Mental Health/Disability- Arkansas Support Network	At Large	Mentally Ill/Disabled	Demetre Walker	12/31/2019
18	Faith Based Service Organization-	At Large	Program Clients	Vacant	12/31/2017
19	United Way Agency-CASA of the 2 nd Judicial District	At Large	Agency Clients	Helen Jenkins	12/31/2019
20	Misc Organization Serving Low-Income Clients – Workers Justice	At Large	Program Clients	Vilma Ascensio	12/31/2020
21	Wild Card	At Large	At Large	Pamela Haun	12/31/2019

	POSITIONS HELD	APPOINTING ORGANIZATION	TERM BEGINS	TERM ENDS
Vilma Asencio 2301 Anna Street Springdale, AR 72762 479-200-6978 Vasencio@outlook.com	Client Advisory Committee/ Executive Committee	Worker's Justice Center Nelson Escobar 207 W. Emma Street Springdale, AR 72764 479-750-8015 479-750-1194 – Fax Nelson.wjc@gmail.com	01/01/18	12/31/20
Dennis Blackmore 880 Bryant Street Batesville, AR 72501 870-384-0245 denniswblackmore@gmail.com	Client Advisory	North Central Arkansas Development Council Charlie Morris, Director P.O. Box 3349 Batesville, AR 72503 870-793-5765	01/01/16	12/31/18
Neal Burns 200 S. Pruett St. Paragould, AR 72450 870-239-2225 887-239-2780 – Fax b.neal.burns@gmail.com		Greene County Bar Association Brad Broadway, President 924 West Court Street Paragould, AR 72450 870-236-9800 870-236-4840 – Fax	01/01/16	12/31/18
Lori Chumbler Associate General Counsel Legal Administration & External Relations 702 S.W. 8th Street Bentonville, AR 72716-0215 lori.chumbler@walmartlegal.com	Board Chair/All Committees	Benton County Bar Association Tina Adcock Thomas, President 121 S. Main St. Bentonville, AR 72712 479-273-2777 479-273-1214 – Fax	01/01/16	12/31/18
Fuller Bumpers Attorney at Law P.O. Box 2496 Batesville, AR 72503 870-793-7556 fbumpers@earthlink.net		Independence County Bar Association Barrett S. Moore, President P.O. Box 2135 Batesville, AR 72501	01/01/18	12/31/20
Ashlie Thacker 3608 Shelby Drive Paragould, AR 72450 870-565-0445 ashliedthacker08@gmail.com	Search./Appointments/ Nominations Committee (Chair)/Client Advisory Committee	Family Crisis Center of Northeast Arkansas P.O. Box 721 Jonesboro, AR72403 870-972-9575	01/01/17	12/31/18
Niki Cung Kutak Rock, LLP 234 East Millsap Road, Suite 400 Fayetteville, AR 72703-4099 479-973-4200 x1933 479-973-0007 – Fax 479-445-3770 – Cell niki.cung@kutakrock.com	Executive Committee; Search/Appointments/ Nominations Committee	Washington County Bar Association Tyler Benson, President	01/01/17	12/31/19
Donna Price Attorney at Law P.O. Box 430 Clinton, AR 72031 501-745-2283 donnapriceattorney@gmail.com		Van Buren County Bar Association Ralph Blagg, President	01/01/17	12/31/19

	POSITIONS HELD	APPOINTING ORGANIZATION	TERM BEGINS	TERM ENDS
Pamela Haun Attorney at Law P.O. Box 1700 Jonesboro, AR 72403 870-931-1700 870-931-1800 – Fax phaun@barrettdeacon.com	Vice Chair; Executive Committee; Audit/Finance Committee (Chair)	Craighead County Bar Association Carla Rogers Nadzam, President	01/01/17	12/31/19
Mary Hoshall Hodges P.O. Box 747 Forrest City, AR 72336		St. Francis County Bar Association Austin Easley, President P.O. Box 1115 Forrest City, AR 72336 870-633-1447	01/01/16	12/31/18
Helen Jenkins P.O. Box 264 Blytheville, AR 72315 870-740-3945 annjen@yahoo.com	Client Advisory Committee; Audit/Finance Committee; Search/Appointments/ Nominations Committee	CASA of the 2 nd Judicial District 511 Union Street, Suite 327 Jonesboro, AR 72401 870-935-1099	01/01/17	12/31/19
Tim Watson, Jr. 209 Walnut Street Newport, AR 72112 Phone: 870-523-8420 Fax: 870-523-4639 timwatsonjrlaw@yahoo.com		Jackson County Bar Association James McLarty Attorney at Law 114 Main Street Newport, AR 72112 870-523-2403 870-523-3630 - Fax	01/01/17	12/31/19
Val P. Price Attorney at Law P.O. Box 3072 Jonesboro, AR 72403-3072 870-934-9400 870-934-9400 - Fax valandleah@yahoo.com	Personnel/Client Grievance Committee (Chair);	Craighead County Bar Association Carla Rogers Nadzam, President	01/01/16	12/31/18
Faye Reed Attorney at Law 110 Oakland Ave. Helena-West Helena, AR 72342 870-817-0235 870-995-3198 – Cell frimprove@gmail.com	Personnel/Client Grievance Committee;	Phillips County Bar Association Mr. Phillip Allen P.O. Box 2602 West Helena, AR 72390	01/01/16	12/31/18
Vacant	Client Advisory Committee; Executive Committee		01/01/18	12/31/20
Annie B. Smith Assistant Professor of Law U of A School of Law Law School Legal Clinic 1045 W. Maple Street Waterman Hall – Room 107 Fayetteville, Arkansas 72701 479-575-3056 856-979-6321 – Cell abs006@uark.edu	Treasurer; Audit/Finance Committee	University of Arkansas School of Law Stacey Leeds, Dean Robert A. Leflar Law Center Fayetteville, AR 72701-1201 479-575-4504 479-575-3320 - Fax	01/01/18	12/31/20

	POSITIONS HELD	APPOINTING ORGANIZATION	TERM BEGINS	TERM ENDS
Curtis Walker P.O. Box 627 Blytheville, AR 72316-0627 curtisjerome@sbcglobal.net		Arkansas Bar Association 2224 Cottdale Lane Little Rock, AR 72202 501-375-4606 501-375-4901 – Fax	01/01/18	12/31/20
Demetre Walker 902 N Larkspur Lane Fayetteville, AR 72704 479-587-3068 - Work 479-790-0440 - Cell	Secretary, Client Advisory Group; Personnel/Client Grievance Committee	Arkansas Support Network Lynn Donald, Program Director 6836 Isaac's Orchard Road Springdale, AR 72762 479-927-4100 479-927-4101 – Fax	01/01/17	12/31/19
Rene Ward PO Box 3031 Forrest City, AR 72336 870-261-4309 grward72335@yahoo.com	Client Advisory Committee; Search/Appointments/ Nominations Committee	East Arkansas Area Agency on Aging Monte Callicott, Executive Director 2005 E. Highland Dr. PO Box 5035 Jonesboro, AR 72403-5035 870-930-2202	01/01/17	12/31/19
Steven B. Davis Davis Law Firm P.O. Box 1696 Harrison, AR 72602-1696 870-741-4646 870-741-2500 – Fax davislawfirm1@outlook.com		Boone-Newton Bar Association Brad Brown, President 212 N. Main Street, Suite B P.O. Box 298 Harrison, AR 72602	01/01/18	12/31/20
Ron Wilson P.O. Box 1299 West Memphis, AR 72303-1299 870-735-2940 870-732-0174 – Fax esquirewilson@yahoo.com	Executive Committee	Crittenden County Bar Association Bart Ziegenhorn, President 106 Dover Road, Suite B P.O. Box 830 West Memphis, AR 72303 870-732-9100	01/01/18	12/31/20

**LEGAL AID OF ARKANSAS
BOARD OF DIRECTOR'S MEETING
December 9, 2017**

A meeting of the Board of Directors of Legal Aid of Arkansas was held at 9:00 a.m. Saturday, December 9, 2017 at the Craighead County Law Library in Jonesboro, AR.

The formal agenda was as follows:

1. Call to Order (Ms. Chumbler)
2. Approval of Minutes of October 13, 2017 Meeting (Ms. Chumbler)
3. Financial Report (Mr. Bowman)
 - a. Year to Date November 30th
 - b. Balance Sheet as of November 30th
4. Audit Finance Committee Report (Ms. Haun)
 - a. Proposed 2018 Budget
 - b. Audit Agreement for 2017 Financial Year
5. Certification of Objective Integrity and Independence (Mr. Richardson)
6. Expiring Board Terms and 2018 Officers (Mr. Richardson)
7. Locations and Dates of 2018 Board Meetings (Mr. Richardson)
8. Case Acceptance Priorities 2018 (Mr. Richardson, Work Group Leaders)
 - a. Consumer (Ms. Purtle)
 - b. Domestic Violence (Ms. Walker)
 - c. Economic Justice (Mr. De Liban)
 - d. Housing (Mr. Auer)
9. Pro Bono Activities and Private Attorney Involvement Plan
 - a. Equal Access To Justice Panel (Ms. Tong)
 - b. Arkansas Volunteer Lawyers for the Elderly (Ms. Tank)
10. Director's Report (Mr. Richardson)
 - a. Introduction of New VISTA Members
 - b. Modest Means Panel
 - c. 50th Anniversary Celebration
 - d. Screening of Video(s)
 - e. Updates to Written Report Included in Packet
11. Old/New Business (Ms. Chumbler)
12. Adjournment (Ms. Chumbler)

Present in person were Vilma Ascencio, Pamela Haun and Val Price. Present via conference call were Lori Chumbler, Niki Cung, Neal Burns, Helen Jenkins, Annie Smith, Demetre Walker, Rene Ward and Ron Wilson. Legal Aid staff in attendance in person included Lee Richardson, Executive Director; Elizabeth King, HR Manager/Admin Asst; Teresa Franklin, Delta Regional Manager, Cory Crawford, Staff Attorney; Elizabeth Tong, Pro Bono Coordinator and Vivian Taylor, AmeriCorps VISTA. Legal Aid staff present via conference call included David Bowman, Fiscal Officer; Jason Auer, Housing Work Group Leader, Kevin De Liban, Economic Justice Work Group Leader, Helen Gratil, AmeriCorps VITSA, Allison Tank, AVLE Coordinator and Lynda Ware, Paralegal

Board Chair Lori Chumbler called the meeting to order. She welcomed everyone and moved to item two on the agenda, Approval of Minutes of October 13, 2017 Meeting. She asked for questions regarding the minutes. Hearing none, she called for a motion.

A motion was made by Val Price, seconded by Demetre Walker to approve the Minutes of the October 13, 2017 Meeting. The motion carried with none opposed.

Ms. Chumbler moved to item three on the agenda, Financial Report.

Mr. Bowman stated that he is looking at the financials through November 30th. He stated that we have revenue of \$2,660,000 and are on target for surpassing the budgeted amount of \$2,745,000. We show revenue over expenses of \$290,000. He stated that we are looking good on revenue at this point over projections for the year. In expenses there are a couple line items to note. He stated that travel for staff and others we are over budgeted by about \$10,000 and the same for staff training is showing \$45,000 over the \$10,000 budgeted. He stated he is not too concerned as we should be getting a refund of about \$10,000 from the Center for Arkansas Legal Services for their portion of the lodging from the statewide conference. He stated that with the conference and 50th anniversary celebration, travel and expenses went up some. He stated that the projected amount for travel was \$57,000 and if you look at December of 2016 we were at \$54,000 and December 2015 was \$57,000 so we projected \$57,000 and we are over that by about \$10,000. He stated that in looking at October we show about \$21,000 difference between October and November revenue over expenses. He stated that notes payable is \$194,549 and deferred support is \$70,270 and on the October balance sheet, deferred revenue is \$151,667. He stated that he moved deferred support from Legal Services Corporation as we received two months of revenue in the month of January and he deferred that to November. He stated that in November we do not receive funds from Legal Services Corporation and that is the reason for the decrease from deferred revenue.

Mr. Richardson stated we have 3.21 months of operating expenses in reserve and our target is 3 months so we are doing well there. He stated that we are projecting to carry forward as of the end of November \$290,657 and our budget has been that we would be \$47,927 in the red. He further stated that under training, we fronted all the expenses for the statewide conference and the Center for Arkansas Legal Services has an accounts payable due to us for a little over \$10,000, which will get us back down. He stated that we will still exceed the training budget as there are quite a few trainings in November and December that have been out of state.

Mr. Richardson stated that looking at income, the Department of Aging and Adult Services you will see that we are substantially under what we projected. He stated that that is because they did not renew the grant on July 1st and we had anticipated them renewing because they always have so we have just received about half the money. He further mentioned the AmeriCorps funding is not where we had projected because we terminated the AmeriCorps program and did not renew for the 2017-2018 year.

Ms. Chumbler asked for any further questions regarding the financial report. Hearing none, she called for a motion.

A motion was made by Annie Smith, seconded by Demetre Walker to approve the Financial Report. The motion carried with none opposed.

Ms. Chumbler moved to item four on the agenda, Audit Finance Committee Report.

Ms. Haun stated that on Nov 9th the Audit Finance Committee met and one of the items discussed was the proposed 2018 budget. She asked Mr. Richardson to expound on the details of the proposed budget. Mr. Richardson stated that he got back from Washington last night and we do have a new continuing resolution through December 22nd and after that there is anticipation that they will do another continuing resolution through 2018 with level funding so we have been projecting level funding which is \$1,469,994 million. He stated that the House has come in at \$300 million and the Senate at \$385 mill so if they split the difference, which is worst case scenario right now, we would lose approximately \$161,000. He stated that nobody anticipates that happening, we anticipate that we will have level funding. He stated that on the House side Representative Culberson, chair of the committee from Texas, has made it clear that he will find the money to fully fund the Legal Services Corporation regardless of what happens so we are optimistic regarding level funding. He stated that line 22 of the projected budget you again see the Department of Aging and Adult Services which he will discuss further in the Directors report. He stated that there are three new funding sources that are not listed on the budget; \$5,000 from Arkansas Advocates for Children and Families to support work with the state waiver and Medicaid program, \$4,000 from the Arkansas Access to Justice Commission to support presence at the Forrest City library and \$20,000 in the IOLTA funding that we did not know about. He stated that the Arkansas Access to Justice Foundation decided that IOLTA would have \$20,000 to grant to us. He stated that this will increase projected revenue by about \$29,000 and there would not be any substantial expenses that would go along with that. He stated that also on projected revenue and expenses, expenses side personnel is never going to be exact because of people coming and going and specific grants but that is a fair projection.

Ms. Haun stated that the Audit Finance Committee approved the budget as written and asked for a motion to approve the budget.

A motion was made by Lori Chumbler, seconded by Demetre Walker to approve the Proposed 2018 Budget. The motion carried with none opposed.

Ms. Haun stated that the second item the Audit Finance Committee reviewed was the 2017 Audit Agreement with Yoakum and Lovell. Ms. Haun stated that the committee approved the audit agreement and would like board approval as well.

A motion was made by Lori Chumbler, seconded by Val Price to approve the Audit Agreement. The motion carried with none opposed.

Ms. Chumbler moved to item five on the agenda, Certificate of Objective Integrity and Independence.

Mr. Richardson that this is a report we have to send in to LSC annually. He stated that basically this is part of 45 CFR 1610 and we are certifying to the Legal Services Corporation that we have not engaged in any prohibited activity. As part of our grant assurance to accept money from LSC we agree not to engage in prohibited activity which is laid out in 1610.2 and also that we are separate and apart from any organization that does engage in such activities. He stated that this was his verbal report to the Board.

A motion was made by Niki Cung, seconded by Pam Haun to approve the Certificate of Objective Integrity and Independence. The motion carried with none opposed.

Ms. Chumbler moved to item six on the agenda, Expiring Board Terms and 2018 Officers.

Mr. Richardson stated that we have seven board members whose terms are expiring, and of those seven Ms. Smith and Mr. Wilson have contacted us stating that they wish to continue to serve and Ms. Asencio stated that she would like to continue to serve. He stated that we will follow up with the remaining four members. He further stated that the Search Appointments Nominations Committee will meet in early January to discuss reappointments and new appointments. Mr. Richardson stated that the current officers are Ms. Chumbler, Chair; Ms. Haun, Vice Chair and Ms. Smith Treasurer. He stated Ms. Asecio will term out as Secretary and he would encourage that the slot be filled with a client board member.

Ms. Chumbler moved to item seven on the agenda, Locations and Dates of 2018 Board Meetings.

Mr. Richardson stated he is suggesting the 2018 meetings as follows:

March 24, 2018 for Clinton, Arkansas

June 2, 2018 a tentative joint meeting with Access to Justice Foundation and Access to Justice Commission and he wanted to get some feedback that should that meeting not come to pass would the board want to meet in conjunction with the annual bar meeting in Hot Springs or would a virtual meeting be the preference

September 8, 2018 – Springdale

December 8, 2018– Jonesboro

Mr. Richardson stated that we always have board meetings on Saturday but we can certainly have meetings on weekdays if that is best but these are his suggestions. He asked for feedback on the June meeting. Ms. Chumbler stated that maybe we should try to have one meeting in 2018 that is on a weekday and if we cannot do the meeting with Access to Justice Commission and Foundation in June, maybe do a virtual meeting during the week. Mr. Price stated that if we have a weekday meeting he would prefer it be late in the day. Mr. Richardson stated that many client eligible board members work so a weekday meeting may be difficult for them. Ms. Chumbler asked that we send a poll out to board members and see whether they would like to meet on a weekday once next year and if so what time of day is best.

Ms. Cung stated that she believes the June meeting date should be June 2nd as the 3rd is a Sunday.

A motion was made by Val Price, seconded by Niki Cung to approve the Locations and Dates of 2018 Board Meetings with noted changes. The motion carried with none opposed.

Ms. Chumbler moved to item eight on the agenda, Case Acceptance Priorities.

Mr. Richardson stated that each year at the December meeting we adopt new case acceptance priorities for the coming year, these are the cases we will focus on during the course of the year. He stated that there is a preamble to the priorities and he has a modification he would like to make on page 39 of the board packet, immediately above the heading for emergency cases it says “For 2018, targeted projects

include medical-legal partnerships, Monroe County Children in Trust, low-income taxpayer clinic, housing issues including fair housing, and employment opportunity.” He wants to add the following language, “Inequitable and unconstitutional imposition and enforcement of court fines and fees.”

Mr. Crawford presented the Consumer Work Group Priorities.

Ms. Franklin presented the Domestic Violence Work Group Priorities.

Mr. De Liban presented the Economic Justice Work Group Priorities.

Mr. Auer presented the Housing Work Group Priorities.

Mr. Richardson presented the Medical Legal Partnership Priorities.

A motion was made by Rene Ward, seconded by Pam Haun and Niki Cung to approve the 2018 Case Acceptance Priorities. The motion carried with none opposed.

Ms. Chumbler moved to item nine on the agenda, Pro Bono Activities and Private Attorney Involvement Plan.

Ms. Tong and Ms. Tank gave reports on their respective Pro Bono programs.

Mr. Richardson stated that we have a Pro Bono Plan to approve and there are a couple of modifications that he would like to present prior to approval. He stated that under General Policy 1614.2 he believes we want to say in 2018 and then under cases instead of 625 and 520, as those numbers are high, we want to say 500 and 425 and then at the end of that paragraph we would like to add that we will recruit at least 200 new pro bono volunteers in 2018. He stated that under Technology assistance 4th paragraph you will see something about the Modest Means project which we will talk about in the Directors report, and we would like to make modifications based on discussion in the Directors report to the Modest Means project.

A motion was made by Pamela Haun, seconded by Val Price to approve the 2018 PAI Plan with the mentioned modifications. The motion carried with none opposed.

Ms. Chumbler moved to item ten on the agenda, Director’s Report.

Mr. Richardson introduced the three new AmeriCorps Vista members, Stefanie Blahut, Vivian Taylor and Helen Gratil.

Mr. Richardson stated that he wanted to discuss the Modest Means Panel. He stated that we started this in March of 2015 as part of a project with the American Bar Association. He stated that they gave us a mini grant and we brought on two attorneys and as part of their project they helped start a Modest Means Panel. He stated that initially we had three levels of the panel; we were serving people up to 250% of poverty. He stated that if they were between 0% and 125% the panel members were agreeing to charge them \$35 an hour, 125% - 200% is \$50 an hour and 200% - 250% was \$75 an hour. The original panel coordinator was a law student at the Bowen School of Law. He stated that we have been doing this now for about 30 months until we suspended operations in early October. He stated that we attempted to refer 275 cases and could document 26 successful referrals based on the \$25 referral fees we received. He stated that we have closed 94 of those 275 and 181 remain open, 90% of those were family law or guardianship type cases. He stated that we believe we have 24 attorneys on the panel of which 20 are actually active. He stated that this is not a primary part of any of our delivery systems,

and we do not really have the capacity to operate this panel in any type of way to grow it. He stated that we have four options.

- Resume operations using our current model which covers 9 rural counties plus Benton and Washington County
- Expand operations using the current model, make this more of a priority and start throwing resources at it which means we would have to take resources away from somewhere else
- Cease operations entirely
- Continue with a hybrid model that might be easier to maintain and the suggestion for that would be to include only Benton, Washington and Madison county which is where 60% of our cases are that are open now. We would eliminate the \$25 referral fee and eliminate reporting after the referral which means after the case leaves us we would not do anything else. We would change the sliding scale to just refer anyone up to 200% of poverty and the fee schedule be \$50.00 an hour with a ten hour retainer being allowed. We would only refer family law and minor guardianship cases and we would shift operations from the Jonesboro office to the Springdale office.

He stated that there has been talk throughout the course of the year of a gentleman in Little Rock, Tony Mansell, starting a nonprofit to do this more on a statewide basis and we are trying to hold on until that happens at which time we would roll our program into that program. He stated that right now we have suspended the program, but he would like to notify the panel participants if there is going to be a change and what that change is going to look like. He asked Ms. Tong for additional input. Ms. Tong stated that that we need to create a new system if we plan to continue the Modest Means program with Legal Aid. She stated that all of the options Mr. Richardson mentioned can and will work it is just a matter of deciding which one we want to go with.

There was some discussion among the board regarding the options presented by Mr. Richardson.

Ms. Chumbler stated that she felt the best option for right now would be to stand down and let Mr. Mansell see if he can get off the ground. She asked if in the meantime do we have a referral notebook of lawyers that we can send people to. Mr. Richardson stated that we used to send them to the Arkansas Bar Association lawyer referral service as Legal Services Corporation does not like us picking and choosing who we will refer cases to. He stated that if we had a list that had 6-10 people on it then we could send that information out but we cannot pick and choose an attorney. Ms. Chumbler stated that she felt we should focus efforts on trying to put a referral list together. It was decided to leave the program suspended for now, notify the attorneys on the panel and asking them if they would like to be on a list of attorneys that might take certain type cases for low-income individuals.

Mr. Richardson asked Mr. Bowman for an update on the 50th Anniversary Celebration of how things turned out with expenses and revenue. Mr. Bowman stated that total expenses were about \$21,800 and we took in \$18,670 so we are just shy of \$3,000. He stated that we were at the breakeven point but we added in the video retrospect which was marketing, so if you took that off we are right at break even.

Mr. Richardson stated that the videos to be screened are in production so when those links are ready he will send them out for the board to review before we start pushing them out on cable Television or social media.

Mr. Richardson stated that on statewide developments, Don Hollingsworth requested some cy-pres money from a Pulaski county courthouse, and the judge determined that the money would go to the

law schools to provide scholarships for students that wish to be engaged in public interest law practice. He further stated that on program developments you may have seen a series of news reports on the AR Choices program and the litigation we are involved in, those are very good reports which featured some of our clients and the attorney from the Center for Arkansas Legal Services as well as our attorney Kevin De Liban. He further stated that we did a FOIA request to the state and were provided with some information that we should not have been given which revealed that they had known that 152 people with a certain condition should have been receiving benefits they did not receive and the state did nothing to correct that. He stated that they want their FOIA information back because as they have a potential HIPPA violation for releasing some of the information and we are in ongoing negotiations with that.

Mr. Richardson stated that in regard to the Division of Aging and Adult Services money that we have received since 2011 that we generally get as part of a contract starting in July and we did not get that money this year. The FOIA request revealed emails where they were talking about giving that money to private attorneys. He stated that a conversation that the Director of Access to Justice Commission had with Craig Cloud revealed that they were holding the money because they were not pleased with our messaging and not pleased with our litigation against them. Mr. Richardson stated that he spoke to the program director in Washington DC from the Office of Elder Justice and we intend to set up a conference call with her and possibly a regional manager and Mr. Cloud as this is Title III money that is supposed to be for Legal Services and hopefully get some resolution. He stated that they have no rational reason to not give us the money other than being mad at us.

Mr. Richardson stated that Arkansas Advocates for Children and Families has given us a \$5,000 grant to work on the Medicaid issues with some educational videos, compliance guides and some outreach education events.

He further stated that National Health Law Program has given us \$50,000 to work on the same basic thing and we are hiring a staff attorney, Trevor Hawkins who starts on January 2nd with that money. Trevor Hawkins will be in the Jonesboro office. He stated that Mary Claire Hyatt was at Medical Legal Partnership in Little Rock and she has left to work for State Department of Education. He stated that we have replaced her with Jennifer Hoss who will also start on January 2nd. He stated that Casey Trzcinski is still working part time remotely from Colorado for another couple of months. He further stated that Makenzie Arnold in the Domestic Violence Workgroup in Springdale is leaving on January 5th but will stay on part time for a short time as she transitions to work for a private attorney in Northwest Arkansas.

He asked for any questions regarding his report.

Ms. Chumbler moved to item eleven on the agenda, Old/New Business.

Hearing no further business, Ms. Chumbler adjourned the meeting.

*Approved on March 24, 2018

Yoakum, Lovell & Co., PLC

CERTIFIED PUBLIC ACCOUNTANTS

February 22, 2018

To the Board of Directors of
Legal Aid of Arkansas
Jonesboro, Arkansas

We have audited the financial statements of Legal Aid of Arkansas for the year ended December 31, 2017, and have issued our report thereon dated February 22, 2018. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated October 27, 2017. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Legal Aid of Arkansas are described in Note 2 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2017. We noted no transactions entered into by the Organization during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

Management's estimate of the donated services is based on the hours of the services received at their estimated fair market value rates. We evaluated the key factors and assumptions used to develop these estimates in determining that it is reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements were:

The disclosure of Commitments in Note 4 to the financial statement identifies the present and future commitments relating to leases for building space by the Organization. In addition, the disclosure of the Concentration of Funding in Note 11 to the financial statements identifies the significant concentrations of the Organization's funding sources during the year.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated February 22, 2018.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Organization's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

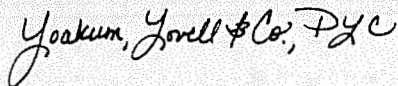
We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Organization's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with U.S. generally accepted accounting principles, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the Board of Directors and management of Legal Aid of Arkansas and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,



Yoakum, Lovell and Co., PLC

Yoakum, Lovell & Co., PLC
CERTIFIED PUBLIC ACCOUNTANTS

Legal Aid of Arkansas

Financial Statements

December 31, 2017 and 2016

Recipient #604020

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Yoakum, Lovell & Co., PLC

CERTIFIED PUBLIC ACCOUNTANTS

Independent Auditors' Report

Board of Directors
Legal Aid of Arkansas
Jonesboro, Arkansas

Report on the Financial Statements

We have audited the accompanying financial statements of Legal Aid of Arkansas (a nonprofit organization), which comprise the statements of financial position as of December 31, 2017 and 2016, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial positions of Legal Aid of Arkansas as of December 31, 2017 and 2016, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other matters

Supplementary information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. In addition, the accompanying supplementary information on pages 13 through 25 are presented for purposes of additional analysis, and are also not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other reporting required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated February 22, 2018, on our consideration of Legal Aid of Arkansas's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Legal Aid of Arkansas's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Legal Aid of Arkansas's internal control over financial reporting and compliance.

Yokum, Lowell & Co., P.C.
Certified Public Accountants

Benton, Arkansas
February 22, 2018

Legal Aid of Arkansas
 Statements of Financial Position
 December 31, 2017 and 2016

Assets	<u>2017</u>	<u>2016</u>
Current Assets		
Cash	\$1,258,836	\$ 718,482
Client Trust Deposits	4,788	4,853
Grants and Contracts Receivable	44,446	108,965
Prepaid Expenses	<u>35,255</u>	<u>34,594</u>
Total Current Assets	<u>1,343,325</u>	<u>866,894</u>
Property and Equipment, Net	<u>277,336</u>	<u>279,649</u>
Total Assets	<u><u>\$1,620,661</u></u>	<u><u>\$1,146,543</u></u>
Liabilities and Net Assets		
Current Liabilities		
Accounts Payable	\$ 17,654	\$ 15,881
Accrued Expenses	66,693	73,703
Accrued Leave	75,540	71,495
Client Deposits Held in Trust	4,788	4,853
Deferred Support	187,429	10,000
Current Portion of Long-Term Debt	<u>15,678</u>	<u>208,960</u>
Total Current Liabilities	<u>367,782</u>	<u>384,892</u>
Long-Term Debt	<u>175,155</u>	<u> </u>
Total Liabilities	<u>542,937</u>	<u>384,892</u>
Net Assets		
Unrestricted		
Arkansas Filing Fees	309,231	165,598
Donations	619,502	525,364
Property	<u>57,314</u>	<u>49,807</u>
Total Unrestricted	<u>986,047</u>	<u>740,769</u>
Temporarily Restricted		
LSC Basic Field	62,476	
Equal Justice Works - Americorps	12	
Property	<u>29,189</u>	<u>20,882</u>
Total Temporarily Restricted	<u>91,677</u>	<u>20,882</u>
Total Net Assets	<u>1,077,724</u>	<u>761,651</u>
Total Liabilities and Net Assets	<u><u>\$1,620,661</u></u>	<u><u>\$1,146,543</u></u>

The accompanying notes are an integral part of these financial statements.

Legal Aid of Arkansas
Statement of Activities
For the Year Ended December 31, 2017

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total</u>
Support			
Grants and Contracts	\$	\$2,408,838	\$2,408,838
Contributions	146,641		146,641
Other Support	250,214	80,082	330,296
Donated Services		646,435	646,435
Miscellaneous		43,742	43,742
Interest		4,450	4,450
Net Assets Released from Restriction	<u>3,112,752</u>	<u>(3,112,752)</u>	
Total Support	<u>3,509,607</u>	<u>70,795</u>	<u>3,580,402</u>
Expenses			
Program Services	3,007,051		3,007,051
Supporting Services			
Management and General	<u>257,278</u>		<u>257,278</u>
Total Expenses	<u>3,264,329</u>		<u>3,264,329</u>
Change in Net Assets	245,278	70,795	316,073
Net Assets at Beginning of Year	<u>740,769</u>	<u>20,882</u>	<u>761,651</u>
Net Assets at End of Year	<u>\$ 986,047</u>	<u>\$ 91,677</u>	<u>\$1,077,724</u>

The accompanying notes are an integral part of these financial statements.

Legal Aid of Arkansas
Statement of Activities
For the Year Ended December 31, 2016

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total</u>
Support			
Grants and Contracts	\$	\$2,271,964	\$2,271,964
Contributions	129,790		129,790
Other Support	250,214	6,076	256,290
Donated Services		763,931	763,931
Miscellaneous		29,611	29,611
Interest		2,995	2,995
Net Assets Released from Restriction	<u>3,103,077</u>	<u>(3,103,077)</u>	
Total Support	<u>3,483,081</u>	<u>(28,500)</u>	<u>3,454,581</u>
Expenses			
Program Services	3,022,492		3,022,492
Supporting Services			
Management and General	<u>272,128</u>		<u>272,128</u>
Total Expenses	<u>3,294,620</u>		<u>3,294,620</u>
Change in Net Assets	188,461	(28,500)	159,961
Net Assets at Beginning of Year	<u>552,308</u>	<u>49,382</u>	<u>601,690</u>
Net Assets at End of Year	<u>\$ 740,769</u>	<u>\$ 20,882</u>	<u>\$ 761,651</u>

The accompanying notes are an integral part of these financial statements.

Legal Aid of Arkansas
 Statements of Functional Expenses
 For the Years Ended December 31, 2017 and 2016

	2017			2016		
	Program Services	Supporting Services	Total	Program Services	Supporting Services	Total
Expenses						
Salaries	\$1,718,287	\$ 165,916	\$1,884,203	\$1,636,987	\$ 175,223	\$1,812,210
Fringe Benefits	300,581	17,670	318,251	287,219	18,661	305,880
Professional Dues	16,181	870	17,051	12,406	3,264	15,670
Audit	15,000		15,000	15,000		15,000
Insurance	15,692	11,674	27,366	14,797	12,653	27,450
Contract Services	10,576		10,576	5,139		5,139
Training and Travel	27,244	14,721	41,965	32,764	13,548	46,312
Local Mileage	58,938	15,173	74,111	47,050	9,564	56,614
Space Rent	19,950		19,950	20,800		20,800
Utilities and Janitorial	26,214	1,505	27,719	32,931	1,691	34,622
Office Supplies	26,878	10,492	37,370	27,884	14,266	42,150
Printing	1,578	232	1,810	526	1,979	2,505
Postage	13,571	38	13,609	12,941	149	13,090
Telecommunications	37,839	15,479	53,318	38,722	18,978	57,700
Library	15,205		15,205	14,522		14,522
Repairs and Maintenance	20,881		20,881	17,618		17,618
Litigation	7,333		7,333	13,163		13,163
Advertising	4,806	3,508	8,314	554	2,152	2,706
Miscellaneous				3,714		3,714
Interest Expense	9,397		9,397	9,710		9,710
Donated Services	646,435		646,435	763,931		763,931
Depreciation	14,465		14,465	14,114		14,114
Total Expenses	<u>\$3,007,051</u>	<u>\$ 257,278</u>	<u>\$3,264,329</u>	<u>\$3,022,492</u>	<u>\$ 272,128</u>	<u>\$3,294,620</u>

The accompanying notes are an integral part of these financial statements.

Legal Aid of Arkansas
 Statements of Cash Flows
 For the Years Ended December 31, 2017 and 2016

	<u>2017</u>	<u>2016</u>
Cash Flows from Operating Activities		
Changes in Net Assets	\$ 316,073	\$ 159,961
Items Not Requiring Cash:		
Depreciation Expense	14,465	14,114
(Increase) Decrease In:		
Grants and Contracts Receivable	64,519	(31,895)
Prepaid Expenses and Other Assets	(661)	(5,211)
Increase (Decrease) In:		
Accounts Payable	1,773	(11,456)
Accrued Expenses	(7,010)	(6,241)
Accrued Leave	4,045	3,964
Deferred Support	177,429	10,000
Net Cash Provided by Operating Activities	<u>570,633</u>	<u>133,236</u>
Cash Flows from Investing Activities		
Purchases of Property and Equipment	<u>(12,152)</u>	<u> </u>
Net Cash Used by Investing Activities	<u>(12,152)</u>	<u> </u>
Cash Flows from Financing Activities		
Payments on Long-Term Debt	<u>(18,127)</u>	<u>(17,226)</u>
Net Cash Used by Financing Activities	<u>(18,127)</u>	<u>(17,226)</u>
Net Increase in Cash	540,354	116,010
Cash at Beginning of Year	<u>718,482</u>	<u>602,472</u>
Cash at End of Year	<u><u>\$1,258,836</u></u>	<u><u>\$ 718,482</u></u>

The accompanying notes are an integral part of these financial statements.

Legal Aid of Arkansas
Notes to Financial Statements

Note 1: Basis of Presentation

The organization is required to report information regarding its financial position and activities according to three classes of net assets:

Unrestricted – Those resources over which the organization has discretionary control.

Temporarily Restricted - Those resources subject to donor imposed restrictions which will be satisfied by actions of the organization or passage of time.

Permanently Restricted - Those resources subject to a donor imposed restriction that requires they be maintained permanently by the organization. The donors of these resources permit the organization to use all or part of the income earned, including capital appreciation, or related investments for unrestricted or temporarily restricted purposes. The organization presently has no permanently restricted net assets.

Note 2: Summary of Significant Accounting Policies

A. **Operations** – Legal Aid of Arkansas is a nonprofit corporation organized for the purpose of providing legal assistance in noncriminal proceedings to persons who are financially unable to afford legal assistance in northern Arkansas.

B. **Grants and Contract Support** – The organization recognizes grant funds from Legal Services Corporation (LSC) and various other organizations as support on a straight-line basis over the contract period, and any remaining unused grant funds at year end are carried in the net assets. In accordance with LSC policy, the Organization may use unspent funds in future periods as long as expenses incurred are in compliance with the specified terms of the LSC grant.

LSC may, at its discretion, request reimbursement for expenses or return of unexpended funds, or both, as a result of noncompliance by the organization with the terms of the grant. In addition, if the organization terminates its LSC grant activities, all unexpended funds are to be returned to LSC. Other support is provided by donations and interest income.

C. **Donated Services** – Donated services represent services rendered by various attorneys and volunteers in northern Arkansas and office space made available at one location at no charge to Legal Aid of Arkansas. The value of the donated services is based upon the fee normally charged by the professional rendering the services and fair rental value of the office space. Donated services are recognized both as support and costs in the accompanying financial statements and, therefore, do not add to the net assets.

D. **Cash and Cash Equivalents** – For the purposes of reporting cash flows, cash and cash equivalents include all cash on hand, deposited in financial institutions, or deposited in certificates of deposit.

E. **Property and Equipment** - Property acquired with LSC funds is considered to be owned by Legal Aid of Arkansas while used in the program or in future authorized programs. However, Legal Services Corporation retains a reversionary interest in the property as well as determination of use of any proceeds from the sale of those assets.

The Organization follows the practice of capitalizing at cost all expenditures for property in excess of \$5,000 with a useful life of at least one year. Depreciation is computed on a straight-line basis over the estimated useful life.

The following useful lives have been assigned to the property and equipment:

Building	30 years
Furniture and Equipment	5 - 10 years
Leasehold Improvements	5 - 10 years

Legal Aid of Arkansas
Notes to Financial Statements

Note 2: Summary of Significant Accounting Policies (cont'd)

F. **Deferred Revenue** – Funds received under exchange transactions for future use are deferred and recognized over the period to which the revenue relates.

Note 3: Income Taxes

Legal Aid of Arkansas is exempt from federal and state income taxes under section 501(c)(3) of the Internal Revenue Code. Therefore, no income tax provisions have been made. The organization annually files the form 990 tax return with the IRS. The tax years 2014, 2015, 2016 and 2017 are subject to examination by the IRS, generally for three years after they are filed.

Note 4: Commitments

Legal Aid of Arkansas has entered into the following non-cancelable leases for building space:

<u>Location</u>	<u>Term</u>	<u>Annual Amount</u>
Harrison	Ends September 30, 2018	\$8,100
Helena	Month-to-month	\$3,300
West Memphis	Month-to-month	\$7,200

Rental expenses for the years ended December 31, 2017 and 2016, were \$19,950 and \$20,800, respectively. Future minimum lease payments under operating leases that have remaining terms as of December 31, 2017, are \$14,458 for 2018. This includes operating leases for two copiers and the lease for the Harrison property.

Note 5: Defined Contribution Plan

The Organization adopted a 403(b) thrift plan beginning in 2009, covering all employees. Previously, the organization had a saving incentive match plan for employees (simple) covering full-time employees who earned over \$5,000. The Organization's contributions to the plan are determined annually by the Board of Directors. The rate of matching contributions was 3% for 2017 and 2016. Total contributions by the Organization in 2017 and 2016 were \$33,047 and \$30,156, respectively.

Note 6: Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Note 7: Client Deposits Held in Trust

Client funds are maintained by Legal Aid of Arkansas in a separate bank account. These funds are required to pay for court costs and other expenses incurred while representing Legal Aid of Arkansas's clients.

Note 8: Property and Equipment

The following is a summary of property and equipment at December 31:

	<u>2017</u>	<u>2016</u>
Land	\$ 8,000	\$ 8,000
Buildings	443,269	505,799
Furniture and Equipment	122,202	122,202
Leasehold Improvements	<u>83,748</u>	<u>71,596</u>
Total Property and Equipment	657,219	707,597
Less: Accumulated Depreciation	<u>(379,883)</u>	<u>(427,948)</u>
Property and Equipment, Net	<u>\$ 277,336</u>	<u>\$ 279,649</u>

Legal Aid of Arkansas
Notes to Financial Statements

Note 9: Private Attorney Involvement

The private attorney involvement exceeded 12 1/2% requirement set forth by Legal Services Corporation in 2017 and 2016.

Note 10: Long-Term Debt

	2017	2016
5.0% note payable, payable in monthly payments of \$2,072, principal and interest through May 2022, at which time the remaining balance will be due, secured by real estate	\$ 190,833	\$ 208,960
Less: Current Portion	15,678	208,960
Total Long-Term Debt	\$ 175,155	\$ _____

The future scheduled maturities of long-term debt are as follows for the year ended December 31:

2018	\$	15,678
2019		16,141
2020		16,967
2021		17,835
2022		124,212
		\$ 190,833

Interest paid for the year ended December 31, 2017 and 2016, was \$9,397 and \$9,710, respectively.

Note 11: Concentration of Funding

Approximately 50% and 55% of the organization's funding is provided from grants from Legal Services Corporation for the years ended December 31, 2017 and 2016, respectively.

Note 12: Contingencies

During 2014, Newport Economic Development Commission (NEDC) agreed to pay \$13,800 for roof repairs to a building owned by Legal Aid of Arkansas that is located in Newport, Arkansas. The agreement with NEDC created a mortgage on the property for \$13,800 that will be forgiven annually at 10% through 2024. NEDC will only collect the mortgage if the property is sold by Legal Aid of Arkansas before the end of the ten years.

Note 13: Temporarily Restricted Net Assets

As discussed in Note 1, the funds received by certain funding sources are recognized when received, but will only be released from restriction upon meeting the stipulations by that funding source. Temporarily restricted net assets from property and equipment represent the net book value of the property and equipment that was purchased with funds that restrict the use of those assets to certain programs. The following is a schedule of net assets that remained temporarily restricted as of December 31:

	2017	2016
LSC – Basic Field	\$ 62,476	\$ _____
Equal Justice Works – Americorp	12	_____
Property	29,189	20,882
Total Temporarily Restricted Net Assets	\$ 91,677	\$ 20,882

Legal Aid of Arkansas
Notes to Financial Statements

Note 14: Subsequent Events

Subsequent events were evaluated through February 22, 2018, which is the date the financial statements were available to be issued.

Legal Aid of Arkansas
Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2017

Federal Grantor, Pass-Through Grantor and Program Title	Federal CFDA Number	Federal Expenditures
Legal Services Corporation - Basic Field	09.604020	\$1,407,055
U.S. Department of Justice Pass-Through Program from Arkansas Department of Finance and Administration (Office of Inter-Governmental Services) - VOCA	16.575	116,555
U.S. Department of the Treasury Low Income Taxpayer Clinic Grant	21.008	60,000
U.S. Department of Health and Human Services Pass-Through Program from Arkansas Department of Human Services:		
Title IIIB	93.044	10,529
Title IIIB (White River Area Agency on Aging)	93.044	2,263
Title IIIB (Northwest Arkansas Area Agency on Aging)	93.044	10,837
Title IIIB (East Arkansas Area Agency on Aging)	93.044	34,999
		<u>58,628</u>
Pass-Through Program from the University of Arkansas: Cooperative Agreement to Support Navigators in Federally-Facilitated and State Partnership Exchanges	93.332	<u>35,613</u>
Total U.S. Department of Health and Human Services		<u>94,241</u>
Corporation for National and Community Service Pass-Through Program from Equal Justice Works:		
AmeriCorps	94.006	25,002
Pass-Through Program from Arkansas Department of Human Services: AmeriCorps	94.006	43,528
Total Corporation for National and Community Service		<u>68,530</u>
Total Expenditures of Federal Awards		<u>\$1,746,381</u>

Note 1: Basis of Presentation - The schedule of expenditures of federal awards (the schedule) includes the federal award activity of Legal Aid of Arkansas (LAA) under programs of the federal government for the year ended December 31, 2017. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost, Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the schedule presents only a selected portion of the operations of LAA, it is not intended to and does not present the financial position, changes in net assets, or cash flows of LAA.

Note 2: Summary of Significant Accounting Policies - Expenditures reported on the schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years.

Note 3: Indirect Cost Rates - LAA has elected not to use the 10 percent de minimis indirect cost rate as allowed under the Uniform Guidance.

Legal Aid of Arkansas
Statement of Activities by Funding Source - Unrestricted
For the Year Ended December 31, 2017

	Arkansas Filing Fees	Donations	Property	Total
Support				
Cash Donations	\$	\$ 146,641	\$	\$ 146,641
Other Support	250,214			250,214
Total Support	<u>250,214</u>	<u>146,641</u>		<u>396,855</u>
Expenses				
Personnel				
Salaries	29,313	37,351		66,664
Fringe Benefits	32,292	5,618		37,910
Other				
Professional Dues	8,565			8,565
Contract Services		641		641
Training and Travel	4,023			4,023
Local Mileage	5,637	91		5,728
Utilities and Janitorial		1,491		1,491
Office Supplies	3,925	1,399		5,324
Printing		490		490
Postage		465		465
Telecommunications		259		259
Interest	4,699	4,698		9,397
Depreciation			10,620	10,620
Total Expenses	<u>88,454</u>	<u>52,503</u>	<u>10,620</u>	<u>151,577</u>
Support over (under) Expenses	161,760	94,138	(10,620)	245,278
Payments on Long-Term Debt	<u>(18,127)</u>		<u>18,127</u>	
Change in Net Assets	143,633	94,138	7,507	245,278
Net Assets at Beginning of Year	<u>165,598</u>	<u>525,364</u>	<u>49,807</u>	<u>740,769</u>
Net Assets at End of Year	<u>\$ 309,231</u>	<u>\$ 619,502</u>	<u>\$ 57,314</u>	<u>\$ 986,047</u>

Legal Aid of Arkansas
Statement of Activities by Funding Source - Temporarily Restricted
For the Year Ended December 31, 2017

	LSC Basic Field	VOCA	Medical Legal Partnership
Support			
Grants and Contracts	\$1,469,531	\$ 116,555	\$ 181,204
Donated Services	646,435		
Attorney Fees	78,162		
Miscellaneous	24,822		
Interest Income	2,403		
Total Support	<u>2,221,353</u>	<u>116,555</u>	<u>181,204</u>
Expenses			
Personnel			
Salaries	1,011,643	90,788	149,414
Fringe Benefits	154,529	16,072	26,449
Other			
Professional Dues	8,130		
Audit	15,000		
Insurance	27,366		
Contract Services	8,115		
Training and Travel	31,187		973
Local Mileage	48,337	9,533	3,907
Space Rent	19,950		
Utilities and Janitorial	26,228		
Office Supplies	31,235	18	398
Printing	1,320		
Postage	13,120		
Telecommunications	53,059		
Library	15,205		
Repairs and Maintenance	20,881		
Litigation	6,671	144	63
Advertising	8,314		
Donated Services	646,435		
Depreciation			
Total Expenses	<u>2,146,725</u>	<u>116,555</u>	<u>181,204</u>
Support over (under) Expenses	74,628		
Acquisition of Property	(12,152)		
Changes in Net Assets	62,476		
Net Assets at Beginning of Year			
Net Assets at End of Year	<u>\$ 62,476</u>	<u>\$</u>	<u>\$</u>

Legal Aid of Arkansas
Statement of Activities by Funding Source - Temporarily Restricted (cont'd)
For the Year Ended December 31, 2017

	AmeriCorps	Area Agencies on Aging	IRS-LITC	Arkansas Access to Justice Foundation Fair Housing
Support				
Grants and Contracts	\$ 43,528	\$ 58,628	\$ 60,000	\$ 35,613
Donated Services				
Attorney Fees		1,120		
Miscellaneous	13,920			
Interest Income				
Total Support	57,448	59,748	60,000	35,613
Expenses				
Personnel				
Salaries	49,606	50,762	60,000	30,257
Fringe Benefits	7,842	8,986		5,356
Other				
Professional Dues				
Audit				
Insurance				
Contract Services				
Training and Travel				
Local Mileage				
Space Rent				
Utilities and Janitorial				
Office Supplies				
Printing				
Postage				
Telecommunications				
Library				
Repairs and Maintenance				
Litigation				
Advertising				
Donated Services				
Depreciation				
Total Expenses	57,448	59,748	60,000	35,613
Changes in Net Assets				
Net Assets at Beginning of Year				
Net Assets at End of Year	\$	\$	\$	\$

Legal Aid of Arkansas
Statement of Activities by Funding Source - Temporarily Restricted (cont'd)
For the Year Ended December 31, 2017

	United Way of			
	Northwest Arkansas Counties	Northeast Arkansas Counties	Greater Blytheville	Mid- South
Support				
Grants and Contracts	\$ 87,816	\$ 15,909	\$ 3,000	\$ 3,916
Donated Services				
Attorney Fees				
Miscellaneous				
Interest Income				
Total Support	<u>87,816</u>	<u>15,909</u>	<u>3,000</u>	<u>3,916</u>
Expenses				
Personnel				
Salaries	74,592	13,516	2,549	3,327
Fringe Benefits	13,204	2,393	451	589
Other				
Professional Dues				
Audit				
Insurance				
Contract Services				
Training and Travel				
Local Mileage				
Space Rent				
Utilities and Janitorial				
Office Supplies				
Printing				
Postage				
Telecommunications				
Library				
Repairs and Maintenance				
Litigation	20			
Advertising				
Donated Services				
Depreciation				
Total Expenses	<u>87,816</u>	<u>15,909</u>	<u>3,000</u>	<u>3,916</u>
Changes in Net Assets				
Net Assets at Beginning of Year				
Net Assets at End of Year	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>

Legal Aid of Arkansas
Statement of Activities by Funding Source - Temporarily Restricted (cont'd)
For the Year Ended December 31, 2017

	United Way of			Equal Justice Works AmeriCorps
	Independence County	Boone County	IOLTA	
Support				
Grants and Contracts	\$ 4,000	\$ 2,000	\$ 282,744	\$ 25,002
Donated Services				
Attorney Fees			800	
Miscellaneous				5,000
Interest Income				
Total Support	<u>4,000</u>	<u>2,000</u>	<u>283,544</u>	<u>30,002</u>
Expenses				
Personnel				
Salaries	3,398	1,699	227,893	29,990
Fringe Benefits	602	301	40,342	
Other				
Professional Dues			356	
Audit				
Insurance				
Contract Services			1,820	
Training and Travel			5,782	
Local Mileage			6,497	
Space Rent				
Utilities and Janitorial				
Office Supplies			395	
Printing				
Postage			24	
Telecommunications				
Library				
Repairs and Maintenance				
Litigation			435	
Advertising				
Donated Services				
Depreciation				
Total Expenses	<u>4,000</u>	<u>2,000</u>	<u>283,544</u>	<u>29,990</u>
Changes in Net Assets				12
Net Assets at Beginning of Year				
Net Assets at End of Year	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$ 12</u>

Legal Aid of Arkansas
Statement of Activities by Funding Source - Temporarily Restricted (cont'd)
For the Year Ended December 31, 2017

	National Health Law Program	Other	Property	Total
Support				
Grants and Contracts	\$ 4,167	\$ 15,225	\$	\$2,408,838
Donated Services				646,435
Attorney Fees				80,082
Miscellaneous				43,742
Interest Income		2,047		4,450
Total Support	<u>4,167</u>	<u>17,272</u>		<u>3,183,547</u>
Expenses				
Personnel				
Salaries	3,431	14,674		1,817,539
Fringe Benefits	627	2,598		280,341
Other				
Professional Dues				8,486
Audit				15,000
Insurance				27,366
Contract Services				9,935
Training and Travel				37,942
Local Mileage	109			68,383
Space Rent				19,950
Utilities and Janitorial				26,228
Office Supplies				32,046
Printing				1,320
Postage				13,144
Telecommunications				53,059
Library				15,205
Repairs and Maintenance				20,881
Litigation				7,333
Advertising				8,314
Donated Services				646,435
Depreciation			3,845	3,845
Total Expenses	<u>4,167</u>	<u>17,272</u>	<u>3,845</u>	<u>3,112,752</u>
Support over (under) Expenses			(3,845)	70,795
Acquisition of Property			12,152	
Changes in Net Assets			8,307	70,795
Net Assets at Beginning of Year			20,882	20,882
Net Assets at End of Year	<u>\$</u>	<u>\$</u>	<u>\$ 29,189</u>	<u>\$ 91,677</u>

Legal Aid of Arkansas
Statement of Activities by Funding Source - Unrestricted
For the Year Ended December 31, 2016

	Arkansas Filing Fees	Donations	Property	Total
Support				
Cash Donations	\$	\$ 129,790	\$	\$ 129,790
Other Support	250,214			250,214
Total Support	<u>250,214</u>	<u>129,790</u>		<u>380,004</u>
Expenses				
Personnel				
Salaries	35,437	88,887		124,324
Fringe Benefits	5,982	8,891		14,873
Other				
Professional Dues	10,436			10,436
Training and Travel	4,939			4,939
Local Mileage	4,147			4,147
Utilities and Janitorial		1,376		1,376
Office Supplies	1,344	2,223		3,567
Postage	200	433		633
Telecommunications		379		379
Library		208		208
Repairs and Maintenance		2,950		2,950
Litigation	50	23		73
Miscellaneous		3,714		3,714
Interest	4,855	4,855		9,710
Depreciation			10,214	10,214
Total Expenses	<u>67,390</u>	<u>113,939</u>	<u>10,214</u>	<u>191,543</u>
Support over (under) Expenses	182,824	15,851	(10,214)	188,461
Payments on Long-Term Debt	<u>(17,226)</u>		<u>17,226</u>	
Change in Net Assets	165,598	15,851	7,012	188,461
Net Assets at Beginning of Year		<u>509,513</u>	<u>42,795</u>	<u>552,308</u>
Net Assets at End of Year	<u>\$ 165,598</u>	<u>\$ 525,364</u>	<u>\$ 49,807</u>	<u>\$ 740,769</u>

Legal Aid of Arkansas
Statement of Activities by Funding Source - Temporarily Restricted
For the Year Ended December 31, 2016

	LSC Basic Field	VOCA	Medical Legal Partnership
Support			
Grants and Contracts	\$1,480,844	\$ 83,331	\$ 161,494
Donated Services	763,931		
Attorney Fees	2,576		
Miscellaneous			
Interest Income	1,647		
Total Support	<u>2,248,998</u>	<u>83,331</u>	<u>161,494</u>
Expenses			
Personnel			
Salaries	987,727	61,306	131,375
Fringe Benefits	166,850	12,450	26,680
Other			
Professional Dues	4,885		125
Audit	15,000		
Insurance	27,450		
Contract Services	5,139		
Training and Travel	38,394		836
Local Mileage	32,700	9,530	2,422
Space Rent	20,800		
Utilities and Janitorial	33,246		
Office Supplies	37,290		15
Printing	2,505		
Postage	12,419	2	36
Telecommunications	57,321		
Library	13,927		
Repairs and Maintenance	14,668		
Litigation	12,040	43	5
Advertising	2,706		
Donated Services	763,931		
Depreciation			
Total Expenses	<u>2,248,998</u>	<u>83,331</u>	<u>161,494</u>
Changes in Net Assets			
Net Assets at Beginning of Year	<u> </u>	<u> </u>	<u> </u>
Net Assets at End of Year	<u>\$ </u>	<u>\$ </u>	<u>\$ </u>

Legal Aid of Arkansas
Statement of Activities by Funding Source - Temporarily Restricted (cont'd)
For the Year Ended December 31, 2016

	<u>AmeriCorps</u>	<u>Area Agencies on Aging</u>	<u>IRS-LITC</u>	<u>Navigator</u>
Support				
Grants and Contracts	\$ 55,199	\$ 61,940	\$ 60,000	\$ 9,413
Donated Services				
Attorney Fees		3,500		
Miscellaneous	21,611			
Interest Income				
Total Support	<u>76,810</u>	<u>65,440</u>	<u>60,000</u>	<u>9,413</u>
Expenses				
Personnel				
Salaries	62,129	54,394	60,000	7,628
Fringe Benefits	14,681	11,046		1,549
Other				
Professional Dues				24
Audit				
Insurance				
Contract Services				
Training and Travel				
Local Mileage				212
Space Rent				
Utilities and Janitorial				
Office Supplies				
Printing				
Postage				
Telecommunications				
Library				
Repairs and Maintenance				
Litigation				
Advertising				
Donated Services				
Depreciation				
Total Expenses	<u>76,810</u>	<u>65,440</u>	<u>60,000</u>	<u>9,413</u>
Changes in Net Assets				
Net Assets at Beginning of Year	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Net Assets at End of Year	<u>\$ </u>	<u>\$ </u>	<u>\$ </u>	<u>\$ </u>

Legal Aid of Arkansas
Statement of Activities by Funding Source - Temporarily Restricted (cont'd)
For the Year Ended December 31, 2016

	United Way of			
	Northwest Arkansas Counties	Northeast Arkansas Counties	Greater Blytheville	Mid- South
Support				
Grants and Contracts	\$ 43,054	\$ 15,564	\$ 2,500	\$ 4,870
Donated Services				
Attorney Fees				
Miscellaneous				
Interest Income				
Total Support	<u>43,054</u>	<u>15,564</u>	<u>2,500</u>	<u>4,870</u>
Expenses				
Personnel				
Salaries	35,787	12,937	2,078	4,048
Fringe Benefits	7,267	2,627	422	822
Other				
Professional Dues				
Audit				
Insurance				
Contract Services				
Training and Travel				
Local Mileage				
Space Rent				
Utilities and Janitorial				
Office Supplies				
Printing				
Postage				
Telecommunications				
Library				
Repairs and Maintenance				
Litigation				
Advertising				
Donated Services				
Depreciation				
Total Expenses	<u>43,054</u>	<u>15,564</u>	<u>2,500</u>	<u>4,870</u>
Changes in Net Assets				
Net Assets at Beginning of Year				
Net Assets at End of Year	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>

Legal Aid of Arkansas
Statement of Activities by Funding Source - Temporarily Restricted (cont'd)
For the Year Ended December 31, 2016

	United Way of			Equal Justice Works AmeriCorps
	Independence County	Boone County	IOLTA	
Support				
Grants and Contracts	\$ 4,000	\$ 1,500	\$ 244,383	\$ 30,947
Donated Services				
Attorney Fees				
Miscellaneous				8,000
Interest Income				
Total Support	<u>4,000</u>	<u>1,500</u>	<u>244,383</u>	<u>38,947</u>
Expenses				
Personnel				
Salaries	3,325	1,247	194,891	38,947
Fringe Benefits	675	253	39,579	
Other				
Professional Dues			200	
Audit				
Insurance				
Contract Services				
Training and Travel			2,143	
Local Mileage			4,903	
Space Rent				
Utilities and Janitorial				
Office Supplies			1,278	
Printing				
Postage				
Telecommunications				
Library			387	
Repairs and Maintenance				
Litigation			1,002	
Advertising				
Donated Services				
Depreciation				
Total Expenses	<u>4,000</u>	<u>1,500</u>	<u>244,383</u>	<u>38,947</u>
Changes in Net Assets				
Net Assets at Beginning of Year				
Net Assets at End of Year	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>

Legal Aid of Arkansas
Statement of Activities by Funding Source - Temporarily Restricted (cont'd)
For the Year Ended December 31, 2016

	<u>Other</u>	<u>Property</u>	<u>Total</u>
Support			
Grants and Contracts	\$ 12,925	\$	\$2,271,964
Donated Services			763,931
Attorney Fees			6,076
Miscellaneous			29,611
Interest Income	1,348		2,995
Total Support	<u>14,273</u>		<u>3,074,577</u>
Expenses			
Personnel			
Salaries	30,067		1,687,886
Fringe Benefits	6,106		291,007
Other			
Professional Dues			5,234
Audit			15,000
Insurance			27,450
Contract Services			5,139
Training and Travel			41,373
Local Mileage	2,700		52,467
Space Rent			20,800
Utilities and Janitorial			33,246
Office Supplies			38,583
Printing			2,505
Postage			12,457
Telecommunications			57,321
Library			14,314
Repairs and Maintenance			14,668
Litigation			13,090
Advertising			2,706
Donated Services			763,931
Depreciation		3,900	3,900
Total Expenses	<u>38,873</u>	<u>3,900</u>	<u>3,103,077</u>
Changes in Net Assets	(24,600)	(3,900)	(28,500)
Net Assets at Beginning of Year	<u>24,600</u>	<u>24,782</u>	<u>49,382</u>
Net Assets at End of Year	<u>\$</u>	<u>\$ 20,882</u>	<u>\$ 20,882</u>

Legal Aid of Arkansas
 Statements of Private Attorney Involvement
 For the Years Ended December 31, 2017 and 2016

	<u>2017</u>	<u>2016</u>
Support		
Grants and Contracts	\$ 186,177	\$ 185,664
Donated Services	<u>646,435</u>	<u>763,931</u>
Total Support	<u>832,612</u>	<u>949,595</u>
Expenses		
Personnel		
Salaries	122,042	119,777
Fringe Benefits	17,044	23,846
Other		
Professional Dues		666
Insurance	964	1,000
Contracts	600	
Training and Travel	7,893	6,947
Local Mileage	18,697	7,636
Space Rent	1,405	1,622
Office Supplies	4,631	7,709
Printing	74	
Postage	1,544	1,491
Telecommunications	3,755	4,498
Library	1,071	1,132
Repairs and Maintenance	3,081	3,843
Litigation	1,112	846
Advertising	2,264	707
Miscellaneous		3,944
Donated Services	<u>646,435</u>	<u>763,931</u>
Total Expenses	<u>832,612</u>	<u>949,595</u>
Support over (under) Expenses	<u>\$</u>	<u>\$</u>

Yoakum, Lovell & Co., PLC

CERTIFIED PUBLIC ACCOUNTANTS

Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Board of Directors
Legal Aid of Arkansas
Jonesboro, Arkansas

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Legal Aid of Arkansas (a nonprofit organization), which comprise the statements of financial position as of December 31, 2017 and 2016, and the related statements of activities and cash flows for the years then ended, and related notes to the financial statements, and have issued our report thereon dated February 22, 2018.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Legal Aid of Arkansas's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Legal Aid of Arkansas's internal control. Accordingly, we do not express an opinion on the effectiveness of the Legal Aid of Arkansas's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and other matters

As part of obtaining reasonable assurance about whether Legal Aid of Arkansas's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Goakum, Lovell & Co., P.C.
Certified Public Accountants

Benton, Arkansas
February 22, 2018

Yoakum, Lovell & Co., PLC

CERTIFIED PUBLIC ACCOUNTANTS

Independent Auditors' Report on Compliance for Each Major Program and on Internal Control over Compliance Required by the Uniform Guidance

Board of Directors
Legal Aid of Arkansas
Jonesboro, Arkansas

Report on Compliance for Each Major Federal Program

We have audited Legal Aid of Arkansas's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Legal Aid of Arkansas's major federal programs for the year ended December 31, 2017. Legal Aid of Arkansas's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Legal Aid of Arkansas's major federal programs based on our audit of the types of compliance requirement referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance); and Legal Services Corporation Office of Inspector General's *Audit Guide for Recipients and Auditors* (November 1996) and *2016 Compliance Supplement for Audits of LSC Recipients*. Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Legal Aid of Arkansas's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Legal Aid of Arkansas's compliance.

Opinion on Each Major Federal Program

In our opinion, Legal Aid of Arkansas complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2017.

Report on Internal Control over Compliance

Management of Legal Aid of Arkansas is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Legal Aid of Arkansas's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Legal Aid of Arkansas's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Joakim Lovell & Co., P.C.
Certified Public Accountants

Benton, Arkansas
February 22, 2018

Legal Aid of Arkansas
Summary Schedule of Prior Audit Findings
For the Year Ended December 31, 2017

There were no prior year audit findings.

Legal Aid of Arkansas
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2017

A. Summary of Audit Results

1. The independent auditors' report expresses an unmodified opinion on the financial statements of Legal Aid of Arkansas.
2. No material weaknesses were identified during the audit of the financial statements.
3. No instances of noncompliance material to the financial statements of Legal Aid of Arkansas, which would be required to be reported in accordance with *Government Auditing Standards*, were disclosed during the audit.
4. No material weaknesses were identified during the audit of the major federal award program.
5. The independent auditors' report on compliance for the major federal award program expresses an unmodified opinion.
6. Audit findings that are required to be reported in accordance with 2 CFR Section 200.516(a) are reported in Part C. of this schedule.
7. The federal award program tested as a major program was the Legal Services Corporation (CFDA #09.604020).
8. The threshold for distinguishing type A and B programs was \$750,000.
9. Legal Aid of Arkansas was determined to be a high-risk auditee.

B. Findings - Financial Statements Audit

None Noted

C. Findings and Questioned Costs - Major Federal Award Programs Audit

None Noted

Filing Instructions

LEGAL AID OF ARKANSAS

Exempt Organization Tax Return

Taxable Year Ended December 31, 2017

Date Due: May 15, 2018

Remittance: None is required. Your Form 990 for the tax year ended 12/31/17 shows no balance due.

Signature: You are using a Personal Identification Number (PIN) for signing your return electronically. Form 8879-EO, IRS *e-file* Signature Authorization for an Exempt Organization should be signed and dated by an authorized officer of the organization and returned to:

Yoakum, Lovell & Company, PLC
1106 Military Rd
Benton, AR 72015-2909

Important: Your return will not be filed with the IRS until the signed Form 8879-EO has been received by this office. If previously signed and returned no further action is required.

Other: Your return is being filed electronically with the IRS and is not required to be mailed. If you Mail a paper copy of your return to the IRS it will delay the processing of your return.

Form **8879-EO**

**IRS e-file Signature Authorization
for an Exempt Organization**

OMB No. 1545-1878

For calendar year 2017, or fiscal year beginning, 2017, and ending, 20

Do not send to the IRS. Keep for your records.
Go to www.irs.gov/Form8879EO for the latest information.

2017

Department of the Treasury
Internal Revenue Service
Name of exempt organization

LEGAL AID OF ARKANSAS

Employer identification number
71-0439977

Name and title of officer
**LEE RICHARDSON
EXECUTIVE DIRECTOR**

Part I Type of Return and Return Information (Whole Dollars Only)

Check the box for the return for which you are using this Form 8879-EO and enter the applicable amount, if any, from the return. If you check the box on line 1a, 2a, 3a, 4a, or 5a, below, and the amount on that line for the return being filed with this form was blank, then leave line 1b, 2b, 3b, 4b, or 5b, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. Do not complete more than one line in Part I.

1a Form 990 check here	<input checked="" type="checkbox"/>	b Total revenue , if any (Form 990, Part VIII, column (A), line 12)	1b	2,933,967
2a Form 990-EZ check here	<input type="checkbox"/>	b Total revenue , if any (Form 990-EZ, line 9)	2b	
3a Form 1120-POL check here	<input type="checkbox"/>	b Total tax (Form 1120-POL, line 22)	3b	
4a Form 990-PF check here	<input type="checkbox"/>	b Tax based on investment income (Form 990-PF, Part VI, line 5)	4b	
5a Form 8868 check here	<input type="checkbox"/>	b Balance Due (Form 8868, line 3c)	5b	

Part II Declaration and Signature Authorization of Officer

Under penalties of perjury, I declare that I am an officer of the above organization and that I have examined a copy of the organization's 2017 electronic return and accompanying schedules and statements and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the organization's electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the organization's return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the organization's federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the organization's electronic return and, if applicable, the organization's consent to electronic funds withdrawal.

Officer's PIN: check one box only

I authorize **Yoakum, Lovell & Company, PLC** to enter my PIN **39977** as my signature
ERO firm name Enter five numbers, but do not enter all zeros

on the organization's tax year 2017 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

As an officer of the organization, I will enter my PIN as my signature on the organization's tax year 2017 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Officer's signature Date **02/28/18**

Part III Certification and Authentication

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

71174811111
Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2017 electronically filed return for the organization indicated above. I confirm that I am submitting this return in accordance with the requirements of **Pub. 4163**, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature **ZEKE JONES** Date **02/28/18**

**ERO Must Retain This Form — See Instructions
Do Not Submit This Form to the IRS Unless Requested To Do So**

For Paperwork Reduction Act Notice, see back of form.

Form **8879-EO** (2017)

Form **990**

Department of the Treasury
Internal Revenue Service

Return of Organization Exempt From Income Tax
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.
▶ Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2017
Open to Public Inspection

A For the 2017 calendar year, or tax year beginning , and ending

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C Name of organization <p style="text-align: center;">LEGAL AID OF ARKANSAS</p> Doing business as Number and street (or P.O. box if mail is not delivered to street address) Room/suite <p style="text-align: center;">714 SOUTH MAIN ST</p> City or town, state or province, country, and ZIP or foreign postal code <p style="text-align: center;">JONESBORO AR 72401</p>	D Employer identification number <p style="text-align: center;">71-0439977</p> E Telephone number <p style="text-align: center;">870-972-9224</p> G Gross receipts \$ 2,933,967
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F Name and address of principal officer: <p style="text-align: center;">LEE RICHARDSON 714 SOUTH MAIN ST JONESBORO AR 72401</p>	H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. (see instructions)
--	---

I Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () ◀ (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527	J Website: ▶ n/a
--	--------------------------------

K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶	L Year of formation: 2002	M State of legal domicile: AR
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Part I Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities: <p style="text-align: center;">TO PROVIDE LEGAL ASSISTANCE & HOUSING COUNSELING TO THE UNDERPRIVILEGED CITIZENS OF NORTH ARKANSAS.</p>			
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.			
	3 Number of voting members of the governing body (Part VI, line 1a)	3	21	
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4	21	
	5 Total number of individuals employed in calendar year 2017 (Part V, line 2a)	5	58	
	6 Total number of volunteers (estimate if necessary)	6	204	
	7a Total unrelated business revenue from Part VIII, column (C), line 12	7a	0	
	b Net unrelated business taxable income from Form 990-T, line 34	7b	0	
Revenue		Prior Year	Current Year	
	8 Contributions and grants (Part VIII, line 1h)	386,080	476,937	
	9 Program service revenue (Part VIII, line 2g)	2,271,964	2,408,838	
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	2,995	4,450	
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	29,611	43,742	
	12 Total revenue – add lines 8 through 11 (must equal Part VIII, column (A), line 12)	2,690,650	2,933,967	
Expenses				
	13 Grants and similar amounts paid (Part IX, column (A), lines 1–3)		0	
	14 Benefits paid to or for members (Part IX, column (A), line 4)		0	
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)	2,118,090	2,202,454	
	16a Professional fundraising fees (Part IX, column (A), line 11e)		0	
	b Total fundraising expenses (Part IX, column (D), line 25) ▶ 0			
	17 Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)	412,599	415,440	
	18 Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25)	2,530,689	2,617,894	
	19 Revenue less expenses. Subtract line 18 from line 12	159,961	316,073	
Net Assets or Fund Balances		Beginning of Current Year	End of Year	
	20 Total assets (Part X, line 16)	1,146,543	1,620,661	
	21 Total liabilities (Part X, line 26)	384,892	542,937	
	22 Net assets or fund balances. Subtract line 21 from line 20	761,651	1,077,724	

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer <p style="text-align: center;">LEE RICHARDSON</p> Type or print name and title	Date <p style="text-align: center;">EXECUTIVE DIRECTOR</p>
------------------	---	--

Paid Preparer Use Only	Print/Type preparer's name ZEKE JONES	Preparer's signature ZEKE JONES	Date 03/05/18	Check <input type="checkbox"/> if self-employed	PTIN P00799564
	Firm's name ▶ Yoakum, Lovell & Company, PLC	Firm's EIN ▶ 71-0783492		Phone no. 501-778-0495	
	Firm's address ▶ Benton, AR 72015-2909				

May the IRS discuss this return with the preparer shown above? (see instructions) Yes No

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

1 Briefly describe the organization's mission:

TO PROVIDE LEGAL ASSISTANCE & HOUSING COUNSELING TO THE UNDERPRIVILEGED CITIZENS OF NORTH ARKANSAS.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? Yes No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? Yes No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ **2,360,616** including grants of \$) (Revenue \$)
TO PROVIDE LEGAL SERVICES TO LOW INCOME INDIVIDUALS.

4b (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4c (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4d Other program services (Describe in Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses **2,360,616**

Part IV Checklist of Required Schedules

		Yes	No
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	X	
2	Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> (see instructions)?		X
3	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>		X
4	Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>		X
5	Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? <i>If "Yes," complete Schedule C, Part III</i>		X
6	Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>		X
7	Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>		X
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>		X
9	Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>		X
10	Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? <i>If "Yes," complete Schedule D, Part V</i>		X
11	If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a	Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	X	
b	Did the organization report an amount for investments—other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>		X
c	Did the organization report an amount for investments—program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>		X
d	Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>		X
e	Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>	X	
f	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>		X
12a	Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>	X	
b	Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>		X
13	Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>		X
14a	Did the organization maintain an office, employees, or agents outside of the United States?		X
b	Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>		X
15	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>		X
16	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>		X
17	Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I (see instructions)</i>		X
18	Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>		X
19	Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>		X

Part IV Checklist of Required Schedules *(continued)*

		Yes	No
20a	Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>		X
b	If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21	Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>		X
22	Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>		X
23	Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>		X
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a</i>		X
b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>		X
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>		X
26	Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? <i>If "Yes," complete Schedule L, Part II</i>		X
27	Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i>		X
28	Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
a	A current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>		X
b	A family member of a current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>		X
c	An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? <i>If "Yes," complete Schedule L, Part IV</i>		X
29	Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i>		X
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>		X
31	Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>		X
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>		X
33	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>		X
34	Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1</i>		X
35a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b	If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>		
36	Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>		X
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>		X
38	Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note. All Form 990 filers are required to complete Schedule O.	X	

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V

		Yes	No
1a	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable		
1b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable		
1a	17		
1b	0		
c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?		X
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return		
2a	58		
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)	X	
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?		X
b	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation in Schedule O		
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		X
b	If "Yes," enter the name of the foreign country: ▶ See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		X
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		X
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?		
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?		X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		
7	Organizations that may receive deductible contributions under section 170(c).		
a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?		
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?		
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		
d	If "Yes," indicate the number of Forms 8282 filed during the year		
7d			
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?		
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?		
8	Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?		
9	Sponsoring organizations maintaining donor advised funds.		
a	Did the sponsoring organization make any taxable distributions under section 4966?		
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?		
10	Section 501(c)(7) organizations. Enter:		
a	Initiation fees and capital contributions included on Part VIII, line 12	10a	
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b	
11	Section 501(c)(12) organizations. Enter:		
a	Gross income from members or shareholders	11a	
b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b	
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?	12a	
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b	
13	Section 501(c)(29) qualified nonprofit health insurance issuers.		
a	Is the organization licensed to issue qualified health plans in more than one state? Note. See the instructions for additional information the organization must report on Schedule O.	13a	
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b	
c	Enter the amount of reserves on hand	13c	
14a	Did the organization receive any payments for indoor tanning services during the tax year?	14a	X
b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O	14b	

Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions. Check if Schedule O contains a response or note to any line in this Part VI

Section A. Governing Body and Management

		Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.		
	1a 21		
b	Enter the number of voting members included in line 1a, above, who are independent		
	1b 21		
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?		X
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person?		X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?		X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?		X
6	Did the organization have members or stockholders?		X
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?		X
b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?		X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
a	The governing body?	X	
b	Each committee with authority to act on behalf of the governing body?	X	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

		Yes	No
10a	Did the organization have local chapters, branches, or affiliates?		X
b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?		
10b			
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	X	
b	Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
12a	Did the organization have a written conflict of interest policy? If "No," go to line 13	X	
b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	X	
c	Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done	X	
12c		X	
13	Did the organization have a written whistleblower policy?	X	
14	Did the organization have a written document retention and destruction policy?		X
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a	The organization's CEO, Executive Director, or top management official	X	
b	Other officers or key employees of the organization If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).	X	
15b		X	
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		X
b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?		
16b			

Section C. Disclosure

- 17** List the states with which a copy of this Form 990 is required to be filed ► **None**
- 18** Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
 Own website Another's website Upon request Other (explain in Schedule O)
- 19** Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.
- 20** State the name, address, and telephone number of the person who possesses the organization's books and records: ►

LEGAL AID OF ARKANSAS
JONESBORO

714 SOUTH MAIN ST.

AR 72401

870-972-9224

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) VILMA ASENCIO	0.00									
BOARD MEMBER	0.00			X			0	0	0	
(2) DENNIS BLACKMORE	0.00									
BOARD MEMBER	0.00			X			0	0	0	
(3) NEAL BURNS	0.00									
BOARD MEMBER	0.00			X			0	0	0	
(4) LORI CHUMBLER	0.00									
BOARD MEMBER	0.00			X			0	0	0	
(5) BEVERLY CLAUNCH	0.00									
BOARD MEMBER	0.00			X			0	0	0	
(6) NIKI CUNG	0.00									
BOARD MEMBER	0.00			X			0	0	0	
(7) PAMELA HAUN	0.00									
BOARD MEMBER	0.00			X			0	0	0	
(8) MARY HODGES	0.00									
BOARD MEMBER	0.00			X			0	0	0	
(9) HELEN JENKINS	0.00									
BOARD MEMBER	0.00			X			0	0	0	
(10) DONNA PRICE	0.00									
BOARD MEMBER	0.00			X			0	0	0	
(11) VAL P. PRICE	0.00									
BOARD MEMBER	0.00			X			0	0	0	

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(12) FAYE REED	0.00									
BOARD MEMBER	0.00			X			0	0	0	
(13) LAURA SHARP	0.00									
BOARD MEMBER	0.00			X			0	0	0	
(14) ANNIE SMITH	0.00									
BOARD MEMBER	0.00			X			0	0	0	
(15) ASHLIE THACKER	0.00									
BOARD MEMBER	0.00			X			0	0	0	
(16) CURTIS WALKER	0.00									
BOARD MEMBER	0.00			X			0	0	0	
(17) DEMETRE WALKER	0.00									
BOARD MEMBER	0.00			X			0	0	0	
(18) RENE WARD	0.00									
BOARD MEMBER	0.00			X			0	0	0	
(19) TIM WATSON JR.	0.00									
BOARD MEMBER	0.00			X			0	0	0	
1b Sub-total										
c Total from continuation sheets to Part VII, Section A										
d Total (add lines 1b and 1c)										

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization **1**

	Yes	No
3 Did the organization list any former officer, director, or trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i>		X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i>		X
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i>		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization **0**

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

		(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514	
Contributions, Gifts, Grants and Other Similar Amounts	1a Federated campaigns	1a				
	b Membership dues	1b				
	c Fundraising events	1c				
	d Related organizations	1d				
	e Government grants (contributions)	1e				
	f All other contributions, gifts, grants, and similar amounts not included above	1f 476,937				
	g Noncash contributions included in lines 1a-1f: \$					
	h Total. Add lines 1a-1f		476,937			
Program Service Revenue	2a Program Service Revenue	Busn. Code	2,408,838	2,408,838		
	b					
	c					
	d					
	e					
	f All other program service revenue					
	g Total. Add lines 2a-2f		2,408,838			
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)		4,450	4,450		
	4 Income from investment of tax-exempt bond proceeds					
	5 Royalties					
	6a Gross rents	(i) Real				
		(ii) Personal				
	b Less: rental exps.					
	c Rental inc. or (loss)					
	d Net rental income or (loss)					
	7a Gross amount from sales of assets other than inventory	(i) Securities				
		(ii) Other				
	b Less: cost or other basis & sales exps.					
	c Gain or (loss)					
	d Net gain or (loss)					
	8a Gross income from fundraising events (not including \$ of contributions reported on line 1c). See Part IV, line 18	a				
		b Less: direct expenses	b			
c Net income or (loss) from fundraising events						
9a Gross income from gaming activities. See Part IV, line 19	a					
	b Less: direct expenses	b				
	c Net income or (loss) from gaming activities					
10a Gross sales of inventory, less returns and allowances	a					
	b Less: cost of goods sold	b				
	c Net income or (loss) from sales of inventory					
Miscellaneous Revenue		Busn. Code				
11a MISCELLANEOUS		43,742	43,742			
b						
c						
d All other revenue						
e Total. Add lines 11a-11d		43,742				
12 Total revenue. See instructions.		2,933,967	2,457,030	0	0	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees				
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	1,884,203	1,718,287	165,916	
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits	318,251	300,581	17,670	
10 Payroll taxes				
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	15,000	15,000		
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)				
12 Advertising and promotion				
13 Office expenses	47,494	33,262	14,232	
14 Information technology				
15 Royalties				
16 Occupancy	47,669	46,164	1,505	
17 Travel	116,076	86,182	29,894	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest	9,397	9,397		
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	14,465	14,465		
23 Insurance	27,366	15,692	11,674	
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a Telephone	53,318	37,839	15,479	
b Repairs and Maintenance	20,881	20,881		
c Professional Dues	17,051	16,181	870	
d Library	15,205	15,205		
e All other expenses	31,518	31,480	38	
25 Total functional expenses. Add lines 1 through 24e	2,617,894	2,360,616	257,278	0
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X

		(A) Beginning of year		(B) End of year	
Assets	1	Cash—non-interest bearing	718,482	1	1,258,836
	2	Savings and temporary cash investments		2	
	3	Pledges and grants receivable, net		3	
	4	Accounts receivable, net	108,965	4	44,446
	5	Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5	
	6	Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instructions). Complete Part II of Schedule L		6	
	7	Notes and loans receivable, net		7	
	8	Inventories for sale or use		8	
	9	Prepaid expenses and deferred charges	34,594	9	35,255
	10a	Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 657,219		
	b	Less: accumulated depreciation	10b 379,883	10c 279,649	277,336
	11	Investments—publicly traded securities		11	
	12	Investments—other securities. See Part IV, line 11		12	
	13	Investments—program-related. See Part IV, line 11		13	
	14	Intangible assets		14	
	15	Other assets. See Part IV, line 11	4,853	15	4,788
16	Total assets. Add lines 1 through 15 (must equal line 34)	1,146,543	16	1,620,661	
Liabilities	17	Accounts payable and accrued expenses	161,079	17	159,887
	18	Grants payable		18	
	19	Deferred revenue		19	
	20	Tax-exempt bond liabilities		20	
	21	Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22	Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L		22	
	23	Secured mortgages and notes payable to unrelated third parties	208,960	23	190,833
	24	Unsecured notes and loans payable to unrelated third parties		24	
	25	Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D	14,853	25	192,217
	26	Total liabilities. Add lines 17 through 25	384,892	26	542,937
Net Assets or Fund Balances	Organizations that follow SFAS 117 (ASC 958), check here <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.				
	27	Unrestricted net assets	740,769	27	986,047
	28	Temporarily restricted net assets	20,882	28	91,677
	29	Permanently restricted net assets		29	
	Organizations that do not follow SFAS 117 (ASC 958), check here <input type="checkbox"/> and complete lines 30 through 34.				
	30	Capital stock or trust principal, or current funds		30	
	31	Paid-in or capital surplus, or land, building, or equipment fund		31	
	32	Retained earnings, endowment, accumulated income, or other funds		32	
33	Total net assets or fund balances	761,651	33	1,077,724	
34	Total liabilities and net assets/fund balances	1,146,543	34	1,620,661	

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	2,933,967
2	Total expenses (must equal Part IX, column (A), line 25)	2	2,617,894
3	Revenue less expenses. Subtract line 2 from line 1	3	316,073
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	761,651
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	1,077,724

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

		Yes	No
1	Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.		
2a	Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
2b	Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	X	
2c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.	X	
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?	X	
3b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits.	X	

SCHEDULE A
(Form 990 or 990-EZ)

Public Charity Status and Public Support

OMB No. 1545-0047

2017

Open to Public Inspection

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ.

▶ Go to www.irs.gov/Form990 for instructions and the latest information.

Department of the Treasury
Internal Revenue Service

Name of the organization

LEGAL AID OF ARKANSAS

Employer identification number

71-0439977

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
- 2 A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E (Form 990 or 990-EZ).)
- 3 A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.
- 4 A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state:
- 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II.)
- 6 A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 8 A community trust described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 9 An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land grant college of agriculture (see instructions). Enter the name, city, and state of the college or university:
- 10 An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III.)
- 11 An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**.
- 12 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)**. See **section 509(a)(3)**. Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
 - a **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
 - b **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
 - c **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
 - d **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
 - e Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
 - f Enter the number of supported organizations
 - g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
(A)						
(B)						
(C)						
(D)						
(E)						
Total						

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	2,659,685	2,632,526	2,740,549	2,658,044	2,885,775	13,576,579
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3	2,659,685	2,632,526	2,740,549	2,658,044	2,885,775	13,576,579
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4.						13,576,579

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
7 Amounts from line 4	2,659,685	2,632,526	2,740,549	2,658,044	2,885,775	13,576,579
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources	2,616	2,094	1,888	2,995	4,450	14,043
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 Total support. Add lines 7 through 10						13,590,622
12 Gross receipts from related activities, etc. (see instructions)					12	2,457,030
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ▶ <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

14 Public support percentage for 2017 (line 6, column (f) divided by line 11, column (f))	14	99.90 %
15 Public support percentage from 2016 Schedule A, Part II, line 14	15	99.91 %
16a 33 1/3% support test—2017. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here . The organization qualifies as a publicly supported organization ▶ <input checked="" type="checkbox"/>		
b 33 1/3% support test—2016. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here . The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
17a 10%-facts-and-circumstances test—2017. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here . Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
b 10%-facts-and-circumstances test—2016. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here . Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ▶ <input type="checkbox"/>		

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						
14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ▶ <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

15 Public support percentage for 2017 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2016 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2017 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2016 Schedule A, Part III, line 17	18	%

- 19a 33 1/3% support tests—2017.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ▶
- b 33 1/3% support tests—2016.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ▶
- 20 Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ▶

Part IV Supporting Organizations

(Complete only if you checked a box in line 12 on Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

		Yes	No
1	Are all of the organization's supported organizations listed by name in the organization's governing documents? <i>If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.</i>		
2	Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? <i>If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).</i>		
3a	Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? <i>If "Yes," answer (b) and (c) below.</i>		
b	Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? <i>If "Yes," describe in Part VI when and how the organization made the determination.</i>		
c	Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? <i>If "Yes," explain in Part VI what controls the organization put in place to ensure such use.</i>		
4a	Was any supported organization not organized in the United States ("foreign supported organization")? <i>If "Yes," and if you checked 12a or 12b in Part I, answer (b) and (c) below.</i>		
b	Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? <i>If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.</i>		
c	Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? <i>If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.</i>		
5a	Did the organization add, substitute, or remove any supported organizations during the tax year? <i>If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).</i>		
b	Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c	Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6	Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? <i>If "Yes," provide detail in Part VI.</i>		
7	Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
8	Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
9a	Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? <i>If "Yes," provide detail in Part VI.</i>		
b	Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? <i>If "Yes," provide detail in Part VI.</i>		
c	Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? <i>If "Yes," provide detail in Part VI.</i>		
10a	Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? <i>If "Yes," answer 10b below.</i>		
b	Did the organization have any excess business holdings in the tax year? <i>(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)</i>		

Part IV Supporting Organizations (continued)

		Yes	No
11	Has the organization accepted a gift or contribution from any of the following persons?		
a	A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?		
b	A family member of a person described in (a) above?		
c	A 35% controlled entity of a person described in (a) or (b) above? <i>If "Yes" to a, b, or c, provide detail in Part VI.</i>		

Section B. Type I Supporting Organizations

		Yes	No
1	Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? <i>If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.</i>		
2	Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? <i>If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.</i>		

Section C. Type II Supporting Organizations

		Yes	No
1	Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? <i>If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).</i>		

Section D. All Type III Supporting Organizations

		Yes	No
1	Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
2	Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? <i>If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).</i>		
3	By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? <i>If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.</i>		

Section E. Type III Functionally-Integrated Supporting Organizations

1	<i>Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).</i>		
a	<input type="checkbox"/> The organization satisfied the Activities Test. <i>Complete line 2 below.</i>		
b	<input type="checkbox"/> The organization is the parent of each of its supported organizations. <i>Complete line 3 below.</i>		
c	<input type="checkbox"/> The organization supported a governmental entity. <i>Describe in Part VI how you supported a government entity (see instructions).</i>		
2	Activities Test. <i>Answer (a) and (b) below.</i>		
a	Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? <i>If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.</i>		
b	Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? <i>If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.</i>		
3	Parent of Supported Organizations. <i>Answer (a) and (b) below.</i>		
a	Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? <i>Provide details in Part VI.</i>		
b	Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? <i>If "Yes," describe in Part VI the role played by the organization in this regard.</i>		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI). **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3.	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6 and 7 from line 4).	8	

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (explain in detail in Part VI):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d.	3	
4	Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by .035.	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

Section C - Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, Column A)	1	
2	Enter 85% of line 1.	2	
3	Minimum asset amount for prior year (from Section B, line 8, Column A)	3	
4	Enter greater of line 2 or line 3.	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	

7 Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)				
Section D - Distributions			Current Year	
1	Amounts paid to supported organizations to accomplish exempt purposes			
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity			
3	Administrative expenses paid to accomplish exempt purposes of supported organizations			
4	Amounts paid to acquire exempt-use assets			
5	Qualified set-aside amounts (prior IRS approval required)			
6	Other distributions (describe in Part VI). See instructions.			
7	Total annual distributions. Add lines 1 through 6.			
8	Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.			
9	Distributable amount for 2017 from Section C, line 6			
10	Line 8 amount divided by line 9 amount			
Section E - Distribution Allocations (see instructions)		(i) Excess Distributions	(ii) Underdistributions Pre-2017	(iii) Distributable Amount for 2017
1	Distributable amount for 2017 from Section C, line 6			
2	Underdistributions, if any, for years prior to 2017 (reasonable cause required-explain in Part VI). See instructions.			
3	Excess distributions carryover, if any, to 2017:			
a				
b	From 2013			
c	From 2014			
d	From 2015			
e	From 2016			
f	Total of lines 3a through e			
g	Applied to underdistributions of prior years			
h	Applied to 2017 distributable amount			
i	Carryover from 2012 not applied (see instructions)			
j	Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4	Distributions for 2017 from Section D, line 7: \$			
a	Applied to underdistributions of prior years			
b	Applied to 2017 distributable amount			
c	Remainder. Subtract lines 4a and 4b from 4.			
5	Remaining underdistributions for years prior to 2017, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI . See instructions.			
6	Remaining underdistributions for 2017. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI . See instructions.			
7	Excess distributions carryover to 2018. Add lines 3j and 4c.			
8	Breakdown of line 7:			
a	Excess from 2013			
b	Excess from 2014			
c	Excess from 2015			
d	Excess from 2016			
e	Excess from 2017			

Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

SCHEDULE D (Form 990)

Department of the Treasury Internal Revenue Service

Supplemental Financial Statements

Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b. Attach to Form 990.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2017

Open to Public Inspection

Name of the organization

LEGAL AID OF ARKANSAS

Employer identification number

71-0439977

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.

Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

Table with 2 columns: (a) Donor advised funds, (b) Funds and other accounts. Rows include: 1 Total number at end of year, 2 Aggregate value of contributions to (during year), 3 Aggregate value of grants from (during year), 4 Aggregate value at end of year, 5 Did the organization inform all donors... Yes/No, 6 Did the organization inform all grantees... Yes/No.

Part II Conservation Easements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

Table with 2 columns: Held at the End of the Tax Year. Rows include: 1 Purpose(s) of conservation easements, 2 Complete lines 2a through 2d if the organization held a qualified conservation contribution, 3 Number of conservation easements modified, 4 Number of states where property subject to conservation easement is located, 5 Does the organization have a written policy..., 6 Staff and volunteer hours..., 7 Amount of expenses..., 8 Does each conservation easement..., 9 In Part XIII, describe how the organization reports...

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

Table with 2 columns: Revenue, Assets. Rows include: 1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report..., 1b If the organization elected, as permitted under SFAS 116 (ASC 958), to report..., 2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain...

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets *(continued)*

3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):

- a** Public exhibition
- b** Scholarly research
- c** Preservation for future generations
- d** Loan or exchange programs
- e** Other

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? Yes No

Part IV Escrow and Custodial Arrangements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? Yes No

b If "Yes," explain the arrangement in Part XIII and complete the following table:

- c** Beginning balance
- d** Additions during the year
- e** Distributions during the year
- f** Ending balance

	Amount
1c	
1d	
1e	
1f	

2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? Yes No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII

Part V Endowment Funds.

Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

- a** Board designated or quasi-endowment ▶ %
- b** Permanent endowment ▶ %
- c** Temporarily restricted endowment ▶ %

The percentages on lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

- (i)** unrelated organizations
- (ii)** related organizations

	Yes	No
3a(i)		
3a(ii)		
3b		

b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R?

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land		8,000		8,000
b Buildings		443,269	194,715	248,554
c Leasehold improvements		83,748	62,966	20,782
d Equipment		122,202	122,202	
e Other				

Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.) ▶ **277,336**

Part VII Investments—Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 12.) ▶		

Part VIII Investments—Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 13.) ▶		

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.) ▶	

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) DEFERRED SUPPORT	187,429
(3) CLIENT DEPOSITS	4,788
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.) ▶	192,217

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2017

**Open to Public
Inspection**

Name of the organization

LEGAL AID OF ARKANSAS

Employer identification number

71-0439977

Form 990, Part VI, Line 11b - Organization's Process to Review Form 990

EXECUTIVE DIRECTOR REVIEWS 990 PRIOR TO SIGNING AND MAILING THE RETURN.

Form 990, Part VI, Line 12c - Enforcement of Conflicts Policy

The board members sign a form annually.

Form 990, Part VI, Line 15a - Compensation Process for Top Official

THE BOARD OF DIRECTORS USES COMPARABILITY DATA TO DETERMINE WAGES.

Form 990, Part VI, Line 15b - Compensation Process for Officers

THE BOARD OF DIRECTORS USES COMPARABILITY DATA TO DETERMINE WAGES.

Form 990, Part VI, Line 19 - Governing Documents Disclosure Explanation

**The organization makes its governing documents, conflict of interest
policy, and financial statements available to the public upon request.**

Form **990****Two Year Comparison Report****2016 & 2017**

For calendar year 2017, or tax year beginning

, ending

Name

Taxpayer Identification Number

LEGAL AID OF ARKANSAS**71-0439977**

		2016	2017	Differences
Revenue	1. Contributions, gifts, grants	1. 386,080	476,937	90,857
	2. Membership dues and assessments	2.		
	3. Government contributions and grants	3.		
	4. Program service revenue	4. 2,271,964	2,408,838	136,874
	5. Investment income	5. 2,995	4,450	1,455
	6. Proceeds from tax exempt bonds	6.		
	7. Net gain or (loss) from sale of assets other than inventory	7.		
	8. Net income or (loss) from fundraising events	8.		
	9. Net income or (loss) from gaming	9.		
	10. Net gain or (loss) on sales of inventory	10.		
	11. Other revenue	11. 29,611	43,742	14,131
	12. Total revenue. Add lines 1 through 11	12. 2,690,650	2,933,967	243,317
Expenses	13. Grants and similar amounts paid	13.		
	14. Benefits paid to or for members	14.		
	15. Compensation of officers, directors, trustees, etc.	15.		
	16. Salaries, other compensation, and employee benefits	16. 2,118,090	2,202,454	84,364
	17. Professional fundraising fees	17.		
	18. Other professional fees	18. 15,000	15,000	
	19. Occupancy, rent, utilities, and maintenance	19. 55,422	47,669	-7,753
	20. Depreciation and Depletion	20. 14,114	14,465	351
	21. Other expenses	21. 328,063	338,306	10,243
	22. Total expenses. Add lines 13 through 21	22. 2,530,689	2,617,894	87,205
	23. Excess or (Deficit). Subtract line 22 from line 12	23. 159,961	316,073	156,112
Other Information	24. Total exempt revenue	24. 2,690,650	2,933,967	243,317
	25. Total unrelated revenue	25.		
	26. Total excludable revenue	26. 2,304,570	2,457,030	152,460
	27. Total assets	27. 1,146,543	1,620,661	474,118
	28. Total liabilities	28. 384,892	542,937	158,045
	29. Retained earnings	29. 761,651	1,077,724	316,073
	30. Number of voting members of governing body	30. 21	21	
	31. Number of independent voting members of governing body	31. 21	21	
	32. Number of employees	32. 68	58	
	33. Number of volunteers	33. 307	204	

Form 990	Tax Return History	2017
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Name LEGAL AID OF ARKANSAS	Employer Identification Number 71-0439977
--------------------------------------	---

	2013	2014	2015	2016	2017	2018
Contributions, gifts, grants	425,688	405,002	537,082	386,080	476,937	
Membership dues						
Program service revenue	2,233,997	2,227,524	2,203,467	2,271,964	2,408,838	
Capital gain or loss						
Investment income	2,616	2,094	1,888	2,995	4,450	
Fundraising revenue (income/loss)						
Gaming revenue (income/loss)						
Other revenue	19,633	7,418	8,953	29,611	43,742	
Total revenue	2,681,934	2,642,038	2,751,390	2,690,650	2,933,967	
Grants and similar amounts paid						
Benefits paid to or for members						
Compensation of officers, etc.						
Other compensation	2,263,008	2,234,226	2,157,242	2,118,090	2,202,454	
Professional fees	15,000	15,000	15,000	15,000	15,000	
Occupancy costs	43,833	51,524	52,486	55,422	47,669	
Depreciation and depletion	16,578	15,129	14,443	14,114	14,465	
Other expenses	393,843	422,543	361,206	328,063	338,306	
Total expenses	2,732,262	2,738,422	2,600,377	2,530,689	2,617,894	
Excess or (Deficit)	-50,328	-96,384	151,013	159,961	316,073	
Total exempt revenue	2,681,934	2,642,038	2,751,390	2,690,650	2,933,967	
Total unrelated revenue						
Total excludable revenue	2,256,246	2,237,036	2,214,308	2,304,570	2,457,030	
Total Assets	962,771	881,237	1,008,155	1,146,543	1,620,661	
Total Liabilities	415,710	430,560	406,465	384,892	542,937	
Net Fund Balances	547,061	450,677	601,690	761,651	1,077,724	

Federal Statements

Form 990, Part IX, Line 24e - All Other Expenses

<u>Description</u>	<u>Total Expenses</u>	<u>Program Service</u>	<u>Management & General</u>	<u>Fund Raising</u>
POSTAGE	\$ 13,609	\$ 13,571	\$ 38	\$
Contract Services	10,576	10,576		
Litigation	7,333	7,333		
Total	<u>\$ 31,518</u>	<u>\$ 31,480</u>	<u>\$ 38</u>	<u>\$ 0</u>

Federal Statements**Schedule A, Part II, Line 12 - Current year**

<u>Description</u>	<u>Amount</u>
Program Service Revenue	\$ 2,408,838
Taxable Interest on Savings and Temporary Cash Investments	4,450
MISCELLANEOUS	43,742
1	
Total	<u>\$ 2,457,030</u>

LEGAL AID OF ARKANSAS
 ACTUAL REVENUE & EXPENDITURES
 FOR THE PERIOD JANUARY 1 THRU FEBRUARY 28, 2018

Line#	Revenue:	2018 Approved Budget	FEB 2018 Actual	Dec 2017 Actual	Dec 2016 Actual
1	LSC BASIC GRANT	\$1,469,994.50	\$241,387.00	\$1,469,531.00	\$1,480,844.00
2	Ark Adm Justice Funds	\$250,213.86	\$41,702.30	\$250,213.80	\$250,213.80
3	IOLTA	\$0.00	\$0.00	\$0.00	\$20,000.00
4	Ark Community Foundation	\$0.00	\$0.00	\$0.00	\$0.00
5	Americorps (Includes CALS Funds and Summer Project)	\$0.00	\$0.00	\$57,447.69	\$76,810.23
6	STOP/VAWA/VOCA	\$132,192.00	\$11,016.00	\$116,555.02	\$83,331.15
7	Modest Means	\$0.00	\$0.00	\$225.00	\$425.00
8	IRS-LITC	\$60,000.00	\$0.00	\$60,000.00	\$60,000.00
9	IOLTA-Housing Foreclosure	\$262,378.00	\$109,324.55	\$282,743.83	\$224,382.68
10	AATJF-Fair Housing Special Grant - 2017/2018 (2018-5/months)	\$25,437.50	\$25,437.50	\$35,612.50	\$0.00
11	MLP-EJW&ACH	\$110,553.07	\$10,533.33	\$132,870.41	\$103,943.93
12	AR CARE	\$0.00	\$0.00	\$0.00	\$50,000.00
13	ST VINCENT	\$30,000.00	\$3,333.33	\$31,666.67	\$7,550.00
14	Georgetown University	\$0.00	\$0.00	\$16,666.67	\$0.00
15	Equal Justice Works	\$25,200.00	\$1,904.56	\$30,002.25	\$38,946.96
16	AAA-White River	\$2,000.00	\$0.00	\$2,262.50	\$3,619.50
17	AAA-East Arkansas	\$35,000.00	\$3,725.00	\$35,000.00	\$31,625.00
18	AAA NWA	\$9,112.00	\$0.00	\$10,836.75	\$9,312.00
19	UW-Boone Cnty	\$2,000.00	\$625.00	\$2,000.00	\$1,500.00
20	UW-Bly	\$3,000.00	\$600.00	\$3,000.00	\$2,500.00
21	UW-NW Ark	\$75,000.00	\$12,986.57	\$87,815.58	\$43,054.26
22	UW-NE Ark	\$15,974.00	\$2,651.50	\$15,909.00	\$15,564.48
23	UW-Independence Cnty	\$4,000.00	\$1,000.00	\$4,000.00	\$4,000.00
24	UW-Mid South	\$3,915.63	\$1,505.00	\$3,915.63	\$4,869.74
25	ADHS-DAAS	\$22,178.00	\$0.00	\$10,528.89	\$17,383.05
26	Donations	\$85,000.00	\$676.02	\$146,640.67	\$121,841.44
27	Interest income	\$3,000.00	\$929.18	\$4,450.27	\$2,994.75
28	Attorney fees	\$4,000.00	\$1,400.00	\$80,082.32	\$6,075.97
29	Other - AATJF-Help Desk, Cy Pres Award	\$0.00	\$29,839.07	\$27,322.41	\$0.00
30	Affordable Care Act	\$0.00	\$0.00	\$0.00	\$9,412.72
31	Washington County Law Library	\$12,500.00	\$1,200.00	\$12,500.04	\$12,500.04
32	RACES-NEA LawDay & NWA Judicata	\$0.00	\$100.00	\$0.00	\$7,949.00
34	National Health Law Program	\$45,833.33	\$40,833.33	\$4,166.67	\$0.00
35	Revenue (excludes carryOver)	\$2,688,481.89	\$542,709.24	\$2,933,965.57	\$2,690,649.70

LEGAL AID OF ARKANSAS
 ACTUAL REVENUE & EXPENDITURES
 FOR THE PERIOD JANUARY 1 THRU FEBRUARY 28, 2018

36	Expenses:	2018 Approved Budget	FEB 2018 Actual	Dec 2017 Actual	Dec 2016 Actual
37	Total-Attny(excludes AMC&EJW; Includes ACH/EJW-MLP)	\$1,346,228.81	\$201,747.40	\$1,247,427.62	\$1,199,496.14
38	Total-Paralegals	\$229,879.58	\$31,920.39	\$246,107.17	\$256,056.99
39	Total-Other	\$286,544.78	\$43,993.71	\$279,755.70	\$233,297.05
40	Total-Americorps	\$0.00	\$0.00	\$67,599.02	\$70,591.71
41	Total-EJW (Living Allow&Suppl Benefits)	\$38,360.00	\$6,025.78	\$43,271.06	\$52,768.40
42	Benefits Budgeted (includes Americorp & EJW benefits)	\$342,885.90	\$68,702.77	\$318,250.58	\$305,879.75
43	Grand Total of All Payroll	\$2,243,899.07	\$352,390.05	\$2,202,411.15	\$2,118,090.04
44					
45	Space Rent (HA \$675, WM\$600, Helena \$275)	\$18,600.00	\$4,650.00	\$19,950.00	\$20,800.00
46	Space Other Expenses	\$34,799.00	\$6,404.08	\$27,718.97	\$34,621.74
47	Equipment Rental&Maint	\$14,310.00	\$2,234.34	\$20,881.03	\$17,618.29
48	Office Supplies	\$37,850.00	\$8,496.25	\$37,371.02	\$42,149.50
49	Postage /Printing	\$15,500.00	\$1,259.69	\$15,419.05	\$15,595.71
50	Communication Expense	\$61,240.00	\$8,165.87	\$53,317.93	\$57,699.99
51	Travel Board Members & Mtg Supplies	\$4,500.00	\$0.00	\$1,854.84	\$1,671.10
52	Travel Staff & Others	\$65,000.00	\$6,096.96	\$72,297.79	\$54,942.82
53	Training-Board Members	\$3,500.00	\$0.00	\$1,920.76	\$760.18
54	Training-Staff & Other	\$35,000.00	\$3,694.72	\$40,044.25	\$45,552.03
55	Library	\$14,000.00	\$1,080.00	\$15,205.22	\$14,521.76
56	Insurance-Prof Liab, Prop & Gen Liab	\$29,541.96	\$18,161.25	\$27,365.51	\$27,449.48
57	Dues & fees	\$17,500.00	\$9,988.50	\$17,050.50	\$15,670.00
58	Audit	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00
59	Litigation	\$20,000.00	\$2,268.92	\$7,332.83	\$13,163.13
60	Advertising	\$4,000.00	\$0.00	\$8,313.67	\$2,705.45
61	Property Acquisition	\$15,000.00	\$0.00	\$0.00	\$0.00
62	Contract Services to Applicant to ALSP				
63	Depreciation (no affect on Cash)	\$14,443.15	\$14,931.67	\$14,465.18	\$14,114.18
64	Other (Contract Labor)	\$9,700.00	\$2,209.10	\$10,575.90	\$5,139.43
65	RACE-NEA LawDay	\$0.00	\$412.75	\$0.00	\$3,714.12
66	TIG(Ben&Wages included above in Payroll Exp)				
67	SPG Bldg Loan Pmts (interest Exp)	\$24,864.00	\$1,584.00	\$9,396.57	\$9,710.34
68					
69	Total Non-Personnel Exp	\$454,348.11	\$91,638.10	\$415,481.02	\$412,599.25
70					
71	TOTAL EXPENSES	\$2,698,247.18	\$444,028.15	\$2,617,892.17	\$2,530,689.29
72					
73	Revenues over(under)Exp(excluding carryover)	(\$9,765.29)	\$98,681.09	\$316,073.40	\$159,960.41
74	Net Assets Beginning of Year (includes PROPERTY & Carryover/Reserves)	1,077,793.00	1,077,793.00	\$761,650.50	\$601,690.09
75	Net Assets at End of Year(includes PROPERTY&carryover/Reserves)	1,068,027.71	1,176,474.09	1,077,723.90	761,650.50
76	Monthly Average Expenses >>>>>>>>	\$224,853.93	\$222,014.08	\$218,157.68	\$210,890.77
77	Avr Monthly Exp in Unrestricted CarryOver(Reserves)	4.13	4.18	3.17	2.42

LEGAL AID OF ARKANSAS, INC (LEGFND)

Detailed Balance Sheet

As of: 2/28/2018

3/8/2018 1:58:50 PM

All Funds

Page 1

Assets

10-00-100	CASH - BANK OF FAYETTEVILLE	968,103.10
10-00-101	CASH-CENTENNIAL BANK-GENERAL	103,577.34
10-00-102	CD - IBERIA BANK	100,000.00
10-00-105	CASH-IN-BANK - B.O.F. LITC	20.00
10-00-107	CASH-IBERIA BANK MM	125,081.98
10-00-110	CLIENTS TRUST BANK ACCTS	3,255.77
10-00-140	PREPAID EXPENSES	3,270.00
10-00-150	LAND	8,000.00
10-00-151	BUILDINGS	443,268.98
10-00-155	FURNITURE & EQUIPMENT	122,201.89
10-00-170	LEASEHOLD IMPROVEMENTS	83,747.81
10-00-180	ACCUMULATED DEPRECIATION	(394,814.63)

Total Assets

\$1,565,712.24

=====

Liabilities

10-00-204	CLIENTS TRUST	3,335.77
10-00-210	UNITED WAY W/H	513.00
10-00-213	GROUP INS. W/H & PAYABLE	(7,450.11)
10-00-214	RETIREMENT W/H & PAYABLE	8,401.60
10-00-220	ACCRUED LEAVE	75,539.99
10-00-240	DEFERRED SUPPORT	120,694.00
10-00-245	NOTE PAYABLE-FIRST SECURITY	188,273.00

Total Liabilities

\$389,307.25

Net Assets

10-00-301	NET ASSETS - LSC	62,476.19
10-00-303	Net Assets-Property Restricted	29,188.43
10-00-304	NET ASSETS-DONATIONS RESERVE	125,000.00
10-00-305	NET ASSETS-DONATIONS-Unrestricted	494,502.00
10-00-306	Net Assets-Property Unrestricted	57,314.18
10-00-309	NET ASSETS - EJW / MLP	11.57
10-00-320	NET ASSETS- ARK FILING FEES	309,231.53
	Excess Revenues Over Expenses	98,681.09

Total Net Assets

\$1,176,404.99

Total Liabilities and Net Worth

\$1,565,712.24

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INTRODUCTION

All applications accepted for legal assistance and funded by Legal Services Corporation (LSC) annual grant awards or by other sources requiring a financial eligibility determination “means-test” must be screened for total household income and assets. Only those individuals and groups determined to be financially eligible may receive legal assistance supported with LSC funds. Applicants whose total household income and/or assets exceed the limits set forth by LSC or funding sources requiring a “means-test” can be accepted for legal assistance, but only in certain situations. These include the existence of an alternative funding source which doesn’t require a financial eligibility determination and the applicant meets specific conditions set forth by the funding source, e.g., cases funded by Area Agencies on Aging using Title III funds require the applicant to be 60 years of age or older.

INCOME

The Board of Directors reviews and adopts income eligibility guidelines for applicants. These guidelines are based on the Federal Poverty Income Guidelines, published each year in the Federal Register. Pursuant to 45 CFR §1611.3, an applicant whose total household income is at or below 125% of the guidelines, or national eligibility level, is “income-eligible” and can be provided legal assistance if other requisites for case acceptance, such as priority, case type and citizenship or legal alien status, are met. When new Income Guidelines are published in the Federal Register, they are immediately effective in determining eligibility and shall be presented to the LAA board at the next regular scheduled meeting.

Total household income is considered when determining the eligibility of an applicant for services and will include only the income of persons who are resident members of, and contribute to, the support of a family unit. Legal Aid, for the purpose of eligibility, defines family unit as persons who live together and have a legal obligation of support for one another; or who live together and function as though there is a legal obligation of support, such as unmarried partners. In addition, an applicant for assistance may choose to count as a member of the family unit any other person(s) residing in the same household who is claimed by a member of the family unit as a tax dependent. A temporary guest or person who has been displaced by trafficking or domestic violence will not be considered a member of a family unit.

The opposing party’s income and assets, or jointly held assets, shall not be considered for eligibility purposes, even if the opposing party would otherwise be considered a household member.

Exceptions are authorized by 45 CFR §1611.5 so long as gross income does not exceed 200% of the Federal Poverty Income Guidelines and the applicant meets the appropriate asset ceiling for the household size or the asset ceiling has been waived. However, one or more of the following factors must be present in order to consider granting a waiver:

1. The applicant is seeking legal assistance to obtain governmental benefits for low income individuals and families;
2. The applicant is seeking legal assistance to obtain or maintain governmental benefits for persons with disabilities;
3. Current income prospects, taking into account seasonal variations in income;
4. Unreimbursed medical expenses and medical insurance premiums;
5. Fixed debts and obligations;
6. Expenses such as dependent care, transportation, clothing and equipment expenses necessary for employment, job training or educational activities in preparation for employment;
7. Non-medical expenses associated with age or disability;
8. Current taxes; or
9. Other significant factors that the recipient has determined affect the applicant's ability to afford legal assistance.

If the total household income of the applicant, based on household size, is over 200% of the national eligibility level, the applicant is not considered for a waiver and not eligible for services using LSC funds.

WAIVER OF INCOME LIMIT

The decision to grant a waiver must be made by the Executive Director or designee. The determination that a waiver has been made must be noted on the client file in the case management system and the waiver determination must be on the standard waiver form contained in the CMS, citing which factor or factors listed above was used.

WHAT IS CONSIDERED "INCOME"

The definition of income is found in 45 CFR §1611.2(i). All sources of income are to be used in determining eligibility, with these exceptions:

1. SNAP benefits
2. Housing vouchers, food or rent in lieu of wages
3. Tax refunds
4. Funds withdrawn from a bank account
5. Gifts
6. Compensation and/or one-time insurance payments for injuries sustained
7. Any other non-cash benefit
8. Up to \$2,000 per year of funds received by individual Native Americans that is derived from Indian trust income or other distributions exempt by statute.

GROUP REPRESENTATION

Legal Aid may provide legal assistance to a group, corporation or association, if it is primarily composed of persons eligible for legal assistance under 45 CFR Part §1611.6(A)(1); or under (A)(2) has as a principal activity the delivery of services to those persons in the community who would be financially eligible for LSC-funded legal assistance and the legal assistance sought relates to such activity, and information is provided that shows the group, corporation or association lacks, and has no practical means of obtaining, funds to retain private counsel.

DOMESTIC VIOLENCE

Notwithstanding any other provision of this policy, in assessing the income or assets of an applicant who is a victim of domestic violence, Legal Aid shall consider only the assets and income of the applicant and members of the applicant's household other than those of the alleged perpetrator of the domestic violence and shall not include any assets held by the alleged perpetrator of the domestic violence, jointly held by the applicant with the alleged perpetrator of the domestic violence, or assets jointly held by any member of the applicant's household with the alleged perpetrator of the domestic violence.

VERIFICATION OF INCOME

In certain circumstances, the previous year's income tax returns, bank statements, etc., can be requested, if necessary to verify an applicant's total household income.

ASSETS

Consistent with 45 CFR §1611.3(d)(1) Legal Aid has established guidelines for the determination of the total amount of assets applicants can hold seeking legal assistance and be eligible for services using LSC funding. These asset limits are subject to review on a yearly basis in conjunction with the review of income guidelines. Assets are cash or other resources of the applicant or members of the applicant's household that are readily convertible to cash, which are currently and actually available to the applicant. When setting asset limits, specific factors are taken into consideration, e.g., economy of the service area and the relative cost-of-living of low-income persons, to ensure the availability of services to those in the greatest economic and legal need. Also, special consideration shall be given to the legal needs of the elderly, the institutionalized, and the disabled.

Specific exclusions to an applicant's assets for determining eligibility include:

1. Principal residence of the applicant;
2. Reasonable equity value in work-related equipment, which is essential to the employment or self-employment of an applicant or member of the family unit, as long as the owner is attempting to produce income consistent with its fair market value;
3. The value of one automobile that is used for transportation per each adult member of the household, and one automobile that is used for transportation for each

- minor member of the household if the automobile is used for transportation by the minor to school or work;
4. Up to \$2,000 (\$3,250 if age 60 or older or disabled) in assets for an individual and \$3,000 (\$5,000 if at least one person in the household is age 60 or older or disabled) for a household, with assets meaning cash or other resources of the applicant or members of the applicant's household that are readily convertible to cash, which are currently and actually available to the applicant;
 5. Other assets which are exempt from attachment under state and federal law.

WAIVER OF ASSETS LIMIT

In certain unusual or extremely meritorious circumstances, consistent with 45 CFR §1611.3(d)(2), the Executive Director or designee may waive the assets limit. The waiver must be documented on the client intake form and copies of the waiver determination citing the circumstances included in the determination must be kept in both the hard-copy file and in a file maintained virtually and in the HelpLine manager's office.

CHANGE IN FINANCIAL ELIGIBILITY STATUS

Consistent with 45 CFR §1611.8, if after making a determination of financial eligibility and accepting a client for service, Legal Aid becomes aware that a client has become financially ineligible through a change in circumstances, Legal Aid shall discontinue representation supported with LSC funds if the change in circumstances is sufficient, and is likely to continue, to enable the client to afford private legal assistance, and discontinuation is not inconsistent with applicable rules of professional responsibility. Additionally, if Legal Aid, after making a determination of financial eligibility and accepting a client for service, determines that the client is financially ineligible on the basis of later discovered or disclosed information, Legal Aid shall discontinue representation supported with LSC funds if the discontinuation is not inconsistent with the applicable rules of professional responsibility.

Size of Family Unit	National Eligibility Level*	Maximum Income Level**
1	\$15,175	\$24,280
2	\$20,575	\$32,920
3	\$25,975	\$41,560
4	\$31,375	\$50,200
5	\$36,775	\$58,840
6	\$42,175	\$67,480
7	\$47,575	\$76,120
8	\$52,975	\$84,760

The figures in the column labeled **National Eligibility Level** represent 125% of the Federal Poverty Guidelines, as determined by the Department of Health and Human Services. The figures in the column labeled **Maximum Income Level** represent 200% of the Federal Poverty Guidelines. Applicants whose total household income falls below the **National Eligibility Level** are income-eligible for legal assistance. Applicants whose total household income does not exceed the **Maximum Income Level** are income-eligible for legal assistance if certain specific factors are present that would allow the income between the two levels to be waived. Under no circumstances will applicants whose total household income exceeds the **Maximum Income Level** be considered income-eligible for legal assistance using LSC funds, though assistance may be provided using alternate funds, where permitted by that funding source.

*For each additional family member, add \$5,400

**For each additional family member, add \$8,640

Each eligibility level is determined using **gross** income.

Check Signer Changes request March 24, 2018

Bank of Fayetteville/Famers Merchant Bank

Add:

- Gaylynn Alden
- Sarah Barnett

Remove:

- Makenzie Arnold
- Allison Tank

Centennial Bank

Add:

- Gaylynn Alden
- Sarah Barnett

Remove:

- Makenzie Arnold
- Barbara Griffin
- LaKesia Morrison
- Allison Tank

Iberia Bank IOLTA Account

Add:

- Gaylynn Alden
- Sarah Barnett

Remove:

- Makenzie Arnold
- Barbara Griffin
- LaKesia Morrison
- Allison Tank

Firearms in the Office

After becoming increasingly concerned about staff safety and firearms, I sent out the following message on January 24th.

*Legal Aid of Arkansas offices will be firearms free starting in 2018. This applies to staff, clients, visitors, and vendors, but not certified law enforcement on official business. Notices will be posted to the entrances of all the offices, starting with Jonesboro today. **If you have issues with this, don't vet them as replies to this email.** Please send them directly to the Deputy Director, Andrea Walker. I am happy to be copied on any correspondence. I am issuing this as an Executive Order and it may be appropriate to have board review if there is reasonable disagreement.*

Please note this is not extended to include the Legal Aid parking lot at the Springdale office, though any firearms left in a automobile parked in the lot should be properly secured. Legal Aid owns no other parking areas and we do not pretend to tell you whether you can or cannot carry or possess a firearm in public or other private parking spaces. We do expect you to be respectful of and compliant with all applicable public laws and regulations whether on or off duty at Legal Aid.

Thank you for your anticipated compliance.

One staff member immediately complained that she felt she was being targeted. I then received the following three messages from staff in one rural office.

Message One- Regarding the new policy on firearms, our office is very small and I am by myself on a lot of occasions. I do not feel safe at times because I am alone in my office by myself with no protection. My office is by itself and to get to the other attorneys' offices I have to go outside and down the side walk to the next door.

Last week we had a client come in that was terrified and wanted the door locked behind her because she did not feel safe. She had an order of protection hearing against her husband and he agreed to a 10 year without hesitating. An officer showed up to escort this client home because he even felt concerned for her safety.

Message Two- I despise guns. Never in my life did I consider owning one... Until I took this job and moved to this town. Sadly, this is the world we live in and xxxxxx is the town my office lies in the heart of (and frankly, where I piss a lot of people off- often for misusing their firearms) and I would wager that there are more guns in this town than there are people. According to the Arkansas Times, as of only two years ago Arkansas ranked 2ND among the states in the percentage of people who own guns. As far as towns IN Arkansas, I would bet xxxxxx is pretty high up there as well. And while it is illegal for people to carry guns if they have an OP against them or they are felons, the police don't care until it's too late (or are completely unaware bc this whole area is so rural and spread out). We've notified them when they have posted pictures of themselves on FB with guns, etc. - nothing happened. I even had a judge order that a Respondent's guns be returned to him in the same hearing in which I'd

just obtained an Order of Protection against him! After pointing out that that was contrary to federal law, the judge said well then give them to his mom (with whom he lived) - as if I were the one being ridiculous- so that says something about how important it is to people in positions of authority in this area to keep people from owning guns that are dangerous/even legally permitted...

There is nothing between myself and the street other than my door (which I already lock sometimes when things have been particularly heated or the guy writing me from prison is recently paroled) and the same goes for my officemates just b/c of how our office is set up which isn't a big deal; however, I don't think advertising that we don't allow guns would keep anyone carrying a gun (which is seriously almost everybody other than me in xxxxxx) from carrying it- it will just serve to notify people that we can't protect ourselves if, God forbid, it were necessary. Concealed carriers are allowed to take them into KINDERGARTENS, DAYCARES, CHURCHES and just about everywhere else here... We have people come into our office with knives, high on methamphetamine (frequently), angry at us and often one of us is here alone at the time. When asked, Police Chief xxxxxxx told xxxxxxx Daily that if he someone was carrying without a permit, he'd ask them to put it in their car or take it home. That's it. So what is the point? It won't stop people. Being told by the police to put it in their car won't deter them from doing it again- it just lets people know that we don't have firearms .

I don't own a gun, but I would rather not tell the town that. Based on our location and the fact that we handle domestic violence (often cited as the most likely type situation to turn deadly), if someone in our office has the training and meets reasonable criteria for carrying a gun, I'm okay with that. In fact, I feel safer because of it.

Thank you for allowing me to express my concerns regarding this new policy and the potential dangers to come of it.

Message Three-I have never (knowingly) worked in an office or job where I had considered the need for firearms for safety. However, there have been several instances since starting at Legal Aid that I have felt safer knowing that staff could carry a firearm when they had the proper legal authority to do so. My office mate has worked cases with some scary fellows on the opposing side. She had to take a case involving an abusive law enforcement officer, which likely did not sit well with those in power in this area. I had a case involving a repeat domestic abuser who was reported for waving a gun around by another citizen only a few months after I secured a 10-year order of protection against him. The case was not prosecuted. He violated the order of protection IN FRONT of police and the prosecutor did not pursue the case. Unfortunately, domestic violence or the real threat that abusers pose is not taken as seriously in this area as it should be.

While I understand the need for safety, I think that the question regarding firearms at work should be considered based on individual circumstances, not as a general rule imposed on all. Perhaps consideration can be given to individual workers' personal preferences and the climate of the area. For example, in the Harrison office, all of us are in favor of being able to be armed. We are a staff of three women in an area where violence is prevalent. Our offices are accessible to anyone walking by the street. As noted above, I have had cases where domestic abusers continue to abuse their victims with little intervention from law enforcement. Third party violence perpetuated on social workers, attorneys and advocates is not uncommon when dealing with domestic violence cases. Or perhaps there could be a policy that allows us to choose whether or not to display the required sticker. There may be other

alternatives that would provide for personal preferences and comfort levels that may be worth considering. Thank you for your time.

We received one bit of feedback from a staff member for another rural office. She inquired as to whether an exception might be made when someone was working other than regular office hours when no other staff was present, on weekends, holidays, or at night.

5030 Dangerous Weapons in the Work Place

To ensure that Legal Aid maintains a workplace safe and free of violence for all employees, visitors and clients, Legal Aid prohibits the possession or use of dangerous weapons on Legal Aid owned or leased property.

All Legal Aid employees are subject to this provision, including contract workers and temporary employees as well as visitors and clients. A license to carry the weapon issued by the State of Arkansas or a reciprocal State does not supersede Legal Aid policy. Any employee in violation of this policy will be subject to disciplinary action, up to and including termination.

“Legal Aid owned or leased property” is defined as all Legal Aid-owned or leased buildings and surrounding areas such as sidewalks, walkways, driveways and parking lots under the Legal Aid’s ownership or control.

“Dangerous weapons” include firearms, explosives, knives (other than folding pocket knives with a blade of four inches or less or tools needed for immediate building maintenance or repair) and other weapons that might be considered dangerous or that could cause harm. Employees are responsible for making sure that any item possessed by the employee is not prohibited by this policy.

Legal Aid reserves the right at any time and at its discretion to search packages, containers, briefcases, purses, file cabinets, desks, enclosures and persons entering its property, for the purpose of determining whether any weapon is being, or has been, brought onto its property or premises in violation of this policy. Employees, visitors or clients who fail or refuse to permit a search under this policy will be subject to discipline up to and including termination in the case of an employee, and removal from the property and reported to police or authorities in the case of a visitor or client.

Exemptions: This policy does not apply to:

- Law enforcement personnel engaged in official duties
- Security personnel engaged in official duties
- A person engaged in military activities sponsored by the federal or state government, while engaged in official duties

Notification: “No Firearms or other Dangerous Weapons” or “Carrying a Handgun on these Premises is prohibited” signs shall be conspicuously posted at the entrances of Legal Aid facilities and in common areas within the premises. These signs will clearly indicate that firearms and other weapons are not to be carried onto our property or into our facilities. Staff will request any visitor found in possession of a firearm or other dangerous weapon to remove it from the facility and local law enforcement authorities will be notified promptly if appropriate.

Special instructions for employees and exceptions: This policy is not extended to include personnel automobiles, even if parked on Legal Aid property. Any firearms or other dangerous weapons left in an automobile by an employee, visitor, or client should be properly secured. Employees who enter Legal Aid facilities for work related reasons during non-scheduled work times, **after hours, on holidays, and on weekends**, and have safety concerns, may request permission from the Executive Director or his/her designee to possess a firearm on Legal Aid property during those times, consistent with applicable local, state, or Federal laws.

The Legal Aid Executive Director, *under exceptional circumstances with good cause shown*, may grant special permission for an employee, visitor, or client who has met the requirements of the Department of Arkansas State Police Arkansas Concealed Handgun Carry License Rules, specifically Rule 13.3, training requirement for enhanced license, to possess a concealed handgun on Legal Aid owned or leased property during regular business hours, consistent with the Arkansas Concealed Handgun Carry Rules. The Executive Director will set the term for this permission, and may revoke permission at any time. Possession of an enhanced license does not supersede Legal Aid policy absent this express permission.

Educational materials will be made available on request regarding the magnitude of the workplace violence problem in the United States and the role of firearms and other dangerous weapons in this violence. Training will be provided to employees on this and other workplace violence prevention measures upon request.

Any employee who feels aggrieved by this policy may appeal to the appropriate committee of the Legal Aid of Arkansas Board of Directors, but must abide by the policy pending a decision to the contrary by said committee.

7020 Out of State Travel

Travel may be achieved by plane, train, bus, taxi, private vehicle/aircraft, rented automobile; whichever method serves the requirements of Legal Aid most economically and advantageously. Transportation to and from airports, bus terminals, or train depots should be the most economical means available. If the traveler chooses to a mode of transportation that is not most economical, for example renting a car instead of using a shuttle, the traveler will document the cost of the least expensive transportation mode and only receive reimbursement for that amount.

Reimbursement for out of state travel will be the lesser of coach class airfare or the established rate of private car mileage, based on map mileage (whether paper-based or electronic) when driven. When figuring private car mileage, if more than airfare, then the traveler may include the saved costs of airport parking and transfers at the destination. Commercial airline tickets should be purchased at least 14 days prior to travel if possible. Airline tickets purchased with less than a 14 day advance shall be explained in writing to the Executive Director and approved by him/her in writing prior to purchase. Legal Aid may pay or reimburse the traveler for checked baggage fees for the first bag only. Fees for additional bags must be paid by the traveler and are not eligible for reimbursement.

(also remove the last paragraph of 7020 as it is repetitive of 7030)

7030 Travel Per Diem Rates

Reimbursement for lodging will be based on the actual amount paid by the traveler. The maximum daily allowance will be limited to the Federal Per Diem Rate depending upon the location. Room taxes are NOT included in the Federal Per Diem Rate and may be claimed for reimbursement.

Current rates are \$93 for all of Arkansas except Garland and Pulaski County, \$104 for Garland County and \$96 for Pulaski County. Staff should check rates at the link below regularly for updates.

Room rates exceeding the Federal Per Diem Rate must include a justification why it was in the best interest of Legal Aid and must be pre-approved by the Executive Director or designee.

Per Diem rates can be found at the following link.

[Federal Per Diem Rates](#)

Current meals and incidental expenses for Arkansas are as follows:

M&IE Total (1)	Continental Breakfast/ Breakfast (2)	Lunch (2)	Dinner (2)	Incidental Expenses	First & Last Day of Travel (3)
\$51 (Arkansas except two counties)	\$11	\$12	\$23	\$5	\$38.25
\$59 (Pulaski and Garland Counties)	\$13	\$15	\$26	\$5	\$44.25

The separate amounts for breakfast, lunch and dinner listed in the chart are provided should you need to deduct any of those meals from your Travel Expense Form. For example, if your trip includes meals that are already paid for by Legal Aid (such as through a registration fee for a conference, or meals included with a hotel room), you will need to deduct those meals from your voucher.

The last column lists the amount staff receive for the first and last calendar day of travel. The first and last calendar day of travel is calculated at 75 percent.

Staff should check the Federal Per Diem rate regularly for updates.

3020 Equal Opportunity Statement

Legal Aid of Arkansas is an Equal Opportunity Employer and complies with all federal and Arkansas EEO statutes. Legal Aid of Arkansas policy is to follow an employment policy that values the diversity of its employees.

I. PURPOSE

Legal Aid of Arkansas, Inc. is dedicated to the proposition that all persons in our society are entitled to be treated by others with a respect arising from the human condition which is common to all of us. The purpose of this Equal Opportunity Policy is to assure the right of all persons to work in, participate in, and receive the assistance provided by this organization without regard to race, religion, sex, national origin, age, physical handicap, sexual preference, or any other consideration prohibited by law.

These policies protect:

- a. Any person being served by or seeking the assistance of the program;
- b. Any person participating or seeking to participate in a governance, policy-making, planning or advisory body of the program; and
- c. Any person employed by or seeking employment with the program.

II. STATEMENT OF EEO POLICIES

(1) Equal Opportunity in the Provision of Legal Services

It is the policy of Legal Aid of Arkansas to make no distinction in the provision of legal assistance to eligible persons because of race, religion, sex, national origin, age, physical handicap, sexual preference, or any other consideration prohibited by law.

(2) Equal Opportunity in Governance and Policy Making

Legal Aid of Arkansas policy is to not deny to any person the opportunity to participate in its Board of Directors or in any other body with responsibility for governance, policy making, planning or management advice because of that person's race, religion, sex, national origin, age, physical handicap, sexual preference, or any other consideration prohibited by law.

(3) Equal Opportunity in Employment

It is the policy of Legal Aid of Arkansas to see and employ qualified persons, to provide equal opportunities in all aspects of employment, and to administer all human resources activities in a

manner that will not discriminate against any person because of that person's race, religion, sex, national origin, age, physical handicap, sexual preference, or any other consideration prohibited by law.

(4) Equal Opportunity in Personal Relationships

It is the policy of Legal Aid of Arkansas to encourage all employees to treat co-employees and recipients with the respect and courtesy needed by all persons for self-improvement and a positive self-image. **Employees accused of sexual or other harassment of fellow employees and/or clients will, after review and verification, will be subject to appropriate disciplinary action, including termination depending on the circumstances.**

III. IMPLEMENTATION OF EQUAL OPPORTUNITY POLICIES

A. General

The Legal Aid of Arkansas Board of Directors has the overall responsibility for the Equal Opportunity Policies.

- (1) The implementation of these policies is the responsibility of the Executive Director and assigned staff of Legal Aid of Arkansas.
- (2) The Executive Director of Legal Aid of Arkansas will review on a continuing basis all aspects of the program's operations to ensure that these policies are being observed and to determine if additional affirmative efforts are necessary.

B. Provision of Legal Assistance

Legal Aid of Arkansas will not discriminate against any person because of race, religion, sex, national origin, age, physical handicap, sexual preference, or any other consideration prohibited by law; nor

- (1) Deny legal assistance to any eligible person;
- (2) Provide legal assistance to a person different in form or manner from that provided to others;
- (3) Treat differently any person in determining whether she or he is eligible for legal assistance;
- (4) Deny a person the opportunity to participate as a member of a policy-making, planning, or advisory body; or
- (5) Establish legal service offices at locations with the purpose or effect of excluding persons from the benefits of legal assistance.

C. Employment Practices

- (1) Recruitment – Except as required by Sections 1006(b)(6) and 1007(a)(8) of the Legal Services Corporation Act, and Part 1616 of the Corporation Regulations, when any position for employment is available; the program will seek qualified applicants without regard race, color, sex, religion, age, physical handicap, sexual preference, national origin, or any other consideration prohibited by law.
 - a. Advertisements will be placed in media chosen to reach qualified persons, including protected class applicants. All employment advertisements will contain the phrase that Legal Aid of Arkansas is “An Equal Opportunity Employer”.
 - b. Legal Aid of Arkansas will seek, to the fullest extent practicable, recommendations from the client community when positions for employment are to be filled.
 - c. The program employment applications will notify applicants that law prohibits discrimination on the basis of race, color, religion, sex, or national origin.

(2) Hiring Placement, Transfer and Promotion – All hiring, placement, and promotion of applicants and employees will be made on the basis of individual ability and performance, and the staffing needs of Legal Aid of Arkansas, consistent with the commitment to equal opportunity that is set forth in this Statement of Equal Opportunity Policies. All hiring, placement, and promotional activities will be monitored by Legal Aid of Arkansas to assure that full consideration, as required by program policy, has been given to all qualified protected classes applicants and employees.

(3) Benefits and Compensation: All compensation and fringe benefits, including access to training and educational programs for employees of Legal Aid of Arkansas will be determined without regard to race, color, religion, sex, age, physical handicap, sexual preference, national origin, or any other consideration prohibited by law.

(4) Audits and Reports: Legal Aid of Arkansas will develop and implement an EEO procedure that will provide for the continual auditing, monitoring, and evaluation of program personnel and clientele records to insure compliance with all equal opportunity policies. A formal audit of Legal Aid of Arkansas will be made at least annually with periodic review as deemed appropriate. The audit will include the following:

- a. A statistical report showing the diversity composition of the program’s board of directors,

staff personnel, and clientele and any other Legal Aid of Arkansas and/or EEO federal and state requirements;

- b. An evaluation of the Legal Aid of Arkansas' Equal Opportunity Policies includes comment on their operation and any recommended changes.

- (5) Complaint Procedure – As stated above, the Executive Director of Legal Aid of Arkansas has the overall responsibility of implementing these policies.

The Executive Director will develop and implement a procedure to provide orderly methods for the prompt and peaceful settlement of complaints about the implementation of these policies. The Executive Director will also establish the basic rules, practices, and customs for the successful operation of a complaint procedure and conciliation process. The Executive Director shall attempt to conciliate within 30 days after receiving a complaint and shall promptly notify the Board of Directors of the filing of a complaint and of the disposition. The Executive Director shall notify the complaining party that the matter may be brought before the Board at its regular meeting.

These policies adopted by the Legal Aid of Arkansas Board of Directors will be reviewed as necessary to reflect experience, changes in law and regulations, and better understanding of effective approaches that will assure equal opportunities for all.

IV. CLIENT GRIEVANCE PROCEDURES

A. Complaints about Denial or Quality of Legal Assistance

The following procedures are established for determining the validity of a complaint about the denial of legal assistance or about the manner and quality of legal assistance that has been rendered:

- (1) A Notice of Complaint Procedure will be conspicuously posted in the reception area of all Legal Aid of Arkansas offices which will set forth in detail how the applicant can make a complaint and advise the applicant that Legal Aid of Arkansas will provide assistance in preparing the complaint if he/she desires.
- (2) Prompt consideration shall be given to each complaint received. Unless circumstances demand a more immediate resolution of the grievance, complaints shall be answered by written regular mail notification of the decision to the applicant by the Regional Manager within ten (10) working days with a copy of the decision sent to the

Executive Director for inclusion in Legal Aid of Arkansas' complaint file. The written notification will advise the applicant of:

- a. Action taken or why no action was taken regarding the complaint; and,
 - b. His/her rights to keep the details of the case confidential; and,
 - c. The right to have the decision reviewed by the Executive Director.
- (3) If the complaint is about a Regional Manager or if the applicant requests a review of a Regional Manager's decision regarding their grievance, the Executive Director shall send the applicant a written notification of his/her decision by regular mail within ten (10) working days. The written notification shall advise the applicant of:
- a. Action taken or why no action was taken regarding the complaint; and,
 - b. His/her rights to keep the details of the case confidential; and,
 - c. The right to appeal the Executive Director's decision to the Grievance Committee of the Board of Directors; and,
 - d. The right to submit an oral and/or written statement to the Grievance Committee and to be accompanied by another person to any hearing; and,
 - e. The right to request transcription of a brief written statement dictated by the applicant for inclusion in Legal Aid of Arkansas' complaint file.
- (4) In the event a decision is appealed to the Grievance Committee, the Committee shall notify the Executive Director and the applicant in writing of the hearing time, date, and location. This notification shall be by certified mail at least ten (10) days before the hearing date. Legal Aid of Arkansas employees involved in the grievance may appear and offer testimony in the matter. The Committee shall prepare a written decision of its findings and serve a copy of the decision upon the applicant and Legal Aid of Arkansas by ordinary mail.

The Grievance Committee shall report to the Board all complaints. If a complaint is found to be valid, the committee shall recommend to the Board the action it deems appropriate. The Board shall consider all mitigating circumstances in its review and shall be bound by the Legal Services Corporation Act in its resolution of the grievance.

B. Complaint File

Legal Aid of Arkansas shall maintain a complaint file containing every complaint and a statement of its disposition. The file shall include any written statement submitted by the applicant. This file shall not be made available to Legal Aid of Arkansas general staff. Any employee involved in a grievance may submit a written statement of his/her position in the matter, which shall be retained in the complaint file. This file shall be available for examination by the Legal Services Corporation.

C. Board of Directors Grievance Committee

The Board of Directors shall appoint a Grievance Committee composed of either two attorney members of the Board and one client representative member or one attorney member, one client representative member and one wild card member. The duty of the Grievance Committee is to hear any complaints by an applicant who believes that legal assistance has been denied improperly, or who is dissatisfied with the assistance provided.

V. EMPLOYEE GRIEVANCE PROCEDURES

A. Grievance Procedures

- (1) Any employee with a grievance concerning an adverse action related to his/her own employment may apply to the Executive Director or a designated senior staff member for relief. An employee with a personnel grievance shall first bring the matter to the attention of his/her supervisor in writing unless the grievance is a harassment complaint against the immediate supervisor. (Harassment grievances will be first presented to the Executive Director.)
- (2) The supervisor shall have five business days to respond to grievances. Failure to respond within the time provided shall constitute a denial of the grievance. If the grievance is not satisfactorily resolved at this point, it shall then be reduced to writing and submitted to the Executive Director within five business days.
- (3) The Executive Director shall send a copy to the supervisor who shall have five business days to give a written response. If the employee is not satisfied with the resolution, he/she shall have the right to appeal to the Personnel Committee of the Board of Directors.

The Board shall appoint a Personnel Committee which shall consist of a minimum of three members, two of whom shall be practicing attorney members of the Board and one of whom shall be a client representative member of the Board. If the grievance is filed before the Personnel Committee, the committee shall meet within two weeks of the appeal and the employee shall be afforded a hearing. Notice of the date, time and location of the hearing will be provided to the Executive Director and the employee. The employee will receive notice by both regular mail and certified mail, return receipt requested. If the employee, for good cause,

cannot attend the hearing as scheduled, he or she may, prior to the hearing date, request a postponement of the hearing. However, upon doing so, he or she waives the right to a hearing within two weeks. The hearing will be postponed to a date and time agreeable to both the employee and the Chair of the Personnel Committee. The Personnel Committee shall conduct the hearing in private, first meeting with the aggrieved employee and then meeting with the Executive Director, or her designee, if necessary. The Committee also has the option of meeting with both parties together. The Personnel Committee shall make written reports of its hearings, including findings of fact and its final decision. Findings of fact by the Personnel Committee shall be final.

If the employee or Executive Director is dissatisfied with the disposition by the Personnel Committee, the Personnel Committee will report to the Board of Directors at the next meeting. The Board will have the option of convening a special meeting to hear the matter in full or the decision of the Personnel Committee can be adopted and confirmed without further hearing.

VI. SEXUAL HARASSMENT POLICY Definition:

(1) Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

- a. Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; or
- b. Submission to or rejection of such conduct by an individual is used as the basis of employment decisions affecting such individual; or
- c. Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment.

A. Reporting the Act

(1) Employees who believe they have been the subject of sexual harassment should report the act immediately to the Sexual Harassment Officer.

NOTE: INDIVIDUALS WHO BELIEVE, THAT THEY ARE BEING SEXUALLY HARASSED BY A SUPERVISOR ARE NOT REQUIRED TO DISCUSS THE MATTER WITH THE SUPERVISOR. THEY SHOULD NOTIFY THE Executive Director.

B. Investigation

(1) The investigation of sexual harassment complaints shall be conducted in the strictest confidence under the direction of Sexual

Harassment Officer and/or Executive Director within five business days of notification of such harassment.

- (2) No person shall be penalized or subjected to retaliation for filing a complaint of sexual harassment or for cooperating in the investigation of such a complaint.
- (3) Any employee, supervisor, or manager who is determined, after appropriate investigation, to have engaged in sexual harassment of an employee and/or client will be subject to appropriate disciplinary action, including termination depending on the circumstances.

VII. ROMANCE IN THE WORKPLACE

Employee Relationships

In order to minimize the risk of conflicts of interest and promote fairness, Legal Aid of Arkansas maintains the following policy with respect to romance in the workplace:

No person in a management or supervisory position shall have a romantic or dating relationship with an employee whom he or she directly supervises or whose terms or conditions of employment he or she may influence (examples of terms or conditions of employment include promotion, termination, discipline and compensation). In addition, no employees working in the same workgroup shall have such a relationship. A department is defined as a group of employees who report directly to the same supervisor.

Prior Employee Relationships

A supervisor or manager who has had a previous romantic or dating relationship with a subordinate or employee whose terms and conditions he or she may influence will not be involved in decisions relating to that individual's promotions, raises, termination or other terms and conditions of employment.

Policy Protocols and Consequences

Individuals involved in a relationship covered by this policy will be asked to sign a document (*Consensual Relationship Agreement* which is attached) acknowledging that their relationship is entirely consensual and free from coercion and harassment. If the relationship is covered by this policy and is between a more senior and more junior employee, the more senior employee may be subject to demotion to remove the conflict of interest. At the discretion of Legal Aid of Arkansas, in addition to or instead of demotion, one of the individuals involved in the relationship

may be subject to transfer or termination of employment. If transfer or termination is appropriate, to the extent possible, Legal Aid of Arkansas will give individuals involved in the relationship the opportunity to select one employee in the relationship who will be subject to a change in employment status (transfer or termination). If the individuals involved in the relationship decline to make this decision, Legal Aid of Arkansas will do so. Upon entering into a relationship employees are to report said relationship to management immediately.

Professionalism

Employees are expected to conduct themselves in a professional manner at all times. Workplace dating or romantic relationships must not interfere with any employee's professionalism, including treating others with respect and refraining from behavior that may make others feel uncomfortable (for example, overt physical displays of affection and using sexual language). In particular, management personnel are expected to set a high standard of professional conduct both at work and in any social setting at events sponsored by Legal Aid of Arkansas. For this reason, management personnel are prohibited from social interaction with subordinates that is or might be perceived as inappropriate (for example, unwanted flirting, touching or other behavior that may be regarded as sexual harassment).

Discretion and Non-discrimination

Legal Aid of Arkansas retains discretion in its enforcement of this policy. Decisions made under this policy will be made based on operational and business reasons and without regard to sex, race, color, religion, creed, age (40 and over), national origin, citizenship, physical or mental disability, military service or application or any other protected characteristic under federal, state or local law.

VIII. HARASSMENT POLICY

- (1) Harassment is defined as the act of tormenting by continued persistent attacks and criticism when:
 - a. Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; or
 - b. Submission to or rejection of such conduct by an individual is used as the basis of employment decisions affecting such individual; or

- c. Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment.

A. Reporting the Act

- (1) Employees who believe they have been the subject of harassment should report the act immediately to the Executive Director.

NOTE: INDIVIDUALS WHO BELIEVE, THAT THEY ARE BEING HARASSED BY A SUPERVISOR ARE NOT REQUIRED TO DISCUSS THE MATTER WITH THE SUPERVISOR. THEY SHOULD NOTIFY THE Executive DIRECTOR.

B. Investigation

- (1) The investigation of harassment complaints shall be conducted in the strictest confidence under the direction of the Executive Director within five business days of notification of such harassment.
- (2) No person shall be penalized or subjected to retaliation for filing a complaint of harassment or for cooperating in the investigation of such a complaint.
- (3) Any employee, supervisor, or manager who is determined, after appropriate investigation, to have engaged in harassment of an employee and/or client will be subject to appropriate disciplinary action, including termination depending on the circumstances.

Consensual Romance in the Workplace Agreement

1. Equal Employment Opportunity Workplace. The undersigned recognize and agree that it is Legal Aid of Arkansas' policy to provide an equal opportunity in hiring, employment, promotion, compensation, and all other employment-related decisions without regard to race, color, religion, creed, national origin or ancestry, sex, age (40 or older), being a qualified person with a physical or mental disability, veteran status, genetic information, or any other basis set forth in the applicable federal, state and local laws or regulations relating to discrimination in employment. The undersigned understand that Legal Aid of Arkansas does not tolerate unwelcome or offensive conduct or conduct that creates a hostile work environment that is in any way based on or related to a person having any of the characteristics described above.

The undersigned agree that they have received, read and understand Legal Aid of Arkansas' Equal Employment and Opportunity Policy (Section 3020 of Personnel Manual) and agree to adhere to all of its terms.

2. All Forms of Sexual Harassment Prohibited. The undersigned also recognize and agree that Legal Aid of Arkansas does not tolerate sexual harassment, a form of unlawful discrimination. Unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature constitute sexual harassment when:

- submission to such conduct is made, explicitly or implicitly, a condition of an individual's employment or advancement;
- submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or
- such unreasonable conduct interferes with an individual's work performance or creates an intimidating, hostile, or offensive working environment.

The undersigned agree that they have received, read and understand Legal Aid of Arkansas' Sexual Harassment Policy and Romance in the Workplace Policy and agree to adhere to all of its terms.

3. Consensual Relationship. We, the undersigned employees, have entered into a personal relationship with each other. We agree as follows:

- Our relationship is entirely voluntary and consensual.
- Our relationship will not have a negative impact on our work.

- We will not engage in any public displays of affection or other behavior that might create a hostile work environment for others or that might make others uncomfortable.
- We understand that one or both of us may need to transfer to another department/group/location to remove any conflicts of interest in our working environment. If a transfer will not remove the conflict of interest, we understand that one of us may have to resign or be demoted to remove the conflict of interest. We further understand that Legal Aid of Arkansas will first ask us to choose which of us will be subject to a transfer, demotion or resignation. If we fail to choose, Legal Aid of Arkansas will be forced to choose for us. We understand that Legal Aid of Arkansas will make such a decision without regard to any protected class characteristic and in compliance with Legal Aid of Arkansas' Equal Employment and Opportunity Policy
- We will act professionally toward each other at all times, even after the relationship has ended.
- We will not participate in any company decision-making processes that could affect each other's pay, promotional opportunities, performance reviews, hours, shifts or career, while in this relationship and after if the relationship should end.
- We agree that, if the relationship ends, we will inform Legal Aid of Arkansas if we believe it is necessary to protect our rights or if the Sexual Harassment Policy is violated.
- We each agree that, if the relationship ends, we will respect the other person's decision to end the relationship and will not retaliate against the other person, engage in any unprofessional or inappropriate efforts to resume the relationship, or engage in any other conduct toward the other person that could violate the Sexual Harassment Policy and/or Harassment Policy.

IN WITNESS WHEREOF, the undersigned have executed this Consensual Romance in the Workplace Agreement as of this _____ day of _____, _____.

Employee Printed Name

Employee Signature

Employee Printed Name

Employee Signature

Deputy Director or Designee

Deputy Director/Designee Signature

BOARD OF DIRECTORS RESOLUTION TO AMEND A PLAN

WHEREAS, the Board of Directors of Legal Aid of Arkansas (the Employer) has assembled in a meeting this _____ day of _____ 20____;

WHEREAS, the Employer established the 403(b) Thrift Plan (the Plan) to provide retirement benefits for employees of the Employer; and

WHEREAS, the Employer has the right to amend the Plan pursuant to the provisions of the Plan.

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1) This attached Plan Amendment is approved;
- 2) All other provisions and conditions of the Plan remain unchanged; and
- 3) _____ (Officer(s) and agent(s) of the Employer)
(Name and Title)
is/are hereby authorized and directed to take such further action as may be necessary, appropriate or advisable to effectuate the foregoing resolutions.

The undersigned _____ (Secretary of the Board or Board President) of the Employer hereby certifies that the foregoing resolutions were duly adopted by the Board of Directors at the meeting referenced herein, and that the documents attached are the true copies of the documents referenced in those resolutions.

Secretary of Board / Board President

Date

Amendment to the 403(b) Thrift Plan

of

Legal Aid of Arkansas

In accordance with the provisions of the Plan, the Employer hereby amends its Plan, effective as of May 1, 2018, as follows:

(1) **Section 1.2(b)(2)(B)(ii)(2)** is changed to read as follows:

(2) The minimum service requirement is 6 month(s) of Eligibility Service [not to exceed 12 months] whether or not completed consecutively. For this purpose, a Month of Eligibility Service means a month of Vesting Service determined in accordance with Sections 3.3 and 3.4 but without regard to Section 1.5(c).

(2) **Section 1.2(b)(3)(B)(ii)(2)** is changed to read as follows:

(2) The minimum service requirement is 6 month(s) of Eligibility Service [not to exceed 12 months] whether or not completed consecutively. For this purpose, a Month of Eligibility Service means a month of Vesting Service determined in accordance with Sections 3.3 and 3.44 but without regard to Section 1.5(c).

(3) **Section 1.2(c)** is no longer applicable.

(4) **Section 1.3(a)(3)** is added to read as follows:

(3) Automatic Enrollment

Automatic Contribution Arrangement (ACA)

New Participants. All Employees who become participants on or after May 1, 2018 (the effective date of this provision) shall be deemed to have directed the Employer to make Salary Reduction Contributions on his behalf effective as of the first pay period beginning on or after the later of (i) the Entry Date that he begins (or resumes) participation in the plan or (ii) the day he satisfies the eligibility requirements of Sections 1.2(a)(1) and (b)(1).

The amount contributed on behalf of each such Participant shall be:

Nonqualified Graduated Percentage. The amount contributed on behalf of each such Participant shall be 1% of his Compensation for the initial Plan Year in which Automatic Enrollment Contributions are made on his behalf, increasing as follows in subsequent Plan Years per the following schedule:

2% for the first Plan Year following the Plan Year in which Automatic Enrollment Contributions commenced.

3% for the second Plan Year following the Plan Year in which Automatic Enrollment Contributions commenced.

4% for the third Plan Year following the Plan Year in which Automatic Enrollment Contributions commenced.

5% for the fourth (and each subsequent) Plan Year following the Plan Year in which Automatic Enrollment Contributions commenced.

No contributions made pursuant to this provision will be treated as Roth Contributions described in Section 402A of the Code.

Note: For the ACA Provision, the Plan will not provide the 90-day opt-out withdrawal provision.

(5) **Section 1.5(a)(4)** is changed to read as follows:

(1) 100% immediate vesting.

(6) **Section 1.6(b)** is changed to read as follows:

(b) Loans not in excess of 50% of the borrower's combined vested Accounts shall be permitted in accordance with Section 8.5.

Notwithstanding any provisions of this Plan to the contrary, Participant loans are limited to 3 outstanding loans per Participant at a time.

(7) **Section 2.29** is changed to read as follows:

"Salary Reduction Contributions" means elective deferrals made by the Employer on behalf of a Participant pursuant to a salary reduction agreement between the Participant and the Employer, including any amounts contributed pursuant to the automatic enrollment provision of Section 1.3(a)(3).

(8) **Section 8.3(a)(12)** is added to read as follows:

(12) In accordance with Code Section 414(w), any Participant who was automatically enrolled in this Plan pursuant to Section 1.3(a)(2)(A) may elect to withdraw all the Salary Reduction Contributions automatically made on his behalf for all payroll periods ending on or before the earlier of (i) or (ii) below (adjusted for earnings and losses):

(i) The pay day of the second payroll period that begins after the Participant requests this withdrawal; or

(ii) The first pay day that occurs at least 30 days after the Participant requests this withdrawal.

Unless the Participant affirmatively elects otherwise, this withdrawal will be treated as an election to cease Automatic Enrollment Contributions as of the earlier of (i) or (ii) above.

This withdrawal may not be elected more than 90 days after the first automatic Salary Reduction Contribution was made on behalf of the Participant pursuant to Section 1.3(a)(2)(A).

Salary Reduction Contributions withdrawn by a Participant under this provision shall not be counted for the purpose of determining any subsequent allocation of Employer Matching Contributions. Any Employer Matching Contributions previously made on account of Salary Reduction Contributions that are later withdrawn under this provision shall be treated as Forfeitures pursuant to Section 7.3, notwithstanding the vesting provisions of Section 7.2.

A Participant may not elect a withdrawal in accordance with this Section if he was enrolled pursuant to an automatic contribution arrangement that does not qualify as an eligible automatic contribution arrangement.

(9) **Section 8.4(d)** is changed to read as follows:

(d) Suspension Of Salary Reduction Contributions

As soon as reasonably practicable after receipt of his Hardship withdrawal, the Participant ceases all employee contributions and elective deferrals to all plans maintained by the Employer (including Automatic Enrollment Contributions and other Salary Reduction Contributions under

Section 5.1) for a period of at least twelve consecutive months (if the withdrawal occurred prior to January 1, 2001) or for at least six consecutive months or until January 1, 2002 if later (if the withdrawal occurred on or after January 1, 2001), except as provided by IRS regulations.

(10) **Section 10.7(f)** is changed to read as follows:

- (f) to furnish each Participant and beneficiary with such information and reports as may be required by law or by the terms of the Plan, including any required explanations of his right to designate investments and the Default Investment Alternative described in Section 1.11. If Section 1.3(a)(3) provides for automatic enrollment, each affected Participant will be notified of his right not to contribute (or to contribute a different amount) before automatic contributions commence and at least once each calendar year thereafter.

This Amendment executed in the State of _____ on this _____
day of _____, 20_____.

Legal Aid of Arkansas

By: _____

Title: _____

Received in New York, NY on this _____ day of _____, 20_____.

Mutual of America Life Insurance Company

By: _____

Title: _____ Vice President

Attorneys		Paralegals #		Administrative *		Clerical	
1	42,000	1	26,000	1	33,000	1	22,000
2	45,000	2	27,500	2	35,000	2	23,000
3	48,000	3	29,000	3	37,000	3	24,000
4	51,000	4	31,500	4	39,000	4	25,000
5	54,000	5	33,000	5	41,000	5	26,000
6	56,000	6	34,200	6	42,500	6	26,800
7	58,000	7	35,400	7	44,000	7	27,600
8	60,000	8	36,600	8	45,500	8	28,400
9	62,000	9	37,800	9	47,476	9	29,200
10	64,000	10	39,000	10	48,500	10	30,000
11	66,000	11	40,200	11	50,000	11	30,800
12	68,000	12	41,400	12	51,500	12	31,600
13	70,000	13	42,600	13	53,000	13	32,400
14	72,000	14	43,800	14	54,500	14	33,200
15	74,000	15	45,000	15	56,000	15	34,000
COLA	ONLY						

Law student interns will be paid \$15.00 per hour or an amount specified by funding source. The executive director may hire temporary help as necessary at rates other than reflected above.

New employees hired in a job class shall be hired at the first pay grade step; however, credit may be given as follows for relevant experience, weighted in order:

- A. Experience in that job classification with another Legal Services program or public interest law firm
- B. Legal experience in that job classification other than with another Legal Services program or public interest law firm
- C. Non-legal experience in that job classification
- D. Veterans with an honorable discharge will receive an additional pay grade step when employed.

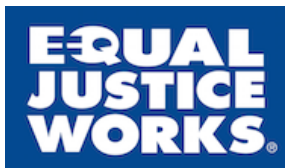
Employees whose annual evaluations are rated satisfactory or better shall receive a 1-step pay increase, if funding is available. Employees who reach the final step of their pay grade cannot receive a salary increase until such time as the salary structure is adjusted.

Part-time attorney salaries are negotiable. Scale does not apply to special fellowship, AmeriCorps, transitional attorneys, or other specially funded projects.

Work Group leaders will receive a \$1,000 annual stipend, Regional Managers \$1,500, and Deputy Director and Litigation Director \$2,000. Only one stipend applies if multiple positions are held.

includes pro bono specialists/managers. Paralegals currently on Step 14 or above of the schedule updated 11-8-2012 will remain on that schedule through the duration of their employment.

* includes Development Specialists, Human Resources Specialist, Communications Director, Web Developer, Technology Director and other administrative staff where a degree is required. Any staff deemed "exempt" by the Executive Director that is not an attorney will be paid a salary consistent with Department of Labor and Fair Labor Standards Act rules and regulations. The Fiscal Officers salary is negotiable with the Executive Director and Board.



2016, AmeriCorps Legal Fellowships, Valerie Morato

Valerie Morato

Name of Host Organization: Legal Aid of Arkansas

City, State: Harrison, Arkansas

Issue area: Elderly

Sponsors: AmeriCorps, U.S. Department of Justice - Office for Victims of Crime, The Harry and Jeanette Weinberg Foundation, MetLife Foundation, Legal Aid of Arkansas



The Project

Provide assistance to victims of elder abuse, neglect and financial exploitation.

The Inspiration

Need Addressed By Project

The project addresses victims of elder abuse receive orders of protection to protect them from violence by caregivers or relatives. Victims of financial exploitation are able to reclaim their property that was taken by unscrupulous individuals. Individuals prevent becoming victims by completing estate planning documents that communicate their wishes.

The Right Person For This Project

Valerie is the right person for the project:

- She is an advocate for individuals who may be taken advantage of by others
- She fights to protect the rights of the most vulnerable members of society
- She has experience working with the elderly community

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DIRECTOR'S REPORT

March 13, 2018

National Developments

Our 2018 funding announcement from the Legal Services Corporation is attached, along with those for the rest of the country for information purposes. The grant amount is substantially the same as 2017, \$1,448,318, subject to modification when an appropriations bill is passed.

On February 9, Congress passed a bill to raise federal discretionary spending limits by \$300 billion for FY18 and FY19, and to extend the deadline to pass appropriations bills until March 23. The implications of this for LSC are not clear. Funding remains near existing levels until an appropriations package is passed. Domestic spending could increase by up to \$63 billion this year. With the House Appropriations Committee having passed a proposal last fall to reduce the LSC budget by 24% to \$300 Million, and the Senate appropriation package funding LSC at current levels, nothing is certain. We are planning for level funding with our current budgeting.

LSC has asked congress for \$527.8 million for 2018 and will ask for \$564.8 million in 2019, while the administration's budget for 2019 (attached) calls for the elimination of LSC. The rationale stated is that the proposed elimination will encourage nonprofit organizations, businesses, law firms, and religious institutions to develop new models for providing legal aid, such as pro bono work, law school clinics, and innovative technologies. Congress has shown no intention to eliminate Legal Aid funding.

Program Developments

We submitted our annual grant activity report to LSC in February. I am attaching relevant parts of the report, including self-inspection (our error rate was a record low 1.8%), Case Statistical Report for LSC eligible cases, Demographics report for LSC eligible cases, other services report, and other services narrative.

Also attached is our overall 2017 case statistical report. We closed 6,270 cases in 2017, down 12.3% from 2016. Our biggest concern is a continued decline in pro bono case closures. We are down 24.6% from 2016, double the rate of decline in all case closures. In 2016 we were down 17% from 2015. The reasons for this decline are varied but we believe (1) total turnover of our pro bono staff in the past 12 months, (2) an improving economy, and (3) a stagnant attorney population in the service area that is available to accept pro bono referrals, have all contributed to this decline. We have placed an attorney in the position of pro bono manager for 2018 and are planning an all-out recruiting blitz. Pro bono will be a primary area of focus this year with a goal to return to pre-2016 levels of referrals and case closures by 2020.

Our Domestic Violence group continues to see the highest volume of case closures with just over 50%, Consumer, Economic Justice, and Housing are all in the 14% to 17% range.

Memphis Area Legal Services and California Rural Legal Services have consulted with our staff recently to learn more about our strategic planning and intake processes. We hosted the management team from Memphis in late January. Both programs appear to be implementing parts of our model.

After taking a year hiatus to give the right of way to the Susan Komen Race for the Cure, our Law Day Running Festival will resume in 2018. Because of a scheduling snafu with another local non-profit, which learned Komen was moving off of our date and beat us to the city for a permit, our event will be a 4.2 mile run/hike at Bono Lake on May 5th at 10 a.m. For more information or to sign up for the race, please visit www.jonesboro10k.com. A [race flyer](#) is attached.

Leading up to the race we will have our case handling staff come to Jonesboro for training and in person work group meetings, then use race preparation and staffing as a team building exercise. We are negotiating to secure the Shriver Center to come to Jonesboro and train on community lawyering on Thursday, May 3rd.

We have received a Housing and Urban Development grant of \$125,000 to do education and outreach (EOI) on fair housing statewide. This builds on the fair housing work we have already been doing. We have conducted fair housing testing each month since June, 2017, and with this expansion, feel like we will be in a strong position to request a much larger enforcement grant from HUD starting in 2019. The [abstract for the EOI grant](#) is attached.

Directly related to our fair housing project is our 8th Annual [Spring Break on the Road to Justice](#) in West Memphis March 19th-21st and focused on fair housing testing. Eight to ten students from the two Arkansas law schools trained in the art of testing on the 19th, then conducted live and phone test in East Arkansas the next two days, plus have an opportunity to work as paid testers for Legal Aid as they continue in law school. The students also had the opportunity to participate in a Wills/End of Life Clinic in Clinton (Van Buren County) on March 22nd.

In early March the Trump administration announced approval of a waiver requested by Arkansas Governor Hutchinson that will allow the state to impose a work requirement on Arkansas Works beneficiaries. Arkansas Works recipients ages 19-49 will be required to prove they are working for at least 80 hours per month unless they meet one of several exemptions, such as providing care to a dependent. Those who do not comply may lose Medicaid coverage. Legal Aid has taken a proactive approach to informing our clients about these changes, including developing the attached [information sheet](#) for wide distribution, social media presence, national public radio and television news program, and press appearances ([Arkansas Times](#) example attached).

In lieu of statewide developments, I have attached a [report](#) from Arkansas Access to Justice Commission/Foundation Executive Director Amy Johnson which includes an article that Justice Robin Wynne wrote for the Arkansas Lawyer; minutes from a recent Grant Committee meeting; information about a couple of the Foundations revenue enhancement efforts, which include the unclaimed/unidentifiable funds rule, promotion of their Preferred Bank program, and a recent bank compliance review. The Foundation is optimistic that this should generate additional funds in the coming year that can be used to resume grant making beyond the Bank of America Settlement funds. Also included is a resolution adopted at a recent meeting of the Conference of Chief Justices and Conference of State Court administrators around the idea of 100% access to justice. This is something that Chief Justice Kemp is interested in exploring and that will be a focus of discussion at an upcoming Commission meeting.

Case Examples

Housing

A tenant came to Legal Aid after being served him with a criminal eviction notice for non-payment of rent. The tenant claimed that he had paid rent only to have the landlord return the rent when the tenant asked to be allowed to keep an emotional support dog. After the landlord returned the rent check, he went to the local prosecutor and made an affidavit causing the tenant to be charged with the crime of failure to vacate. Legal Aid teamed with the ACLU to bring a Fair Housing claim against the landlord for disability discrimination and a constitutional challenge in Federal Court to the failure to vacate law. The Fair Housing claim quickly settled. While the Court ultimately ruled that the case was moot due to the lapse of the statute of limitations for a prosecution under the failure to vacate statute, the case stopped all prosecutions of the law one county.

A domestic abuse victim came to Legal Aid for help obtaining an order of protection against her live-in ex-boyfriend. The boyfriend had become increasingly physically and sexually violent, and the woman feared for her safety. Legal Aid successfully represented the woman in obtaining a 10-year order of protection. The protective order gave the woman possession of the former couple's rental house. Upon learning that he was excluded from the home, the abuser contacted the landlord and demanded a refund of the rent that had already been paid for the month. The landlord granted the refund to the abuser and then demanded full payment from his victim. When she could not pay, the landlord sued her for eviction. Legal Aid stepped in again and helped the woman invoke Arkansas's protections for tenant abuse victims. Legal Aid attended the eviction hearing and defeated the eviction. The woman retained her home and is now free from her abusive relationship.

Domestic Violence

Our client suffered at the hands of her spouse and his family members. Her husband tried to convince the court that she was a drug-using "runaway," neglectful, unfaithful spouse and mother. Our client survived many spousal beatings, especially where he'd refuse to let her visit with their two (2) children. The older child died while in spouse's care, an autopsy was performed, which disclosed an unusual cause of death. The divorce trial lasted two days and the court ultimately decided in our client's favor, even though attorney ad litem was unable to make a conclusive recommendation on custody. Our client gained a divorce, custody, protection, and closure.

Our client was married to her abuser for 33 years. He tortured her, her children, and tortured the children's dogs to death. He indicated on numerous occasions his intentions of killing them and himself. We obtained an Order of Protection for the client, and with the help of law enforcement, the husband now resides in the Arkansas Department of Corrections for three years and our client and her family can sleep through the night. We obtained a divorce, custody, the marital home, and a lump sum payment in lieu of spousal support.

Low Income Taxpayers Clinic

A single mother of four came to Legal Aid having failed to receive her tax refund for three years, including being denied Earned Income Tax Credit. Legal Aid first worked with a local Volunteer Income Tax Assistance site to ensure she prepared and submitted her 2016 return, and verified the reception of her correct refund for that year. After demonstrating her relationship to her children, Legal

Aid contacted the IRS to identify and remove fraudulent returns filed in the client's name in the previous tax years. Legal Aid then prepared and filed the client's returns for these years, which continuously appeared to have been lost at the IRS, so Legal Aid collaborated with the Taxpayer Advocate Service to find and secure the correct refunds, which resulted in the client receiving over \$6,000 to help her family.

Economic Justice

Our client has cerebral palsy and had been on the ARChoices program (its predecessors) for several years and received 56 hours per week of care. When DHS switched to computer algorithm in 2016 to allocate care, her hours were reduced to roughly 32 per week. She didn't contact Legal Aid until her hours had already been reduced and her appeal deadlines had passed. We used the federal court order from the previous case we litigated to get her hours restored. DHS then tried to reduce her hours again in early 2017. We successfully fought that reduction, with DHS agreeing to dismiss the hearing set for April 2017 and order a new assessment. DHS assessed her in June 2017 and again tried to reduce her hours to roughly 32 per week. Just prior to the hearing in September 2017, DHS dismissed the adverse action after Legal Aid informed DHS that the algorithm wasn't capturing cerebral palsy and that the client's assessment had been impacted by this software error.

The three year old client was referred to the medical-legal partnership after he was denied social security benefits. The child had an intraventricular hemorrhage not long after he was born that caused profound brain damage and developmental delays. He attends a full time developmental day care where he receives therapy. Legal Aid presented evidence to the social security administration about his disabilities and secured a favorable decision for his family.

Consumer

A client came to Legal Aid for assistance with sealing a felony conviction from 1992. The conviction was keeping her from getting a promotion at work. We filed an action on behalf of the client and were able to secure an Order Dismissing and Sealing under ACT 346, removing the barrier to the client's enhanced employment opportunity.

Our client, a 70-year old disabled lady, was sued by a debt buyer for over \$5,600, plus costs and attorney's fees. We filed an answer and discovery and responded to discovery. We were ultimately able to negotiate a dismissal of the claim against our client. She was very fearful and upset by the suit and was very happy with the result

Grants/Contracts/Fundraising

Since the last board meeting, we have seen the following developments:

The State Division of Aging and Adult Services has not renewed our contract to provide legal aid to Arkansans aged 60 and over. We had two calls with the Administration for Community Living in Washington, D.C. as they tried to run interference for us with the state office, to no avail. The contract is on a July 1 to June 30 calendar year, and we received \$22,177 for the past funding year. While a part of their Title III funding from the Older Americans Act must be used for legal aid, and we have received money from them since at least 2011, the non-renewal has not been explained directly to us. It is clear

this is a retaliatory action as a result of litigation we filed on behalf of various clients with the Department of Human Services as a responsive party. This is direct contradiction to the state plan proffered by DHS for this funding, the money languishes in their coffers unused for its intended purpose of providing legal assistance to seniors.

We received an unexpected cy pres award of \$25,839.07 in February as a result of a settlement in Liberty Refund Anticipation Loan Litigation, U.S. District Court Litigation, North District of Illinois, Case No:1:12-CV-02949. Local counsel was Carney, Bates & Pulliam. Settlement documents are attached.

The Arkansas Access to Justice Foundation Campaign netted \$22,666.48 for Legal Aid in 2017. Since that time, the Foundation has forwarded an additional \$5,295 donations targeted to Legal Aid, including \$5,000 from Rimon PC, which can be primarily attributed to Michael Moradzadeh, the founding partner and CEO, a long standing personal friend of Kevin DeLiban, our Economic Justice Work Group leader.

Our contract with the Washington County Law Library Board to operate a HelpDesk each Friday at the Washington County Courthouse was renewed for 2018. The monthly amount was increased from \$1,042 to \$1,250. In 2017 we assisted 416 consumers at the venue.

The Arkansas Coalition against Sexual Assault submitted a Legal Assistance for Victims grant which includes Legal Aid of Arkansas. If successful, attorneys will engage in a multi-dimensional practice, approaching non-intimate partner sexual assault advocacy holistically by enforcing a survivor's right to be free of physical abuse temporarily and also the survivor's right to overcome and be free of all forms of abuse permanently. Under this practice strategy, attorneys from ACASA, along with Legal Aid and CALS will supplement the services available through sexual assault and domestic violence advocacy centers with the direct legal services survivors of non-intimate partner sexual assault need to secure safety, independence, and peace of mind. Legal Aid would be reimbursed at the rate of \$75 an hour during the three year term of this grant if it is successful, with a cap of \$175,000 in total funding for Legal Aid and CALS combined.

We submitted an Equal Justice Works Crime Victims Justice Corps grant application asking for two attorney positions focused on campus sexual assault, one on each side of our service area. If funded, the positions will be for \$48,000 each per year for two years.

Deputy Director Andrea Walker and I attended the annual University of Arkansas School of Law student bar auction in Fayetteville in February. Although the final numbers are not in, the auction raised approximately \$10,000 for Legal Aid. The student bar has provided almost \$80,000 support to Legal Aid over the past decade.

Staff Changes

Trevor Hawkins- Staff Attorney- Economic Justice Work Group- Jonesboro Office- Mr. Hawkins is a 2017 graduate of the Bowen School of Law in Little Rock. He obtained his undergraduate degree from Arkansas State University. Mr. Hawkins is filling a position created by a grant from the National Health Law Project.

Taylor Dugan- Staff Attorney-Economic Justice Work Group-Arkansas Children's Hospital- Mr. Dugan- Mr. Taylor is a 2013 graduate of the Bowen School of Law and comes to Legal Aid from the Saline County Prosecuting Attorney. He worked as a Spanish teacher in North Little Rock public schools and is fluent in Spanish. His position is funded by Arkansas Children's Hospital. Mr. Dugan replaced Jennifer Hoss, who left for a job with the Arkansas Public Service Commission.

Sarah Barnett- Staff Attorney- Springdale office- Ms. Barnett previously worked as a Legislative Attorney with the Bureau of Legislative Research for two years prior to moving to Northwest Arkansas. A 2013 graduate of the University of Arkansas School of Law, she is licensed in both Arkansas and California. She will be the lead attorney for our Children Living in Poverty project funded by the United Way of Northwest Arkansas, and replaces Makenzie Arnold Kilmer, who left Legal Aid at the end of January to enter private practice. Ms. Barnett is assigned to our Domestic Violence Work Group.

Ashley Norman- Staff Attorney- Springdale office- Ms. Norman comes to Legal Aid after over seven years of private practice, most recently with Johnson, Norhees & Martucci in Rogers. Licensed in Arkansas, Missouri and Oklahoma, Ms. Norman is a 2010 magna cum laude graduate of the University Of Arkansas School Of Law and will be a member of our Domestic Violence Work Group. She fills the position previously vacated by Heather Hersh that had been open since the early summer of 2017 because of uncertain funding on the national level.

Kori Lancaster- Community Education Specialists-Springdale office- Ms. Lancaster is a 2015 graduate of John Brown University and most recently worked as a communications assistant at Missouri State University-West Plains and as a childcare provider at Woodland Academy in Rogers. Her position will be primarily funded by an Education and Outreach Initiative grant from HUD.

Ben Hall- Staff Attorney-Little Rock-Mr. Hall comes to Legal Aid after eight years of private practice, most recently with the Barber Law Firm in Little Rock. He is a 2010 graduate of the Bowen School of Law where he ranked sixth in his class. A veteran of Operation Enduring Freedom and Iraqi Freedom, Mr. Hall spent five years in the Navy prior to attending college and law school. He will be a member of our Housing work group and is tentatively scheduled to have an office at the Arkansas Access to Justice Commission.

Greda Johnson- Pro Bono Manager- West Memphis office- Ms. Johnson has been working as a staff attorney in our Housing Work Group. We transferred her to the position of pro bono manager after Allison Tank left at the end of January for a job with the Washington County Public Defender. Ms. Johnson's primary responsibilities are the Arkansas Volunteer Lawyers for the Elderly project, recruiting, and bar relations.

Jenna Richardson and Kelsey Boggan have left Legal Aid. Ms. Richardson was a part-time legal support specialists in our Helena-West Helena office and Ms. Boggan was a transitional attorney in our Springdale office working with our Domestic Violence and Consumer groups. Ms. Boggan was a success story, securing a job with a private firm in Fayetteville.

A current office directory and organizational chart is attached.

Non-priority, non-emergency case types- None

December 15, 2017

Dear Executive Directors:

I am pleased to advise you that the Legal Services Corporation (LSC) has reached funding decisions for calendar year 2018 grant awards.

All grant awards are authorized for a one-year period – from January 1, 2018 through December 31, 2018. Grant awards are contingent on the availability of federal funding and are subject to compliance with all the terms and conditions referenced in the Request for Proposals (RFP) and in this notice.

The funding decisions are contained in the [2018 Funding Decision Chart](#) below. The chart is organized by state and by service area. The chart identifies: 1) whether the recipient filed a grant award application or a grant renewal application for calendar year 2018 funding; 2) the annualized grant amount awarded for each recipient for calendar year 2018, based on the current federal funding legislation; 3) the funding term decision, by service area, for each recipient; and 4) the year of the next grant cycle for each service area.

Funding amounts may change once Congress enacts final appropriations legislation for the current fiscal year.

The funding term is the amount of time a service area is eligible for funding. The length of the funding term is based on programmatic quality as determined by LSC's review of the program's grant application, compliance with the LSC Act and regulations, the program's fiscal policies and practices, and other pertinent factors.

If the funding term exceeds one year, the recipient must submit renewal applications to receive funding for the additional year or years. LSC will provide you with renewal information at the appropriate time. The granting of a renewal and the length of the renewal period are subject to available federal funding, compliance with the terms and conditions listed above, and LSC's review and approval of the renewal application. Upon renewal, new terms and conditions may apply.

Please access your Acceptance of Grant Award (AGA) and any special grant conditions at <http://newrin.lsc.gov/glt.htm>. Instructions for returning these grant documents are at that site and in the AGA.

Please retain a copy of this grant award announcement, the funding decision chart, and the executed grant documents in your grant file. LSC will not issue a separate grant award letter. Please send inquiries regarding this notice and the funding decision chart to the LSC Grants Service Desk at LSCGrants@lsc.gov. Please send inquiries related to technical issues to techsupport@lsc.gov.

Thank you for your efforts to make equal justice a reality.

Sincerely,



James J. Sandman
President

**Legal Services Corporation
2018 Grant Award Decisions**

1	2	3	4	5	6	7	8	9	10
State and Recipient ID	Applicant Name	Service Area	Funding Component	Annualized Funding Estimate	Poverty Population	Last Year in Grant Cycle	Grant Award or Grant Renewal Application	Funding Term Decision	Next Year in Grant Cycle
Alabama									
601037	Legal Services Alabama, Inc.	AL-4	Basic Field	6,031,521	890,378	2016	Grant Renewal	Renew	2019
Total for State =====>				\$6,031,521	890,378				
Alaska									
902000	Alaska Legal Services Corporation	AK-1	Basic Field	736,041	108,655	2018	Grant Award	3-year	2021
902000	Alaska Legal Services Corporation	NAK-1	Native American	552,344	N/A	2018	Grant Award	3-year	2021
Total for State =====>				\$1,288,385	108,655				
American Samoa									
955111	American Samoa Legal Aid	AS-1	Basic Field	215,478	31,809	2017	Grant Renewal	Renew	2019
Total for State =====>				\$215,478	31,809				
Arizona									
703030	Community Legal Services, Inc.	AZ-3	Basic Field	5,367,290	792,324	2017	Grant Renewal	Renew	2020
703030	Community Legal Services, Inc.	MAZ	Agricultural Worker	204,232	30,149	2017	Grant Renewal	Renew	2020
703050	Southern Arizona Legal Aid, Inc.	AZ-5	Basic Field	2,130,545	314,513	2017	Grant Renewal	Renew	2020
703050	Southern Arizona Legal Aid, Inc.	NAZ-6	Native American	651,005	N/A	2017	Grant Renewal	Renew	2020
703068	DNA-Peoples Legal Services, Inc.	AZ-2	Basic Field	420,496	62,074	2018	Grant Renewal	6-month	2018
703068	DNA-Peoples Legal Services, Inc.	NAZ-5	Native American	2,665,088	N/A	2018	Grant Renewal	6-month	2018
Total for State =====>				\$11,438,656	1,199,060				
Arkansas									
604020	Legal Aid of Arkansas, Inc.	AR-6	Basic Field	1,448,318	213,802	2017	Grant Renewal	Renew	2020
604061	Center for Arkansas Legal Services	AR-7	Basic Field	2,106,816	311,010	2017	Grant Renewal	Renew	2020
Total for State =====>				\$3,555,134	524,812				
California									
705158	California Indian Legal Services, Inc.	CA-1	Basic Field	20,554	3,034	2017	Grant Renewal	Renew	2020
705158	California Indian Legal Services, Inc.	NCA-1	Native American	902,323	N/A	2017	Grant Renewal	Renew	2020
805010	Greater Bakersfield Legal Assistance, Inc.	CA-2	Basic Field	1,127,929	166,506	2016	Grant Renewal	Renew	2019
805060	Central California Legal Services, Inc.	CA-26	Basic Field	3,205,045	473,132	2016	Grant Renewal	Renew	2019
805080	Legal Aid Foundation of Los Angeles	CA-29	Basic Field	6,205,377	916,043	2016	Grant Renewal	Renew	2019
805180	Neighborhood Legal Services of Los Angeles County	CA-30	Basic Field	4,362,132	643,942	2016	Grant Renewal	Renew	2019
805230	Inland Counties Legal Services, Inc.	CA-12	Basic Field	5,192,328	766,496	2018	Grant Award	2-year	2020
805240	Legal Services of Northern California, Inc.	CA-27	Basic Field	3,851,847	568,613	2017	Grant Renewal	Renew	2020
805250	Legal Aid Society of San Diego, Inc.	CA-14	Basic Field	2,976,719	439,426	2018	Grant Award	3-year	2021
805260	California Rural Legal Assistance, Inc.	CA-31	Basic Field	4,985,799	736,008	2018	Grant Award	3-year	2021
805260	California Rural Legal Assistance, Inc.	MCA	Agricultural Worker	2,508,204	370,263	2018	Grant Award	3-year	2021
805270	Bay Area Legal Aid	CA-28	Basic Field	4,128,325	609,427	2017	Grant Renewal	Renew	2020
805310	Legal Aid Society of Orange County, Inc.	CA-19	Basic Field	3,835,532	566,205	2016	Grant Renewal	Renew	2019
Total for State =====>				\$43,302,114	6,259,095				

**Legal Services Corporation
2018 Grant Award Decisions**

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State and Recipient ID	Applicant Name	Service Area	Funding Component	Annualized Funding Estimate	Poverty Population	Last Year in Grant Cycle	Grant Award or Grant Renewal Application	Funding Term Decision	Next Year in Grant Cycle
Colorado									
706060	Colorado Legal Services	CO-6	Basic Field	4,065,270	600,119	2016	Grant Renewal	Renew	2019
706060	Colorado Legal Services	MCO	Agricultural Worker	207,737	30,666	2016	Grant Renewal	Renew	2019
706060	Colorado Legal Services	NCO-1	Native American	98,084	N/A	2016	Grant Renewal	Renew	2019
Total for State =====>				\$4,371,091	630,785				
Connecticut									
107000	Statewide Legal Services of Connecticut, Inc.	CT-1	Basic Field	2,482,650	366,491	2018	Grant Award	2-year	2020
120000	Pine Tree Legal Assistance, Inc.	NCT-1	Native American	15,990	N/A	2018	Grant Award	3-year	2021
Total for State =====>				\$2,498,640	366,491				
Delaware									
308010	Legal Services Corporation of Delaware, Inc.	DE-1	Basic Field	756,056	111,610	2018	Grant Award	3-year	2021
321016	Maryland Legal Aid	MDE	Agricultural Worker	12,873	1,900	2016	Grant Renewal	Renew	2019
Total for State =====>				\$768,929	113,510				
District of Columbia									
309080	Neighborhood Legal Services Program of the District of C	DC-1	Basic Field	749,657	110,665	2017	Grant Renewal	Renew	2020
Total for State =====>				\$749,657	110,665				
Florida									
610010	Community Legal Services of Mid-Florida, Inc.	FL-15	Basic Field	4,628,542	683,269	2016	Grant Renewal	Renew	2019
610020	Florida Rural Legal Services, Inc.	FL-17	Basic Field	3,892,362	574,594	2016	Grant Renewal	Renew	2019
610020	Florida Rural Legal Services, Inc.	MFL	Agricultural Worker	535,896	79,110	2016	Grant Renewal	Renew	2019
610040	Legal Services of Greater Miami, Inc.	FL-5	Basic Field	3,599,331	531,336	2016	Grant Renewal	Renew	2019
610044	Legal Services of North Florida, Inc.	FL-13	Basic Field	1,453,429	214,557	2016	Grant Renewal	Renew	2019
610050	Bay Area Legal Services, Inc.	FL-16	Basic Field	3,407,027	502,948	2016	Grant Renewal	Renew	2019
610061	Three Rivers Legal Services, Inc.	FL-14	Basic Field	2,148,644	317,185	2016	Grant Renewal	Renew	2019
610090	Coast to Coast Legal Aid of South Florida, Inc.	FL-18	Basic Field	2,090,599	308,616	2016	Grant Renewal	Renew	2019
Total for State =====>				\$21,755,830	3,211,615				
Georgia									
611010	Atlanta Legal Aid Society, Inc.	GA-1	Basic Field	3,776,690	557,518	2016	Grant Renewal	Renew	2019
611020	Georgia Legal Services Program	GA-2	Basic Field	8,136,667	1,201,142	2016	Grant Renewal	Renew	2019
611020	Georgia Legal Services Program	MGA	Agricultural Worker	266,288	39,310	2016	Grant Renewal	Renew	2019
Total for State =====>				\$12,179,645	1,797,970				
Guam									
960007	Guam Legal Services Corporation	GU-1	Basic Field	242,838	35,848	2018	Grant Award	Month-to-Month	2018
Total for State =====>				\$242,838	35,848				

**Legal Services Corporation
2018 Grant Award Decisions**

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State and Recipient ID	Applicant Name	Service Area	Funding Component	Annualized Funding Estimate	Poverty Population	Last Year in Grant Cycle	Grant Award or Grant Renewal Application	Funding Term Decision	Next Year in Grant Cycle
Hawaii									
912000	Legal Aid Society of Hawaii	HI-1	Basic Field	1,275,944	188,356	2016	Grant Renewal	Renew	2019
912000	Legal Aid Society of Hawaii	NHI-1	Native American	233,952	N/A	2016	Grant Renewal	Renew	2019
Total for State =====>				\$1,509,896	188,356				
Idaho									
913000	Idaho Legal Aid Services, Inc.	ID-1	Basic Field	1,365,479	201,573	2018	Grant Award	3-year	2021
913000	Idaho Legal Aid Services, Inc.	MID	Agricultural Worker	246,623	36,407	2018	Grant Award	3-year	2021
913000	Idaho Legal Aid Services, Inc.	NID-1	Native American	66,353	N/A	2018	Grant Award	3-year	2021
Total for State =====>				\$1,678,455	237,980				
Illinois									
514020	Legal Assistance Foundation	IL-6	Basic Field	5,834,118	861,238	2016	Grant Renewal	Renew	2019
514020	Legal Assistance Foundation	MIL	Agricultural Worker	248,108	36,626	2016	Grant Renewal	Renew	2019
514050	Land of Lincoln Legal Assistance Foundation, Inc.	IL-3	Basic Field	2,534,458	374,139	2017	Grant Renewal	Renew	2020
514076	Prairie State Legal Services, Inc.	IL-7	Basic Field	3,607,433	532,532	2017	Grant Renewal	Renew	2020
Total for State =====>				\$12,224,117	1,804,535				
Indiana									
515030	Indiana Legal Services, Inc.	IN-5	Basic Field	6,417,144	947,305	2016	Grant Renewal	Renew	2019
515030	Indiana Legal Services, Inc.	MIN	Agricultural Worker	182,328	26,915	2016	Grant Renewal	Renew	2019
Total for State =====>				\$6,599,472	974,220				
Iowa									
516006	Iowa Legal Aid	IA-3	Basic Field	2,169,635	320,283	2018	Grant Award	3-year	2021
516006	Iowa Legal Aid	MIA	Agricultural Worker	321,984	47,532	2018	Grant Award	3-year	2021
Total for State =====>				\$2,491,619	367,815				
Kansas									
517001	Kansas Legal Services, Inc.	KS-1	Basic Field	2,592,519	382,710	2018	Grant Award	3-year	2021
Total for State =====>				\$2,592,519	382,710				
Kentucky									
618004	Legal Aid of the Bluegrass	KY-10	Basic Field	1,430,020	211,101	2017	Grant Renewal	Renew	2020
618010	Legal Aid Society Inc	KY-2	Basic Field	1,246,276	183,976	2017	Grant Renewal	Renew	2020
618030	Appalachian Research and Defense Fund of Kentucky	KY-5	Basic Field	1,583,037	233,689	2018	Grant Award	3-year	2021
618036	Kentucky Legal Aid	KY-9	Basic Field	1,096,994	161,939	2017	Grant Renewal	Renew	2020
Total for State =====>				\$5,356,327	790,706				
Louisiana									
619051	Acadiana Legal Service Corporation	LA-10	Basic Field	1,449,980	214,047	2016	Grant Renewal	Renew	2019
619051	Acadiana Legal Service Corporation	LA-11	Basic Field	1,525,058	225,130	2017	Grant Renewal	Renew	2019
619081	Southeast Louisiana Legal Services Corporation	LA-13	Basic Field	2,950,090	435,495	2017	Grant Renewal	Renew	2020
Total for State =====>				\$5,925,128	874,673				

**Legal Services Corporation
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State and Recipient ID	Applicant Name	Service Area	Funding Component	Annualized Funding Estimate	Poverty Population	Last Year in Grant Cycle	Grant Award or Grant Renewal Application	Funding Term Decision	Next Year in Grant Cycle
Maine									
120000	Pine Tree Legal Assistance, Inc.	ME-1	Basic Field	1,160,297	171,284	2018	Grant Award	3-year	2021
120000	Pine Tree Legal Assistance, Inc.	MMX-1	Agricultural Worker	251,792	37,170	2018	Grant Award	3-year	2021
120000	Pine Tree Legal Assistance, Inc.	NME-1	Native American	65,829	N/A	2018	Grant Award	3-year	2021
Total for State =====>				\$1,477,918	208,454				
Maryland									
321016	Maryland Legal Aid	MD-1	Basic Field	3,946,632	582,605	2016	Grant Renewal	Renew	2019
321016	Maryland Legal Aid	MMD	Agricultural Worker	48,873	7,215	2016	Grant Renewal	Renew	2019
Total for State =====>				\$3,995,505	589,820				
Massachusetts									
122007	Volunteer Lawyers Project of the Boston Bar Association	MA-11	Basic Field	1,991,476	293,983	2017	Grant Renewal	Renew	2020
122087	South Coastal Counties Legal Services	MA-12	Basic Field	832,659	122,918	2016	Grant Renewal	Renew	2019
122090	Northeast Legal Aid, Inc.	MA-4	Basic Field	795,177	117,385	2017	Grant Renewal	Renew	2020
122150	Community Legal Aid, Inc.	MA-10	Basic Field	1,453,654	214,590	2017	Grant Renewal	Renew	2020
Total for State =====>				\$5,072,966	748,876				
Michigan									
423010	Michigan Advocacy Program	MI-12	Basic Field	1,522,317	224,726	2017	Grant Renewal	Renew	2020
423010	Michigan Advocacy Program	MMI	Agricultural Worker	314,994	46,500	2017	Grant Renewal	Renew	2020
423060	Legal Services of Eastern Michigan	MI-14	Basic Field	1,568,987	231,615	2018	Grant Award	3-year	2021
423090	Lakeshore Legal Aid	MI-13	Basic Field	4,236,871	625,451	2018	Grant Award	3-year	2021
423130	Legal Services of Northern Michigan, Inc.	MI-9	Basic Field	794,058	117,220	2017	Grant Renewal	Renew	2020
423141	Legal Aid of Western Michigan	MI-15	Basic Field	2,190,265	323,329	2017	Grant Renewal	Renew	2020
723146	Michigan Indian Legal Services, Inc.	NMI-1	Native American	168,126	N/A	2017	Grant Renewal	Renew	2020
Total for State =====>				\$10,795,618	1,568,840				
Micronesia									
952000	Micronesia Legal Services, Inc.	MP-1	Basic Field	1,217,842	179,779	2018	Grant Award	3-year	2021
Total for State =====>				\$1,217,842	179,779				
Minnesota									
524006	Legal Aid Service of Northeastern Minnesota	MN-1	Basic Field	436,623	64,455	2017	Grant Renewal	Renew	2019
524020	Central Minnesota Legal Services, Inc.	MN-6	Basic Field	1,594,010	235,309	2017	Grant Renewal	Renew	2020
524027	Legal Services of Northwest Minnesota Corporation	MN-4	Basic Field	317,507	46,871	2017	Grant Renewal	Renew	2020
524030	Southern Minnesota Regional Legal Services, Inc.	MMN	Agricultural Worker	278,130	41,058	2017	Grant Renewal	Renew	2020
524030	Southern Minnesota Regional Legal Services, Inc.	MN-5	Basic Field	1,515,115	223,663	2017	Grant Renewal	Renew	2020
724018	Anishinabe Legal Services, Inc.	NMN-1	Native American	244,076	N/A	2018	Grant Award	3-year	2021
Total for State =====>				\$4,385,461	611,355				

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State and Recipient ID	Applicant Name	Service Area	Funding Component	Annualized Funding Estimate	Poverty Population	Last Year in Grant Cycle	Grant Award or Grant Renewal Application	Funding Term Decision	Next Year in Grant Cycle
Mississippi									
625040	North Mississippi Rural Legal Services, Inc.	MS-9	Basic Field	1,580,787	233,357	2017	Grant Renewal	Renew	2019
625071	Mississippi Center for Legal Services	MS-10	Basic Field	2,507,927	370,222	2017	Grant Renewal	Renew	2019
625071	Mississippi Center for Legal Services	NMS-1	Native American	84,897	N/A	2017	Grant Renewal	Renew	2019
Total for State =====>				\$4,173,611	603,580				
Missouri									
526010	Legal Aid of Western Missouri	MMO	Agricultural Worker	192,588	28,430	2016	Grant Renewal	Renew	2019
526010	Legal Aid of Western Missouri	MO-3	Basic Field	1,900,203	280,510	2016	Grant Renewal	Renew	2019
526020	Legal Services of Eastern Missouri, Inc.	MO-4	Basic Field	1,881,763	277,788	2017	Grant Renewal	Renew	2020
526041	Mid-Missouri Legal Services Corporation	MO-5	Basic Field	440,452	65,020	2017	Grant Renewal	Renew	2020
526051	Legal Services of Southern Missouri	MO-7	Basic Field	1,740,119	256,878	2017	Grant Renewal	Renew	2019
Total for State =====>				\$6,155,125	908,625				
Montana									
927000	Montana Legal Services Association	MT-1	Basic Field	938,033	138,473	2016	Grant Renewal	Renew	2019
927000	Montana Legal Services Association	MMT	Agricultural Worker	104,875	15,482	2016	Grant Renewal	Renew	2019
927000	Montana Legal Services Association	NMT-1	Native American	162,622	N/A	2016	Grant Renewal	Renew	2019
Total for State =====>				\$1,205,530	153,955				
Nebraska									
528020	Legal Aid of Nebraska	MNE	Agricultural Worker	220,498	32,550	2018	Grant Award	3-year	2021
528020	Legal Aid of Nebraska	NE-4	Basic Field	1,319,325	194,760	2018	Grant Award	3-year	2021
528020	Legal Aid of Nebraska	NNE-1	Native American	33,760	N/A	2018	Grant Award	3-year	2021
Total for State =====>				\$1,573,583	227,310				
Nevada									
829050	Nevada Legal Services, Inc.	NV-1	Basic Field	2,890,715	426,730	2018	Grant Award	3-year	2021
829050	Nevada Legal Services, Inc.	NNV-1	Native American	135,809	N/A	2018	Grant Award	3-year	2021
Total for State =====>				\$3,026,524	426,730				
New Hampshire									
130010	Legal Advice & Referral Center, Inc.	NH-1	Basic Field	775,087	114,419	2017	Grant Renewal	Renew	2020
Total for State =====>				\$775,087	114,419				
New Jersey									
331016	Legal Services of Northwest Jersey	NJ-15	Basic Field	401,646	59,291	2018	Grant Award	3-year	2021
331020	South Jersey Legal Services, Inc.	MNJ	Agricultural Worker	69,140	10,206	2018	Grant Award	3-year	2021
331020	South Jersey Legal Services, Inc.	NJ-20	Basic Field	2,226,483	328,675	2018	Grant Award	3-year	2021
331050	Northeast New Jersey Legal Services Corporation	NJ-18	Basic Field	1,884,058	278,126	2018	Grant Award	3-year	2021
331060	Essex-Newark Legal Services Project, Inc.	NJ-8	Basic Field	876,691	129,418	2017	Grant Renewal	Renew	2019
331110	Central Jersey Legal Services, Inc.	NJ-17	Basic Field	1,132,546	167,187	2018	Grant Award	3-year	2021
Total for State =====>				\$6,590,564	972,905				

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State and Recipient ID	Applicant Name	Service Area	Funding Component	Annualized Funding Estimate	Poverty Population	Last Year in Grant Cycle	Grant Award or Grant Renewal Application	Funding Term Decision	Next Year in Grant Cycle
<i>New Mexico</i>									
703068	DNA-Peoples Legal Services, Inc.	NM-1	Basic Field	176,263	26,020	2018	Grant Renewal	6-month	2018
703068	DNA-Peoples Legal Services, Inc.	NNM-2	Native American	23,204	N/A	2018	Grant Renewal	6-month	2018
732010	New Mexico Legal Aid	MNM	Agricultural Worker	95,042	14,030	2017	Grant Renewal	Renew	2020
732010	New Mexico Legal Aid	NM-5	Basic Field	2,683,256	396,105	2017	Grant Renewal	Renew	2020
732010	New Mexico Legal Aid	NNM-4	Native American	474,545	N/A	2017	Grant Renewal	Renew	2020
Total for State =====>				\$3,452,310	436,155				
<i>New York</i>									
233010	Legal Aid Society of Northeastern New York, Inc.	NY-21	Basic Field	1,265,932	186,878	2016	Grant Renewal	Renew	2019
233047	Neighborhood Legal Services, Inc.	NY-24	Basic Field	1,215,383	179,416	2016	Grant Renewal	Renew	2019
233070	Nassau/Suffolk Law Services Committee, Inc.	NY-7	Basic Field	1,310,422	193,446	2016	Grant Renewal	Renew	2019
233100	Legal Services NYC	NY-9	Basic Field	11,692,231	1,726,018	2017	Grant Renewal	Renew	2020
233130	Legal Assistance of Western New York, Inc.	NY-23	Basic Field	1,655,427	244,376	2016	Grant Renewal	Renew	2019
233150	Legal Aid Society of Mid-New York, Inc.	MNY	Agricultural Worker	241,632	35,670	2016	Grant Renewal	Renew	2019
233150	Legal Aid Society of Mid-New York, Inc.	NY-22	Basic Field	1,630,219	240,654	2016	Grant Renewal	Renew	2019
233160	Legal Services of the Hudson Valley	NY-20	Basic Field	1,737,443	256,483	2016	Grant Renewal	Renew	2019
Total for State =====>				\$20,748,689	3,062,940				
<i>North Carolina</i>									
634032	Legal Aid of North Carolina, Inc.	NC-5	Basic Field	10,928,422	1,613,263	2016	Grant Renewal	Renew	2019
634032	Legal Aid of North Carolina, Inc.	MNC	Agricultural Worker	375,432	55,422	2016	Grant Renewal	Renew	2019
634032	Legal Aid of North Carolina, Inc.	NNC-1	Native American	222,898	N/A	2016	Grant Renewal	Renew	2019
Total for State =====>				\$11,526,752	1,668,685				
<i>North Dakota</i>									
535007	Legal Services of North Dakota	ND-3	Basic Field	439,287	64,848	2017	Grant Renewal	Renew	2019
524030	Southern Minnesota Regional Legal Services, Inc.	MND	Agricultural Worker	117,985	17,417	2017	Grant Renewal	Renew	2020
535007	Legal Services of North Dakota	NND-3	Native American	275,116	N/A	2017	Grant Renewal	Renew	2019
Total for State =====>				\$832,388	82,265				
<i>Ohio</i>									
436030	Community Legal Aid Services, Inc.	OH-20	Basic Field	1,768,809	261,113	2017	Grant Renewal	Renew	2020
436040	Legal Aid Society of Greater Cincinnati	OH-18	Basic Field	1,609,096	237,536	2017	Grant Renewal	Renew	2020
436050	The Legal Aid Society of Cleveland	OH-21	Basic Field	2,201,336	324,963	2017	Grant Renewal	Renew	2020
436070	Ohio State Legal Services	OH-24	Basic Field	3,335,982	492,461	2018	Grant Award	3-year	2021
436183	Legal Aid of Western Ohio, Inc.	MOH	Agricultural Worker	223,137	32,940	2017	Grant Renewal	Renew	2020
436183	Legal Aid of Western Ohio, Inc.	OH-23	Basic Field	2,958,742	436,772	2017	Grant Renewal	Renew	2020
Total for State =====>				\$12,097,102	1,785,785				

**Legal Services Corporation
2018 Grant Award Decisions**

1	2	3	4	5	6	7	8	9	10
State and Recipient ID	Applicant Name	Service Area	Funding Component	Annualized Funding Estimate	Poverty Population	Last Year in Grant Cycle	Grant Award or Grant Renewal Application	Funding Term Decision	Next Year in Grant Cycle
Oklahoma									
737066	Legal Aid Services of Oklahoma, Inc.	OK-3	Basic Field	4,088,500	603,548	2016	Grant Renewal	Renew	2019
737066	Legal Aid Services of Oklahoma, Inc.	MOK	Agricultural Worker	137,460	20,292	2016	Grant Renewal	Renew	2019
737018	Oklahoma Indian Legal Services, Inc.	NOK-1	Native American	836,245	N/A	2017	Grant Renewal	Renew	2020
Total for State =====>				\$5,062,205	623,840				
Oregon									
938004	Legal Aid Services of Oregon	OR-6	Basic Field	3,925,421	579,474	2018	Grant Award	3-year	2021
938004	Legal Aid Services of Oregon	MOR	Agricultural Worker	440,154	64,976	2018	Grant Award	3-year	2021
938004	Legal Aid Services of Oregon	NOR-1	Native American	188,536	N/A	2018	Grant Award	3-year	2021
Total for State =====>				\$4,554,111	644,450				
Pennsylvania									
339000	Philadelphia Legal Assistance Center	MPA	Agricultural Worker	176,643	26,076	2016	Grant Renewal	Renew	2019
339000	Philadelphia Legal Assistance Center	PA-1	Basic Field	2,632,728	388,646	2016	Grant Renewal	Renew	2019
339026	Laurel Legal Services, Inc.	PA-5	Basic Field	589,449	87,015	2018	Grant Award	2-year	2020
339040	MidPenn Legal Services, Inc.	PA-25	Basic Field	2,412,981	356,206	2018	Grant Award	3-year	2021
339060	Neighborhood Legal Services Association	PA-8	Basic Field	1,362,964	201,202	2016	Grant Renewal	Renew	2019
339070	North Penn Legal Services, Inc.	PA-24	Basic Field	1,865,115	275,330	2017	Grant Renewal	Renew	2020
339080	Southwestern Pennsylvania Legal Services, Inc.	PA-11	Basic Field	413,784	61,083	2017	Grant Renewal	Renew	2019
339111	Northwestern Legal Services	PA-26	Basic Field	648,003	95,659	2016	Grant Renewal	Renew	2019
339141	Legal Aid of Southeastern Pennsylvania	PA-23	Basic Field	1,293,806	190,993	2016	Grant Renewal	Renew	2019
Total for State =====>				\$11,395,473	1,682,210				
Puerto Rico									
253010	Puerto Rico Legal Services, Inc.	PR-1	Basic Field	10,710,742	1,581,129	2016	Grant Renewal	Renew	2019
253030	Community Law Office, Inc.	PR-2	Basic Field	240,262	35,468	2017	Grant Renewal	Renew	2020
253010	Puerto Rico Legal Services, Inc.	MPR	Agricultural Worker	53,197	7,853	2016	Grant Renewal	Renew	2019
Total for State =====>				\$11,004,201	1,624,450				
Rhode Island									
140000	Rhode Island Legal Services, Inc.	RI-1	Basic Field	980,093	144,682	2018	Grant Award	3-year	2021
Total for State =====>				\$980,093	144,682				
South Carolina									
641030	South Carolina Legal Services, Inc.	SC-8	Basic Field	5,588,498	824,979	2016	Grant Renewal	Renew	2019
641030	South Carolina Legal Services, Inc.	MSC	Agricultural Worker	127,902	18,881	2016	Grant Renewal	Renew	2019
Total for State =====>				\$5,716,400	843,860				

**Legal Services Corporation
2018 Grant Award Decisions**

1	2	3	4	5	6	7	8	9	10
State and Recipient ID	Applicant Name	Service Area	Funding Component	Annualized Funding Estimate	Poverty Population	Last Year in Grant Cycle	Grant Award or Grant Renewal Application	Funding Term Decision	Next Year in Grant Cycle
South Dakota									
542026	East River Legal Services	SD-2	Basic Field	393,610	58,105	2018	Grant Award	2-year	2020
742018	Dakota Plains Legal Services, Inc.	SD-4	Basic Field	397,877	58,735	2017	Grant Renewal	Renew	2019
742018	Dakota Plains Legal Services, Inc.	NSD-1	Native American	953,608	N/A	2017	Grant Renewal	Renew	2019
Total for State =====>				\$1,745,095	116,840				
Tennessee									
643020	Legal Aid of East Tennessee	TN-9	Basic Field	2,480,638	366,194	2017	Grant Renewal	Renew	2020
643030	Memphis Area Legal Services, Inc.	TN-4	Basic Field	1,543,245	227,815	2017	Grant Renewal	Renew	2020
643040	Legal Aid Society of Middle Tennessee and the Cumberla	TN-10	Basic Field	3,086,124	455,576	2017	Grant Renewal	Renew	2020
643061	West Tennessee Legal Services, Inc.	TN-7	Basic Field	693,359	102,354	2017	Grant Renewal	Renew	2020
Total for State =====>				\$7,803,366	1,151,940				
Texas									
744050	Legal Aid of NorthWest Texas	TX-14	Basic Field	8,943,326	1,320,222	2017	Grant Renewal	Renew	2019
744060	Lone Star Legal Aid	TX-13	Basic Field	10,324,961	1,524,180	2017	Grant Renewal	Renew	2020
744100	Texas RioGrande Legal Aid, Inc.	MSX-2	Agricultural Worker	1,597,994	235,897	2017	Grant Renewal	Renew	2020
744100	Texas RioGrande Legal Aid, Inc.	NTX-1	Native American	31,965	N/A	2017	Grant Renewal	Renew	2020
744100	Texas RioGrande Legal Aid, Inc.	TX-15	Basic Field	10,634,385	1,569,857	2017	Grant Renewal	Renew	2020
Total for State =====>				\$31,532,631	4,650,156				
Utah									
745000	Utah Legal Services, Inc.	UT-1	Basic Field	2,226,062	328,613	2018	Grant Award	3-year	2021
745000	Utah Legal Services, Inc.	NUT-1	Native American	84,023	N/A	2018	Grant Award	3-year	2021
745000	Utah Legal Services, Inc.	MUT	Agricultural Worker	76,458	11,287	2018	Grant Award	3-year	2021
Total for State =====>				\$2,386,543	339,900				
Vermont									
146010	Legal Services Law Line of Vermont, Inc.	VT-1	Basic Field	464,724	68,603	2018	Grant Award	3-year	2021
Total for State =====>				\$464,724	68,603				
Virgin Islands									
254000	Legal Services of the Virgin Islands, Inc.	VI-1	Basic Field	160,025	23,623	2018	Grant Award	3-year	2021
Total for State =====>				\$160,025	23,623				

**Legal Services Corporation
2018 Grant Award Decisions**

1	2	3	4	5	6	7	8	9	10
State and Recipient ID	Applicant Name	Service Area	Funding Component	Annualized Funding Estimate	Poverty Population	Last Year in Grant Cycle	Grant Award or Grant Renewal Application	Funding Term Decision	Next Year in Grant Cycle
Virginia									
447007	Legal Services of Northern Virginia, Inc.	VA-20	Basic Field	1,450,899	214,183	2017	Grant Renewal	Renew	2020
447020	Southwest Virginia Legal Aid Society, Inc.	VA-15	Basic Field	711,415	105,020	2018	Grant Award	3-year	2021
447026	Legal Aid Society of Eastern Virginia	VA-16	Basic Field	1,287,543	190,068	2018	Grant Award	3-year	2021
447030	Central Virginia Legal Aid Society, Inc.	MVA	Agricultural Worker	154,289	22,776	2018	Grant Award	3-year	2021
447030	Central Virginia Legal Aid Society, Inc.	VA-18	Basic Field	1,177,448	173,816	2018	Grant Award	3-year	2021
447061	Virginia Legal Aid Society, Inc.	VA-17	Basic Field	891,302	131,575	2017	Grant Renewal	Renew	2020
447081	Blue Ridge Legal Services, Inc.	VA-19	Basic Field	785,506	115,957	2017	Grant Renewal	Renew	2020
Total for State =====>				\$6,458,402	953,395				
Washington									
948010	Northwest Justice Project	WA-1	Basic Field	5,606,949	827,703	2018	Grant Award	3-year	2021
948010	Northwest Justice Project	MWA	Agricultural Worker	582,012	85,917	2018	Grant Award	3-year	2021
948010	Northwest Justice Project	NWA-1	Native American	290,940	N/A	2018	Grant Award	3-year	2021
Total for State =====>				\$6,479,901	913,620				
West Virginia									
449041	Legal Aid of West Virginia, Inc.	WV-5	Basic Field	2,220,316	327,765	2017	Grant Renewal	Renew	2020
Total for State =====>				\$2,220,316	327,765				
Wisconsin									
550010	Legal Action of Wisconsin, Inc.	MWI	Agricultural Worker	329,173	48,593	2017	Grant Renewal	Renew	2020
550010	Legal Action of Wisconsin, Inc.	WI-5	Basic Field	3,780,268	558,047	2017	Grant Renewal	Renew	2020
550020	Wisconsin Judicare, Inc.	NWI-1	Native American	158,428	N/A	2018	Grant Award	3-year	2021
550020	Wisconsin Judicare, Inc.	WI-2	Basic Field	891,680	131,631	2018	Grant Award	3-year	2021
Total for State =====>				\$5,159,549	738,270				
Wyoming									
951050	Legal Aid of Wyoming, Inc.	NWY-1	Native American	176,488	N/A	2017	Grant Renewal	Renew	2019
951050	Legal Aid of Wyoming, Inc.	WY-4	Basic Field	432,019	63,775	2017	Grant Renewal	Renew	2019
Total for State =====>				\$608,507	63,775				

ELIMINATION: LEGAL SERVICES CORPORATION

Other Independent Agencies

The Budget proposes to end the one-size-fits-all model of providing legal services through a single Federal grant program, the Legal Services Corporation (LSC). This proposed elimination puts more control in the hands of State and local governments that better understand the needs of their communities.

Funding Summary

(In millions of dollars)

	2017 Enacted	2019 Request	2019 Change from 2017
Budget Authority.....	385	18	-367

Justification

Established in the Legal Services Corporation Act of 1974, LSC is an independent 501(c)(3) nonprofit corporation that awards funding to legal services providers to promote civil legal assistance to low-income persons. The program supports mostly family law and housing matters, including evictions and foreclosures. This proposed elimination will encourage nonprofit organizations, businesses, law firms, and religious institutions to develop new models for providing legal aid, such as pro bono work, law school clinics, and innovative technologies. The proposal also puts more control in the hands of State and local governments that better understand the needs of their communities.

Further, LSC is not subject to the same accountability measures as other agencies, such as the Antideficiency Act and certain public reporting requirements, leading to potential areas of vulnerability in how Federal funds are ultimately disbursed.

LSC's own Office of Inspector General (OIG) has identified several instances of waste, fraud, and abuse involving grant recipients. In the October 2017 Semiannual Report to the Congress, the OIG reported a number of unallowable expenses incurred by grantees, including \$17,896 in unjustified expenditures on floral arrangements, musical entertainment, and cake orders made as part of efforts to recruit private attorneys; multiple cases of unreasonable travel reimbursements for mileage between offices and personal residences; and unlawful bonuses derived from LSC funds for one grantee's chief operating officer.

The OIG further revealed allegations that employees from one grantee—including three members of the board of directors of a nonprofit entity—had participated in lobbying activities in violation of Federal regulations. This same nonprofit entity contracted with a registered lobbyist, who shared office space with the LSC grantee.

LSC's indefinite appropriation authorization expired in 1980.

Fellowship awards.—This activity is comprised of fellowship awards to cover educational expenses. It also supports the Foundation's annual Summer Institute on the U.S. Constitution, which all current fellows are required to attend. The Institute is an intensive educational experience that will ensure that all fellows know the history of the framing, ratification, and implementation of the U.S. Constitution and the Bill of Rights.

Program administration.—This activity covers the costs of planning, fund-raising, and the operation of the fellowship program.

Object Classification (in millions of dollars)

Identification code 381-8282-0-7-502	2017 actual	2018 est.	2019 est.
41.0 Direct obligations: Grants, subsidies, and contributions	1	1	1
99.5 Adjustment for rounding	1	1	1
99.9 Total new obligations, unexpired accounts	2	2	2

Employment Summary

Identification code 381-8282-0-7-502	2017 actual	2018 est.	2019 est.
1001 Direct civilian full-time equivalent employment	3	2	2

JAPAN-UNITED STATES FRIENDSHIP COMMISSION

Trust Funds

JAPAN-UNITED STATES FRIENDSHIP TRUST FUND

Special and Trust Fund Receipts (in millions of dollars)

Identification code 382-8025-0-7-154	2017 actual	2018 est.	2019 est.
0100 Balance, start of year	34	38	38
0198 Rounding adjustment	4		
0198 Prior Year Adjustment	1		
0199 Balance, start of year	39	38	38
Receipts:			
Current law:			
1140 Interest on Investment in Public Debt Securities, Japan-United States Friendship Commission	2	3	3
2000 Total: Balances and receipts	41	41	41
Appropriations:			
Current law:			
2101 Japan-United States Friendship Trust Fund	-3	-3	-3
5099 Balance, end of year	38	38	38

Program and Financing (in millions of dollars)

Identification code 382-8025-0-7-154	2017 actual	2018 est.	2019 est.
Obligations by program activity:			
0001 Grants	3	2	2
0002 Administration		1	1
0900 Total new obligations, unexpired accounts	3	3	3
Budgetary resources:			
Unobligated balance:			
1000 Unobligated balance brought forward, Oct 1	1		
1020 Adjustment of unobligated bal brought forward, Oct 1	-1		
Budget authority:			
Appropriations, mandatory:			
1201 Appropriation (special or trust fund)	3	3	3
1930 Total budgetary resources available	3	3	3
Change in obligated balance:			
Unpaid obligations:			
3010 New obligations, unexpired accounts	3	3	3
3020 Outlays (gross)	-3	-3	-3

Budget authority and outlays, net:

Identification code 382-8025-0-7-154	2017 actual	2018 est.	2019 est.
Mandatory:			
4090 Budget authority, gross	3	3	3
Outlays, gross:			
4100 Outlays from new mandatory authority	3	3	3
4180 Budget authority, net (total)	3	3	3

4190 Outlays, net (total)	3	3	3
Memorandum (non-add) entries:			
5000 Total investments, SOY: Federal securities: Par value	38	33	33
5001 Total investments, EOY: Federal securities: Par value	33	33	33

The Japan-U.S. Friendship Commission was established as an independent Federal Government agency by the United States Congress in 1975 (P.L. 94-118) to strengthen the U.S.-Japan relationship through educational, cultural, and intellectual exchange. It administers a U.S. Government trust fund that originated in connection with the return to the Japanese government of certain U.S. facilities in Okinawa and for postwar U.S. assistance to Japan. The Commission is allowed to make expenditures from the fund in an amount, not to exceed five percent annually of the fund's original principal, to pay Commission expenses and to make grants to support its mission. The Commission is a grant making agency that supports research, education, public affairs and exchange with Japan. Its mission is to support reciprocal people-to-people understanding, and to promote partnerships that advance common interests between Japan and United States.

Object Classification (in millions of dollars)

Identification code 382-8025-0-7-154	2017 actual	2018 est.	2019 est.
41.0 Direct obligations: Grants, subsidies, and contributions	2	2	2
99.5 Adjustment for rounding	1	1	1
99.9 Total new obligations, unexpired accounts	3	3	3

Employment Summary

Identification code 382-8025-0-7-154	2017 actual	2018 est.	2019 est.
1001 Direct civilian full-time equivalent employment	4	4	4

LEGAL SERVICES CORPORATION

Federal Funds

PAYMENT TO THE LEGAL SERVICES CORPORATION

For payment to the Legal Services Corporation, authorized by the Legal Services Corporation Act of 1974, \$18,200,000, to be used only for the closure of the Legal Services Corporation: Provided, That the Legal Services Corporation may continue to provide locality pay to officers and employees at a rate no greater than that provided by the Federal Government to Washington, DC-based employees as authorized by section 5304 of title 5, United States Code, notwithstanding section 1005(d) of the Legal Services Corporation Act (42 U.S.C. 2996(d)): Provided further, That the authorities provided in section 205 of this Act shall be applicable to the Legal Services Corporation: Provided further, That, for the purposes of section 504 of this Act, the Legal Services Corporation shall be considered an agency of the United States Government.

Note.—A full-year 2018 appropriation for this account was not enacted at the time the budget was prepared; therefore, the budget assumes this account is operating under the Continuing Appropriations Act, 2018 (Division D of P.L. 115-56, as amended). The amounts included for 2018 reflect the annualized level provided by the continuing resolution.

Program and Financing (in millions of dollars)

Identification code 020-0501-0-1-752	2017 actual	2018 est.	2019 est.
Obligations by program activity:			
0001 Payment to Legal Services Corporation	387	385	18
0900 Total new obligations (object class 41.0)	387	385	18
Budgetary resources:			
Unobligated balance:			
1000 Unobligated balance brought forward, Oct 1			3
1021 Recoveries of prior year unpaid obligations	2		
1050 Unobligated balance (total)	2	3	
Budget authority:			
Appropriations, discretionary:			
1100 Appropriation	385	382	18
Spending authority from offsetting collections, discretionary:			
1700 Collected	3		

PAYMENT TO THE LEGAL SERVICES CORPORATION—Continued
Program and Financing—Continued

Identification code 020-0501-0-1-752	2017 actual	2018 est.	2019 est.
1900 Budget authority (total)	388	382	18
1930 Total budgetary resources available	390	385	18
Memorandum (non-add) entries:			
1941 Unexpired unobligated balance, end of year	3		
Change in obligated balance:			
Unpaid obligations:			
3000 Unpaid obligations, brought forward, Oct 1	20	53	38
3010 New obligations, unexpired accounts	387	385	18
3020 Outlays (gross)	-352	-400	-48
3040 Recoveries of prior year unpaid obligations, unexpired	-2		
3050 Unpaid obligations, end of year	53	38	8
Memorandum (non-add) entries:			
3100 Obligated balance, start of year	20	53	38
3200 Obligated balance, end of year	53	38	8
Budget authority and outlays, net:			
Discretionary:			
4000 Budget authority, gross	388	382	18
Outlays, gross:			
4010 Outlays from new discretionary authority	334	350	16
4011 Outlays from discretionary balances	18	50	32
4020 Outlays, gross (total)	352	400	48
Offsets against gross budget authority and outlays:			
Offsetting collections (collected) from:			
4030 Federal sources	-3		
4180 Budget authority, net (total)	385	382	18
4190 Outlays, net (total)	349	400	48

The Budget proposes to eliminate Federal funding for several independent entities, including the Legal Services Corporation (LSC), as part of the Administration's plans to move the Nation towards fiscal responsibility and to redefine the proper role of the Federal Government. The Budget requests \$18.2 million to conduct an orderly closeout of the LSC in fiscal year 2019.

ADMINISTRATIVE PROVISION—LEGAL SERVICES CORPORATION

None of the funds appropriated in this Act to the Legal Services Corporation shall be expended for any purpose prohibited or limited by, or contrary to any of the provisions of, sections 501, 502, 503, 504, 505, and 506 of Public Law 105-119, and all funds appropriated in this Act to the Legal Services Corporation shall be subject to the same terms and conditions set forth in such sections, except that all references in sections 502 and 503 to 1997 and 1998 shall be deemed to refer instead to 2018 and 2019, respectively.

MARINE MAMMAL COMMISSION

Federal Funds

SALARIES AND EXPENSES

For necessary expenses of the Marine Mammal Commission authorized by title II of the Marine Mammal Protection Act of 1972 (16 U.S.C. 1361 et seq.), for the purposes of the Marine Mammal Commission's closure, \$2,449,000.

Note.—A full-year 2018 appropriation for this account was not enacted at the time the budget was prepared; therefore, the budget assumes this account is operating under the Continuing Appropriations Act, 2018 (Division D of P.L. 115-56, as amended). The amounts included for 2018 reflect the annualized level provided by the continuing resolution.

Program and Financing (in millions of dollars)

Identification code 387-2200-0-1-302	2017 actual	2018 est.	2019 est.
Obligations by program activity:			
0001 Salaries and expenses	3	2	2
Budgetary resources:			
Budget authority:			
Appropriations, discretionary:			
1100 Appropriation	3	2	2

1930 Total budgetary resources available	3	2	2
Change in obligated balance:			
Unpaid obligations:			
3000 Unpaid obligations, brought forward, Oct 1	1	1	
3010 New obligations, unexpired accounts	3	2	2
3020 Outlays (gross)	-3	-3	-2
3050 Unpaid obligations, end of year	1		
Memorandum (non-add) entries:			
3100 Obligated balance, start of year	1	1	
3200 Obligated balance, end of year	1		
Budget authority and outlays, net:			
Discretionary:			
4000 Budget authority, gross	3	2	2
Outlays, gross:			
4010 Outlays from new discretionary authority	3	2	2
4011 Outlays from discretionary balances		1	
4020 Outlays, gross (total)	3	3	2
4180 Budget authority, net (total)	3	2	2
4190 Outlays, net (total)	3	3	2

The Marine Mammal Commission is charged by the Marine Mammal Protection Act of 1972 to further the conservation of marine mammals and their environment. It provides independent, science-based oversight of domestic and international policies and actions of Federal agencies addressing human impacts on marine mammals and their ecosystems.

The Budget proposes to eliminate several independent agencies, including the Commission, as part of the Administration's plans to move the Nation towards fiscal responsibility. The Budget requests \$2.4 million to conduct an orderly closeout of the agency beginning in 2019.

Object Classification (in millions of dollars)

Identification code 387-2200-0-1-302	2017 actual	2018 est.	2019 est.
Direct obligations:			
11.1 Personnel compensation: Full-time permanent	1	1	1
25.1 Advisory and assistance services	1	1	1
99.0 Direct obligations	2	2	2
99.5 Adjustment for rounding	1		
99.9 Total new obligations, unexpired accounts	3	2	2

Employment Summary

Identification code 387-2200-0-1-302	2017 actual	2018 est.	2019 est.
1001 Direct civilian full-time equivalent employment	14	14	14

MERIT SYSTEMS PROTECTION BOARD

Federal Funds

(INCLUDING TRANSFER OF FUNDS)

For necessary expenses to carry out functions of the Merit Systems Protection Board pursuant to Reorganization Plan Numbered 2 of 1978, the Civil Service Reform Act of 1978, and the Whistleblower Protection Act of 1989 (5 U.S.C. 5509 note), including services as authorized by 5 U.S.C. 3109, rental of conference rooms in the District of Columbia and elsewhere, hire of passenger motor vehicles, direct procurement of survey printing, and not to exceed \$2,000 for official reception and representation expenses, \$42,145,000, to remain available until September 30, 2020, and in addition not to exceed \$2,345,000, to remain available until September 30, 2020, for administrative expenses to adjudicate retirement appeals to be transferred from the Civil Service Retirement and Disability Fund in amounts determined by the Merit Systems Protection Board.

Note.—A full-year 2018 appropriation for this account was not enacted at the time the budget was prepared; therefore, the budget assumes this account is operating under the Continuing Appropriations Act, 2018 (Division D of P.L. 115-56, as amended). The amounts included for 2018 reflect the annualized level provided by the continuing resolution.



A Message from Justice Robin F. Wynne

Justice is and always has been a fundamental American value. The framers of our Constitution were explicit in declaring that one of the main reasons for having a constitution was “to establish justice,” listing it ahead of “insure domestic tranquility” and “provide for the common defence.” They recognized how central this value is to a free and fair society worth defending.

For the legal profession, the idea that all citizens should have access to justice—regardless of how much money they have—is reflected in our Rules of Professional Conduct, which urge lawyers to provide at least 50 hours of pro bono service each year and donate to organizations that provide legal services to the poor. The oath that we recite when we are sworn in as licensed attorneys declares: “I will not reject, from any consideration personal to myself, the cause of the impoverished, the defenseless, or the oppressed.”

Despite the value that we as a society place on the idea of “justice for all,” the reality is that more than 80% of the civil legal problems experienced by low-income individuals last year went unaddressed. As the state with the fewest attorneys per capita in the nation, access to a lawyer can be problematic even for families of ordinary means—especially those who live in critically underserved rural areas of the state. The problem is even starker for low-income citizens, where there is only one legal aid attorney for every 14,000 Arkansans who qualify for help.

Nine out of every 10 Arkansas cases involving a domestic relations, probate, housing, or debt collection issue include at least one party who does not have a lawyer. For domestic relations cases alone, about 45,000 of the state’s 50,000 cases filed annually are likely to include at least one unrepresented party. Approximately 3,000 Arkansas attorneys are currently in private practice and available to even handle cases like this, meaning it would be virtually impossible for every Arkansan with an active case who needs legal representation to actually get it. The result is that tens

of thousands of our citizens who face life-altering legal difficulties—the loss of a home, domestic violence, or financial difficulty—are either representing themselves in court or foregoing their rights altogether.

Access to attorneys is by no means the only major challenge we face. Even when hiring a lawyer is an option, most people who experience civil justice problems handle the issues on their own or with the help of friends and family. They turn to third parties—only some of whom are lawyers—only 23% of the time. In many cases, people simply do not understand their problem as one that has a legal solution.

The widespread availability of information online has transformed the way that most Americans conduct business in almost every facet of modern-day life, whether it’s grocery shopping or learning how to repair a leaky faucet. The legal services industry is no exception, yet few lawyers have adapted the way they do business. The demand for affordable services, “do-it-yourself” options, and transparent pricing has driven a new kind of legal market—one dominated by web-based companies and largely bereft of lawyers. Consumers are instead paying hundreds of dollars for documents that may turn out to be legally deficient or may leave them unprepared for what to do once the document is filed, to the detriment of the public, the profession, and our system of justice.

Our courts, which have long operated on the assumption that parties will have legal representation, are on the front lines in dealing with the confluence of these developments.

Dockets are increasingly bogged down by cases involving self-represented litigants that either languish for months or get dismissed outright because the parties are unfamiliar with basic procedural requirements. People understandably grow frustrated when their cases go unresolved for reasons they do not understand, ultimately losing faith in the capacity of our justice system to yield fair results.

The Arkansas Supreme Court recognized the challenges facing our civil justice system when it created the Arkansas Access Justice Commission in 2003 “to provide equal access to justice in civil cases to all Arkansans.” Since that time, the Commission has sought to fulfill this mission through a variety of initiatives intended to address these challenges. Among them are recently-adopted rule changes that give attorneys clear authority to provide “limited scope” representation to those who would otherwise forego legal representation altogether. The Commission has developed a toolkit—available on its website at arkansasjustice.org/unbundling—for attorneys who wish to offer these services. The new court rules and resources have opened new opportunities for viable business models that make legal representation more affordable and accessible while generating paying work for lawyers in a largely untapped market of prospective new clients.

As attorneys and judges who are sworn to consider the cause of the impoverished, the defenseless, and the oppressed in our collective pursuit of justice, it is essential that we understand the forces that have irrevocably changed the way ordinary people interact with the civil justice system. We should therefore support the efforts of the Arkansas Access to Justice Commission to expand access to justice in ways that protect the public, promote the viability of the legal profession, and preserve the integrity of our courts. ■



Justice Robin F. Wynne is an Associate Justice of the Arkansas Supreme Court and is the Court’s liaison to the

Arkansas Access to Justice Commission.



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1111 West 6th Street, Suite D, Little Rock, AR 72201

Arkansas Access to Justice Foundation
Grant Committee Meeting
February 13, 2018
12:00 p.m.

Committee Members:

Sarah Capp (unavailable)
Tyler Ginn (phone)

Frank Sewall (present)
Katie Stephens (present)

Staff:
Amy Johnson
Erin Jacobson

Guests:
Jean Carter
Lee Richardson

Meeting Minutes

The meeting opened at 12:08 p.m. with reports from Ms. Carter and Mr. Richardson, who both expressed appreciation for the grants and the impact that the programs have been able to make as a result.

Ms. Carter reported first on the work that the Center for Arkansas Legal Services has done with the base funding grants, as well as the special project grant. Most of the base funding money has been used for community redevelopment legal services. The same has been the case for Legal Aid of Arkansas, Mr. Richardson added. Written reports submitted by both grantees reflected only the work that the programs billed to the grant.

The Center for Arkansas Legal Services special project has focused on criminal record expungement clinics. The success of these clinics in equipping clients to file pro se petitions to seal criminal records has depended largely on whether there is a local community partner, such as Our House, that is providing case management help. Pro bono engagement is also higher as a result of the project.

The Legal Aid of Arkansas special project funding helped Legal Aid of Arkansas leverage resources to obtain a \$125,000 education and outreach grant from HUD. Legal Aid has, as a result of the special project grant, been able to conduct fair housing testing—which applicants are required to do for twelve months to be eligible for an enforcement grant from HUD, which Legal Aid plans to seek. This would position Legal Aid to do fair housing work, which has not been done in any meaningful way by any entity in the state since the mid-2000s. When Legal Aid applies for the enforcement grant, they plan to include the Center for Arkansas Legal Services in order to guarantee statewide coverage.

Mr. Richardson and Ms. Carter both expressed a desire to continue these projects with funding from the Foundation. Ms. Johnson noted that the Foundation set aside \$1.2 million to put into special projects, but only granted out \$150,000 of that to the two legal aid programs last year. This decision was made because of the uncertainty surrounding LSC funding last year. All indications are that LSC funding is not under the

kind of critical threat that was believed likely after last year's announcement that the Trump administration planned to zero out federal funding for Legal Services Corporation. Written reports from the two legal aid programs on the special projects are due at the end of February, and the Grant Committee will review them at that time so that a recommendation can be made about special project funding by the June board meeting.

The committee next discussed the recommendation made at the November board meeting that \$50,000 in IOLTA revenues be set aside to make general support grants to the two programs. Ms. Johnson indicated that there should be sufficient cash on hand to make the distribution at the end of the quarter. Mr. Sewall made a motion to grant a total of \$50,000 to the two programs on March 31, to be divided according to the poverty population and with no restrictions on how the funds are to be spent. Mr. Ginn seconded the motion, and the Committee unanimously approved.

Ms. Stephens has agreed to serve as Chair of the Grant Committee going forward. The next meeting will be on March 27, 2018, at 10 a.m.

The meeting adjourned at 1:00 p.m.

Arkansas Unclaimed/Unidentifiable Funds Summary
(as of January 31, 2018)

2015:

Unclaimed Funds Received:	\$2814.54
Unidentifiable Funds Received:	\$6999.41
TOTAL:	\$9813.95

Claims Made-Unclaimed:	(\$0)
Claims Made-Unidentifiable:	(\$0)

2016:

Unclaimed Funds Received:	\$3330.72
Unidentifiable Funds Received:	\$25,313.76
TOTAL:	\$28,644.48

Claims Made-Unclaimed:	(\$17.00)
Claims Made-Unidentifiable:	(\$0)

2017:

Unclaimed Funds Received:	\$21,350.87
Unidentifiable Funds Received:	\$3247.53
TOTAL:	\$24,472.22

Funds Released From Restrictions: \$9813.95

Claims Made-Unclaimed:	(\$0)
Claims Made-Unidentifiable:	(\$0)

2018 (as of 1/31/2018):

Unclaimed Funds Received:	\$1856.28
Unidentifiable Funds Received:	\$ 960.90

Funds Released From Restrictions: \$10,751.22

Claims Made-Unclaimed:	(\$0)
Claims Made-Unidentifiable:	(\$0)

Arkansas IOLTA Program – Participating and Preferred Banks

Program at a Glance:

Total # of Participating Banks: 94

Total # of Preferred Banks: 17

Total # of IOLTA Accounts: 2457

Total amount of IOLTA Deposits (as of January): \$153,386,435

Average Rate: 0.12%

Highest Rate: 0.79%

Lowest Rate: 0.01%

Preferred Banks (total of 17):

- 400 out of 2457 accounts (30%)
- \$15,717,903 of \$153,386,435 in IOLTA bank deposits (10%)
- \$4,416 of \$15,246 in program revenue (29%)
- Currently paying an average of 0.36%

Banks Targeted for 2/2018 Compliance Mailer (total of 11):

- 1643 out of 2457 accounts (67%)
- \$103,149,812 of \$153,386,435 in deposits (67%)
- \$8016 of \$15,246 in program revenue (53%)
- Currently paying an average of 0.09%

What is IOLTA?

IOLTA stands for Interest on Lawyers' Trust Accounts. When attorneys hold client funds, they are required to open an interest bearing-account for the benefit of the client. However, in many cases the amount is so small or the funds are held for such a short period that opening an account for the funds is impractical. In that circumstance, the lawyer must place the funds in a pooled account which bears interest. The interest on this IOLTA account can't be kept by the attorney, instead it is paid to the Access to Justice.

What happens to the interest on IOLTA accounts?

The interest paid from IOLTA accounts is used to make grants to support Arkansas's legal aid providers (Legal Aid of Arkansas and the Center for Arkansas Legal Services). These organizations assist people living in poverty and facing serious civil legal problems, such as domestic violence or discrimination.



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Arkansas Access to
Justice Foundation
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501.492.7175

www.arkansasjustice.org

contact@arkansasiolta.org



**IOLTA:
Banking
on Justice**

What should I do with unclaimed or unidentifiable client funds?

When an attorney locates unclaimed or unidentifiable client funds in an IOLTA or non-IOLTA trust account, they are required to make reasonable efforts to locate or identify the owner. If, after two years, the attorney is unable to locate or identify the owner, the funds must be paid to Access to Justice.

Access to Justice will then hold the funds for an additional two years. If the owner is located or identified during that period, the funds will be returned to the attorney for distribution to the client. If the funds are not claimed, they will become available for Access to Justice to use to fund legal aid for Arkansans living in poverty and facing a serious civil legal need, such as domestic violence or housing discrimination.

For more information about IOLTA, visit www.arkansasjustice.org or scan the code below.



How do I set up an IOLTA account?

Our website has the forms you need to set up an IOLTA account. Take the paperwork to the bank and their staff can assist you in establishing the account. Remember that the account must be interest-bearing and must be established using Access to Justice's Tax ID Number. It is the attorney's responsibility to provide a copy of the completed paperwork to Access to Justice (see the contact info on this form).

Does it matter where I open my IOLTA account?

Yes! Our Preferred IOLTA Banks agree to waive all fees on IOLTA accounts and pay above average interest rates. That means that more money is available to support legal aid. The following banks are currently Preferred IOLTA Banks:

- Anstaff Bank
- Bank of England
- Bank of Little Rock
- Bear State Bank
- Chambers Bank
- Equity Bank
- Farmers Bank & Trust
- First Financial Bank
- FNBC
- First State Bank
- First State Bank-Warren, Hermitage, Hampton
- Helena National Bank
- Onebanc
- Simmons Bank
- Smackover State Bank
- Southern Bancorp
- Southern Bank
- Union Bank

CONFERENCE OF CHIEF JUSTICES

Resolution 3

Expanding Meaningful Access to Justice for All

WHEREAS, the Conference of Chief Justices and the Conference of State Court Administrators have long championed the importance of meaningful access to the justice system for all; and

WHEREAS, in 2015, the Conferences' Resolution 5 set the aspirational goal of establishing 100 percent access to effective assistance for essential civil legal needs through a continuum of meaningful and appropriate services; and

WHEREAS, the Conferences recognized that a continuum of meaningful and appropriate services includes, but is not limited to, expanded self-help services to litigants, new or modified court rules and processes that facilitate access, discrete task representation by counsel, increased pro bono assistance, effective use of technology, increased availability of legal aid services, enhanced language access services, and triage models to match specific needs to the appropriate level of services; and

WHEREAS, the Conferences urged their members to provide leadership in achieving that goal by working with Access to Justice Commissions or other entities focused on improving access to justice to develop a state strategic plan with realistic and measurable outcomes; and

WHEREAS, the Conferences urged the National Center for State Courts and other national organizations to develop tools and provide assistance to states, territories, and the District of Columbia in achieving the goal of 100 percent access through a continuum of meaningful and appropriate services; and

WHEREAS, the Justice for All project, funded by the Public Welfare Foundation, The Kresge Foundation, and the Open Society Foundations, and housed at the National Center for State Courts, has produced guidance materials that assist states, territories, and the District of Columbia (1) in identifying the sixteen major components of a viable and comprehensive Justice for All strategy, (2) in conducting an inventory assessment of the community resources currently available to satisfy those components, (3) in identifying the access to justice gaps to address the problems of persons in need, and (4) in developing a strategic action plan to fill those gaps to achieve meaningful justice for all through a continuum of services; and

WHEREAS, the Justice for All project supported the strategic action planning efforts of seven states (Alaska, Colorado, Georgia, Hawaii, Massachusetts, Minnesota, and New York), which has resulted in the preparation of statewide strategic action plans; and

WHEREAS, the Justice for All project has shown the promise and potential to expand access to justice for all when a state works in partnership with traditional and non-traditional access to justice stakeholders to focus on the problems faced by those in need from their perspective, to identify the full panoply of community resources available to address these problems, to develop a strategic action plan that is designed to enable every person who needs legal help to receive help and services appropriate to the problem and to the person in need, and to implement the plan through a continuum of user-focused solutions and services; and

WHEREAS, the Justice for All project has highlighted the importance of a collaborative, broad-based governance structure to succeed in developing a strategic action planning effort and in pursuing meaningful access to justice for all;

NOW, THEREFORE, BE IT RESOLVED that the Conference of Chief Justices encourages all states, territories, and the District of Columbia to:

- Review the Justice for All project guidance materials and the lessons learned from the planning efforts in the seven states;
- Undertake their own inventory assessment of the services and capabilities required to achieve meaningful access to justice for all;
- Use the resulting assessment to identify access to justice gaps; and
- Create an integrated and coordinated statewide strategic action plan to fill those gaps and initiate efforts to implement that plan; and

BE IT FURTHER RESOLVED that the Conference of Chief Justices urges its members to work with traditional and non-traditional access to justice stakeholders to establish and maintain a collaborative governance structure to coordinate the preparation of the inventory assessment, to conduct strategic action planning, and to design implementation efforts to expand access to justice to realize 100 percent meaningful access to justice for all.

Adopted by the CCJ/COSCA Access, Fairness and Public Trust Committee at the 2018 Midyear Meeting on January 31, 2018.

Self Inspection

Recipient Number: 604020	Calendar Year: 2017
Recipient Name: Legal Aid of Arkansas, Inc.	

Certifications

Recipient certifies that it has completed the Self-Inspection Procedure as required by the Self-Inspection instructions. Pursuant to these instructions:

1. Representative sample of the total number of closed cases being reported to LSC that have been reviewed. (The number must be greater than 0): **165**
2. Number of exception cases within the sample. (This number must be smaller than the number in item A and may be 0.): **3**
3. Some cases were excluded from the CSR data submitted to LSC as a result of a case review done prior to the Self-Inspection: **Yes**
4. If cases were excluded as a result of a case review conducted in 2017 prior to the Self-Inspection, they were excluded because: **Other (Specify)**
Please Specify: **Duplicates found when running an error check.**
5. For any cases excluded based on case reviews conducted prior to the Self-Inspection, please select from the checklist to identify any corrective actions the program implemented to address problems that resulted in the case exclusions.:
Please Specify:

Summary of Corrective Actions

Types of Cases	Number of Cases	Corrective Action
1. Cases in which income information was not recorded	0	No
2. Cases in which household income exceed 200% of the poverty guidelines	0	No
3. Cases in which household income was over 125% but not over 200% of the poverty line and the required documentation was not on file	0	No
4. Cases in which assets information was not recorded	0	No
5. Telephone cases in which citizenship/alien status was not noted (and client is not eligible under VAWA 2006 or TVPA - see Program Letters 05-2 and 06-2)	0	No
6. Non-telephone cases which lacked a citizenship attestation or documentation of alien eligibility (and client not eligible under VAWA 2006 or TVPA - see Program Letters 05-2 and 06-2)	1	No
7. Cases in which the case handler was not an attorney or a person acting in the capacity of a paralegal	0	No
8. Cases in which there is no written evidence of advice or representation	2	No
9. Counsel & Advice or Limited Action cases opened prior to 10/1/16 and	0	No

not falling under the exception 3.3(a)(ii) of the 2008 CSR Handbook, as amended or, for PAI cases, the exception in §10.3 of the 2008 CSR Handbook, as amended 2011		
10. Extended service cases in which no legal assistance activity occurred in 2016 or 2017	0	No
11. Cases in which the client is not identified by name	0	No
12. Cases reported more than once in 2017 with the same client, problem code, and set of facts	0	No
13. Cases that do not fall within an eligible case type. (That is restricted case type such as a class action, abortion case, redistricting case, representation of an incarcerated person, etc. or a case type that may be pursued only with non-LSC funds).	0	No
Total	3	

Case Services (Staff and PAI)

Recipient Number: 604020	Service Area: AR-6
Recipient Name: Legal Aid of Arkansas, Inc.	Calendar Year: 2017

General

Staff Total	4,727
PAI Total	333
Grand Total	5,060

Staff

Consumer

Problem Code	A. Counsel and Advice	B. Limit Action	F. Negot Settlement w/o Litig.	G. Negot Settlement w/ Litig.	H. Agency Decision	I(a) Court Decision Uncontested	I(b). Court Decision Contested	I(c). Court Decision Appeals	K. Other Closure Method	L. Extensive Services	Total
01 Bankruptcy/Debt Relief	136	7	0	0	0	1	0	0	0	0	144
02 Collections/Repossessions	149	55	2	15	0	11	6	0	0	9	247
03 Contracts/Warranties	52	11	1	1	0	1	0	0	0	0	66
04 Collection Practices/Creditor Harassment	3	0	0	0	0	0	0	0	0	0	3
05 Pred. Lending Practices (Not Mortgages)	0	0	0	0	0	0	0	0	0	0	0
06 Loans/Install. Purch. (Not Collections)	5	1	0	0	0	0	0	0	0	0	6
07 Public Utilities	10	5	0	0	0	0	0	0	0	1	16
08 Unfair/Deceptive Sales/Practices (Not Real Prop.)	9	7	0	1	0	2	0	0	0	2	21
09 Oth. Consumer/Finance	16	3	0	0	0	0	0	0	0	0	19
Subtotal Consumer	380	89	3	17	0	15	6	0	0	12	522

Education

Problem Code	A. Counsel and Advice	B. Limit Action	F. Negot Settlement w/o Litig.	G. Negot Settlement w/ Litig.	H. Agency Decision	I(a) Court Decision Uncontested	I(b). Court Decision Contested	I(c). Court Decision Appeals	K. Other Closure Method	L. Extensive Services	Total
12 Discipline (incl. Expulsion & Susp.)	4	1	0	0	0	0	0	0	0	0	5
13 Special Ed./Learning Disabilities	43	28	7	0	0	0	0	0	0	5	83
14 Access (incl. Bilingual, Residency, Testing)	0	0	0	0	0	0	0	0	0	0	0
15 Vocational Ed.	0	0	0	0	0	0	0	0	0	0	0
16 Student Financial Aid	2	1	0	0	0	0	0	0	0	0	3
19 Other Education	41	12	0	0	0	0	0	0	0	1	54
Subtotal Education	90	42	7	0	0	0	0	0	0	6	145

Employment

Problem Code	A. Counsel and Advice	B. Limit Action	F. Negot Settlement w/o Litig.	G. Negot Settlement w/ Litig.	H. Agency Decision	I(a) Court Decision Uncontested	I(b). Court Decision Contested	I(c). Court Decision Appeals	K. Other Closure Method	L. Extensive Services	Total
21 Employment Discrimination	21	2	0	0	0	0	0	0	0	0	23
22 Wage Claims & Oth. FLSA	7	3	0	0	0	0	0	0	0	0	10
23 EITC (Earned Income Tax Credit)	0	0	3	1	3	0	0	0	0	1	8
24 Taxes (Not EITC)	9	6	55	2	1	0	0	0	0	1	74
25 Employee Rights	30	1	0	0	0	0	0	0	0	0	31
26 Agricultural Worker (Not Wage Claims/FLSA)	0	0	0	0	0	0	0	0	0	0	0
29 Oth. Employment	19	0	0	0	0	0	0	0	0	0	19
Subtotal Employment	86	12	58	3	4	0	0	0	0	2	165

Family

Problem Code	A. Counsel and Advice	B. Limit Action	F. Negot Settlement w/o Litig.	G. Negot Settlement w/ Litig.	H. Agency Decision	I(a) Court Decision Uncontested	I(b). Court Decision Contested	I(c). Court Decision Appeals	K. Other Closure Method	L. Extensive Services	Total
30 Adoption	21	2	0	1	0	1	3	0	0	1	29
31 Custody/Visitation	360	14	0	11	0	7	10	0	0	3	405
32 Divorce/Separation/Annul.	703	22	0	39	0	68	15	0	0	40	887
33 Adult Guardian./Conservator.	96	8	0	1	0	8	2	0	0	3	118
34 Name Change	4	1	0	0	0	0	0	0	0	1	6
35 Parental Rights Termination	4	0	0	0	0	0	1	0	0	0	5
36 Paternity	5	0	0	2	0	0	0	0	0	0	7
37 Domestic Abuse	74	4	0	83	0	93	124	0	0	90	468
38 Support	34	1	0	2	0	0	0	0	0	1	38
39 Oth. Family	15	1	0	0	0	1	0	0	0	2	19
Subtotal Family	1316	53	0	139	0	178	155	0	0	141	1982

Juvenile

Problem Code	A. Counsel and Advice	B. Limit Action	F. Negot Settlement w/o Litig.	G. Negot Settlement w/ Litig.	H. Agency Decision	I(a) Court Decision Uncontested	I(b). Court Decision Contested	I(c). Court Decision Appeals	K. Other Closure Method	L. Extensive Services	Total
41 Delinquent	1	0	0	0	0	0	0	0	0	0	1
42 Neglected/Abused/Depend.	20	0	0	0	0	0	1	0	0	0	21
43 Emancipation	2	0	0	0	0	0	0	0	0	0	2
44 Minor Guardian./Conservator.	180	16	0	3	0	13	1	0	0	3	216
49 Oth. Juvenile	40	2	0	0	2	1	1	0	0	1	47
Subtotal Juvenile	243	18	0	3	2	14	3	0	0	4	287

Health

Problem Code	A. Counsel and Advice	B. Limit Action	F. Negot Settlement w/o Litig.	G. Negot Settlement w/ Litig.	H. Agency Decision	I(a) Court Decision Uncontested	I(b). Court Decision Contested	I(c). Court Decision Appeals	K. Other Closure Method	L. Extensive Services	Total
51 Medicaid	42	20	3	0	7	0	0	0	0	1	73
52 Medicare	7	3	1	0	0	0	0	0	0	0	11
53 Gov't Children's Health Insurance	0	0	0	0	0	0	0	0	0	0	0
54 Home & Community Based Care	19	12	3	0	26	0	0	0	0	7	67
55 Private Health Insurance	3	0	0	0	0	0	0	0	0	0	3
56 Long Term Health Care Facilities	0	0	0	0	0	0	0	0	0	0	0
57 State & Local Health	3	2	0	0	15	0	0	0	0	3	23
59 Oth. Health	11	1	0	0	2	0	0	0	0	0	14
Subtotal Health	85	38	7	0	50	0	0	0	0	11	191

Housing

Problem Code	A. Counsel and Advice	B. Limit Action	F. Negot Settlement w/o Litig.	G. Negot Settlement w/ Litig.	H. Agency Decision	I(a) Court Decision Uncontested	I(b). Court Decision Contested	I(c). Court Decision Appeals	K. Other Closure Method	L. Extensive Services	Total
61 Federally Subsidized Housing	51	11	0	1	0	1	4	0	0	0	68
62 Homeownership/Real Prop. (Not Foreclosure)	88	8	2	4	0	0	0	0	0	3	105
63 Private Landlord/Tenant	305	23	3	7	0	0	3	0	0	8	349
64 Public Housing	24	7	0	0	0	0	2	0	0	1	34
65 Mobile Homes	3	0	0	0	0	0	0	0	0	0	3
66 Housing Discrimination	18	1	0	1	1	0	1	0	0	1	23
67 Mort. Foreclosures (Not Pred. Lend.)	20	0	2	0	0	1	0	0	0	5	28
68 Mort. Pred. Lend./Practices	3	0	0	0	0	0	0	0	0	0	3
69 Oth. Housing	19	4	1	0	0	0	0	0	0	1	25
Subtotal Housing	531	54	8	13	1	2	10	0	0	19	638

Income

Problem Code	A. Counsel and Advice	B. Limit Action	F. Negot Settlement w/o Litig.	G. Negot Settlement w/ Litig.	H. Agency Decision	I(a) Court Decision Uncontested	I(b). Court Decision Contested	I(c). Court Decision Appeals	K. Other Closure Method	L. Extensive Services	Total
71 TANF	1	0	0	0	0	0	0	0	0	0	1
72 Social Security (Not SSDI)	5	1	0	0	0	0	0	0	0	1	7
73 Food Stamps	35	9	0	0	5	0	1	0	0	1	51
74 SSDI	26	1	0	0	0	0	0	0	0	1	28
75 SSI	135	12	0	0	10	0	0	0	0	1	158
76 Unemployment Comp.	14	2	0	0	7	0	0	0	0	0	23
77 Veterans Benefits	3	0	0	0	0	0	0	0	0	0	3
78 State and Local Income Maint.	0	0	0	0	0	0	0	0	0	0	0
79 Oth. Income Maint.	1	0	0	0	0	0	0	0	0	0	1
Subtotal Income	220	25	0	0	22	0	1	0	0	4	272

Individual Rights

Problem Code	A. Counsel and Advice	B. Limit Action	F. Negot Settlement w/o Litig.	G. Negot Settlement w/ Litig.	H. Agency Decision	I(a) Court Decision Uncontested	I(b). Court Decision Contested	I(c). Court Decision Appeals	K. Other Closure Method	L. Extensive Services	Total
81 Immigration/Naturalization	0	0	0	0	0	0	0	0	0	0	0
82 Mental Health	1	0	0	0	0	0	0	0	0	0	1
84 Disability Rights	0	0	0	0	0	0	0	0	0	0	0
85 Civil Rights	3	0	0	0	0	0	0	0	0	0	3
86 Human Trafficking	0	0	0	0	0	0	0	0	0	0	0
87 Criminal Record Expungement	179	31	0	2	0	60	3	0	0	4	279
89 Oth. Individual Rights	20	1	0	0	0	3	0	0	0	0	24
Subtotal Individual	203	32	0	2	0	63	3	0	0	4	307

Misc

Problem Code	A. Counsel and Advice	B. Limit Action	F. Negot Settlement w/o Litig.	G. Negot Settlement w/ Litig.	H. Agency Decision	I(a) Court Decision Uncontested	I(b). Court Decision Contested	I(c). Court Decision Appeals	K. Other Closure Method	L. Extensive Services	Total
91 Legal Assist. to Non-Profit Org./Group (Incl. Incorpor./Dissolution)	0	0	0	0	0	0	0	0	0	0	0
92 Indian/Tribal Law	0	0	0	0	0	0	0	0	0	0	0
93 Licenses (Drivers, Occupation & Oth.)	5	3	0	0	0	0	0	0	0	0	8
94 Torts	4	3	0	0	0	0	0	0	0	1	8
95 Wills/Estates	107	20	0	0	0	1	0	0	0	13	141
96 Adv. Directives/Powers of Attorney	13	29	0	0	0	0	0	0	0	7	49
97 Municipal Legal Needs	0	0	0	0	0	0	0	0	0	0	0
98 Tribal Court-Criminal	0	0	0	0	0	0	0	0	0	0	0
99 Other Miscellaneous	10	2	0	0	0	0	0	0	0	0	12
Subtotal Misc	139	57	0	0	0	1	0	0	0	21	218

PAI

Consumer

Problem Code	A. Counsel and Advice	B. Limit Action	F. Negot Settlement w/o Litig.	G. Negot Settlement w/ Litig.	H. Agency Decision	I(a)Court Decision Unconteste d	I(b). Court Decision Contested	I(c). Court Decision Appeals	K. Other Closure Method	L. Extensive Services	Total
01 Bankruptcy/Debt Relief	6	1	0	1	0	7	1	0	0	1	17
02 Collections/Repossessions	2	3	2	0	0	0	1	0	0	0	8
03 Contracts/Warranties	0	3	0	0	0	0	2	0	0	1	6
04 Collection Practices/Creditor Harassment	0	0	0	0	0	0	1	0	0	0	1
05 Pred. Lending Practices (Not Mortgages)	0	0	0	0	0	0	0	0	0	0	0
06 Loans/Install. Purch. (Not Collections)	0	0	0	0	0	0	0	0	0	0	0
07 Public Utilities	0	0	0	0	0	0	0	0	0	0	0
08 Unfair/Deceptive Sales/Practices (Not Real Prop.)	0	0	0	0	0	0	0	0	0	1	1
09 Oth. Consumer/Finance	0	1	0	0	0	0	0	0	0	0	1
Subtotal Consumer	8	8	2	1	0	7	5	0	0	3	34

Education

Problem Code	A. Counsel and Advice	B. Limit Action	F. Negot Settlement w/o Litig.	G. Negot Settlement w/ Litig.	H. Agency Decision	I(a) Court Decision Uncontested	I(b). Court Decision Contested	I(c). Court Decision Appeals	K. Other Closure Method	L. Extensive Services	Total
12 Discipline (incl. Expulsion & Susp.)	0	0	0	0	0	0	0	0	0	0	0
13 Special Ed./Learning Disabilities	2	0	1	0	0	0	0	0	0	2	5
14 Access (incl. Bilingual, Residency, Testing)	0	0	0	0	0	0	0	0	0	0	0
15 Vocational Ed.	0	0	0	0	0	0	0	0	0	0	0
16 Student Financial Aid	0	0	0	0	0	0	0	0	0	0	0
19 Other Education	0	0	0	0	0	0	0	0	0	0	0
Subtotal Education	2	0	1	0	0	0	0	0	0	2	5

Employment

Problem Code	A. Counsel and Advice	B. Limit Action	F. Negot Settlement w/o Litig.	G. Negot Settlement w/ Litig.	H. Agency Decision	I(a) Court Decision Uncontested	I(b). Court Decision Contested	I(c). Court Decision Appeals	K. Other Closure Method	L. Extensive Services	Total
21 Employment Discrimination	0	0	0	0	0	0	0	0	0	0	0
22 Wage Claims & Oth. FLSA	0	0	0	0	0	0	0	0	0	0	0
23 EITC (Earned Income Tax Credit)	0	0	0	0	0	0	0	0	0	0	0
24 Taxes (Not EITC)	0	1	2	0	0	0	0	0	0	0	3
25 Employee Rights	0	0	0	0	0	0	0	0	0	0	0
26 Agricultural Worker (Not Wage Claims/FLSA)	0	0	0	0	0	0	0	0	0	0	0
29 Oth. Employment	0	0	0	0	0	0	0	0	0	0	0
Subtotal Employment	0	1	2	0	0	0	0	0	0	0	3

Family

Problem Code	A. Counsel and Advice	B. Limit Action	F. Negot Settlement w/o Litig.	G. Negot Settlement w/ Litig.	H. Agency Decision	I(a) Court Decision Uncontested	I(b). Court Decision Contested	I(c). Court Decision Appeals	K. Other Closure Method	L. Extensive Services	Total
30 Adoption	1	0	0	0	0	7	0	0	0	0	8
31 Custody/Visitation	1	0	0	1	0	0	1	0	0	0	3
32 Divorce/Separation/Annul.	17	8	0	8	0	74	20	0	0	16	143
33 Adult Guardian./Conservator.	5	5	0	1	0	17	0	0	0	0	28
34 Name Change	0	0	0	0	0	2	0	0	0	0	2
35 Parental Rights Termination	1	0	0	0	0	0	0	0	0	0	1
36 Paternity	0	0	0	1	0	0	0	0	0	0	1
37 Domestic Abuse	0	0	0	0	0	0	5	0	0	0	5
38 Support	0	0	0	0	0	0	0	0	0	0	0
39 Oth. Family	0	0	1	0	0	0	0	0	0	0	1
Subtotal Family	25	13	1	11	0	100	26	0	0	16	192

Juvenile

Problem Code	A. Counsel and Advice	B. Limit Action	F. Negot Settlement w/o Litig.	G. Negot Settlement w/ Litig.	H. Agency Decision	I(a) Court Decision Uncontested	I(b). Court Decision Contested	I(c). Court Decision Appeals	K. Other Closure Method	L. Extensive Services	Total
41 Delinquent	0	0	0	0	0	0	0	0	0	0	0
42 Neglected/Abused/Depend.	0	0	0	0	0	0	0	0	0	0	0
43 Emancipation	0	0	0	0	0	0	0	0	0	0	0
44 Minor Guardian./Conservator.	10	7	0	1	0	18	1	0	0	2	39
49 Oth. Juvenile	0	0	0	0	0	0	0	0	0	0	0
Subtotal Juvenile	10	7	0	1	0	18	1	0	0	2	39

Health

Problem Code	A. Counsel and Advice	B. Limit Action	F. Negot Settlement w/o Litig.	G. Negot Settlement w/ Litig.	H. Agency Decision	I(a) Court Decision Uncontested	I(b). Court Decision Contested	I(c). Court Decision Appeals	K. Other Closure Method	L. Extensive Services	Total
51 Medicaid	0	0	0	0	1	0	0	0	0	0	1
52 Medicare	0	0	0	0	0	0	0	0	0	0	0
53 Gov't Children's Health Insurance	0	0	0	0	0	0	0	0	0	0	0
54 Home & Community Based Care	0	0	0	0	0	0	0	0	0	0	0
55 Private Health Insurance	0	0	0	0	0	0	0	0	0	0	0
56 Long Term Health Care Facilities	0	0	0	0	0	0	0	0	0	0	0
57 State & Local Health	0	0	0	0	0	0	0	0	0	0	0
59 Oth. Health	0	0	0	0	0	0	0	0	0	0	0
Subtotal Health	0	0	0	0	1	0	0	0	0	0	1

Housing

Problem Code	A. Counsel and Advice	B. Limit Action	F. Negot Settlement w/o Litig.	G. Negot Settlement w/ Litig.	H. Agency Decision	I(a) Court Decision Uncontested	I(b). Court Decision Contested	I(c). Court Decision Appeals	K. Other Closure Method	L. Extensive Services	Total
61 Federally Subsidized Housing	0	0	0	0	0	0	0	0	0	0	0
62 Homeownership/Real Prop. (Not Foreclosure)	2	2	0	1	0	0	2	0	0	2	9
63 Private Landlord/Tenant	0	0	0	0	0	0	0	0	0	0	0
64 Public Housing	0	0	0	0	0	0	0	0	0	0	0
65 Mobile Homes	0	0	0	0	0	0	0	0	0	0	0
66 Housing Discrimination	0	0	0	0	0	0	0	0	0	0	0
67 Mort. Foreclosures (Not Pred. Lend.)	0	0	0	0	0	0	2	0	0	0	2
68 Mort. Pred. Lend./Practices	0	0	0	0	0	0	0	0	0	0	0
69 Oth. Housing	0	0	0	0	0	0	0	0	0	0	0
Subtotal Housing	2	2	0	1	0	0	4	0	0	2	11

Income

Problem Code	A. Counsel and Advice	B. Limit Action	F. Negot Settlement w/o Litig.	G. Negot Settlement w/ Litig.	H. Agency Decision	I(a) Court Decision Uncontested	I(b). Court Decision Contested	I(c). Court Decision Appeals	K. Other Closure Method	L. Extensive Services	Total
71 TANF	0	0	0	0	0	0	0	0	0	0	0
72 Social Security (Not SSDI)	0	0	0	0	0	0	0	0	0	0	0
73 Food Stamps	0	0	0	0	0	0	0	0	0	0	0
74 SSDI	0	0	0	0	0	0	0	0	0	0	0
75 SSI	0	0	0	0	0	0	0	0	0	0	0
76 Unemployment Comp.	0	0	0	0	0	0	0	0	0	0	0
77 Veterans Benefits	0	0	0	0	0	0	0	0	0	0	0
78 State and Local Income Maint.	0	0	0	0	0	0	0	0	0	0	0
79 Oth. Income Maint.	0	0	0	0	0	0	0	0	0	0	0
Subtotal Income	0	0	0	0	0	0	0	0	0	0	0

Individual Rights

Problem Code	A. Counsel and Advice	B. Limit Action	F. Negot Settlement w/o Litig.	G. Negot Settlement w/ Litig.	H. Agency Decision	I(a) Court Decision Uncontested	I(b). Court Decision Contested	I(c). Court Decision Appeals	K. Other Closure Method	L. Extensive Services	Total
81 Immigration/Naturalization	0	0	0	0	0	0	0	0	0	0	0
82 Mental Health	0	0	0	0	0	0	0	0	0	0	0
84 Disability Rights	0	0	0	0	0	0	0	0	0	0	0
85 Civil Rights	0	0	0	0	0	0	0	0	0	0	0
86 Human Trafficking	0	0	0	0	0	0	0	0	0	0	0
87 Criminal Record Expungement	0	0	0	0	0	2	0	0	0	0	2
89 Oth. Individual Rights	0	0	0	0	0	0	0	0	0	0	0
Subtotal Individual	0	0	0	0	0	2	0	0	0	0	2

Misc

Problem Code	A. Counsel and Advice	B. Limit Action	F. Negot Settlement w/o Litig.	G. Negot Settlement w/ Litig.	H. Agency Decision	I(a) Court Decision Uncontested	I(b). Court Decision Contested	I(c). Court Decision Appeals	K. Other Closure Method	L. Extensive Services	Total
91 Legal Assist. to Non-Profit Org./Group (Incl. Incorp./Dissolution)	0	0	0	0	0	0	0	0	0	0	0
92 Indian/Tribal Law	0	0	0	0	0	0	0	0	0	0	0
93 Licenses (Drivers, Occupation & Oth.)	0	0	0	0	0	0	0	0	0	0	0
94 Torts	0	0	0	0	0	0	0	0	0	0	0
95 Wills/Estates	2	23	0	0	0	4	0	0	0	3	32
96 Adv. Directives/Powers of Attorney	0	14	0	0	0	0	0	0	0	0	14
97 Municipal Legal Needs	0	0	0	0	0	0	0	0	0	0	0
98 Tribal Court-Criminal	0	0	0	0	0	0	0	0	0	0	0
99 Other Miscellaneous	0	0	0	0	0	0	0	0	0	0	0
Subtotal Misc	2	37	0	0	0	4	0	0	0	3	46

Total	3342	488	89	191	80	404	214	0	0	252
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Demographics

Recipient Number: 604020	Service Area: AR-6
Recipient Name: Legal Aid of Arkansas, Inc.	Calendar Year: 2017

Number of Group Clients	
Groups	0

Gender	Number of Clients
Men	1204
Women	3855
Other	1
Unknown	0
Total	5060

Veteran Status	Number of Households
Non-Veteran	4814
Veteran	246
Unknown	0
Total	5060

Ethnicity	Under 18	18-35	36-59	60 and Over	Unknown
Asian	5	30	53	7	0
Black	136	425	452	162	0
Hispanic	43	83	106	15	0
Native American	5	10	10	5	0
Other	7	14	11	1	0
White	91	1338	1370	661	0
Unknown	4	5	12	3	0
Total	287	1905	2014	854	0

Total Number of Clients Entered For Age & Ethnicity 5060

Language	Number
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	of Clients
00 - English only	4867
10 - American Sign Language and other sign languages	0
11 - Other West Germanic languages	0
12 - Scandinavian languages	0
13 - Other Slavic languages	0
14 - Other Indic languages	0
15 - Other Indo-European languages	0
16 - Other Asian languages	0
17 - Other Pacific Island languages	0
18 - African languages	0
20 - Other Native American languages	0
25 - French Creole	0
34 - French	0
36 - German	0
38 - Italian	0
42 - Portuguese	0
44 - Spanish/Spanish Creole	123
50 - Armenian	0
54 - Greek	0
56 - Hungarian	0

60 - Polish	0
62 - Russian	0
64 - Serbo-Croatian	0
67 - Yiddish	0
68 - Hebrew	0
70 - Arabic	0
75 - Farsi	0
76 - Gujarati	0
80 - Mon-Khmer, Cambodian	0
81 - Hmong	0
82 - Chinese	1
83 - Laotian	0
84 - Hindi	0
85 - Urdu	0
86 - Japanese	0
88 - Korean	0
90 - Tagalog	0
92 - Thai	0
94 - Vietnamese	0
98 - Navajo	0
99 - All other languages	64
Unknown	5
Total	5060

Other Services

Recipient Number: 604020	Calendar Year: 2017
Recipient Name: Legal Aid of Arkansas, Inc.	

Website Analytics for Program Website

Web Analytics Metric	Number
Number of users (unique visitors)	41224

Legal Education or Legal Information

Event Type	Number of Persons
Legal Information or Legal Education presentations to groups of clients, potential clients and/or community groups.	4982
Legal Information or Legal Education provided to an individual at court help desks	416
Legal Information or Legal Education provided to an individual at venues other than a court help desk	1083
Total	6481

Referral

Referral Type	Number of Referrals
Number referred to legal entity or attorney (not formally affiliated with the program)	1817
Number referred to non-legal entity (e.g. provider of human or social services)	25
Total	1842

Other Services

Recipient Number: 604020	Calendar Year: 2017
Recipient Name: Legal Aid of Arkansas, Inc.	

Website Analytics for Program Website

Web Analytics Metric	Number
Number of users (unique visitors)	41224

Legal Education or Legal Information

Event Type	Number of Persons
Legal Information or Legal Education presentations to groups of clients, potential clients and/or community groups.	4982
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Referral

Referral Type	Number of Referrals
Number referred to legal entity or attorney (not formally affiliated with the program)	1817
Number referred to non-legal entity (e.g. provider of human or social services)	25
Total	1842

**2017 LSC GRANT ACTIVITY REPORTS
OTHER SERVICES NARRATIVE SUMMARY REPORT**

Program Name: Legal Aid of Arkansas, Inc.

Recipient Number: 604020

Date Submitted: February 11, 2018

Contact: Lee Richardson

Title: Executive Director

Phone: 870-972-9224 ext. 6305

Fax: 870-972-9224

E-mail: lrichardson@arlegalaid.org

A. Overview of Other Services Provided

1. Community Legal Education and Social Media:

Legal Aid of Arkansas recorded 65 community education presentations in 2017 with a total audience of 1,938 consumers. Examples include eight presentations given at Senior Centers by an Equal Justice Works Elder Justice Fellow and fifteen presentations as part of our Children Living in Poverty project in Northwest Arkansas, targeted to schools and education settings.

We made three presentations strategically spread throughout our service area themed “Fighting the 4,000 Cuts” targeted at the ARChoices program reductions in Arkansas. These presentations were viewed by a live audience of over 100 combined and were presented in the Facebook Live format and viewed by 1,723 either live or recorded. Three videos with stories of individuals impacted by the cuts were produced and posted on Facebook, where they were viewed by a combined 17,200 people. This issue also resulted in several stories in the print media, and a three part story on the local television news during “sweeps” week.

Our Low Income Taxpayers Clinic continued to have high community penetration, conducting at least 61 outreach and education events, reaching 305 people, mostly in the ESL community, and conducting another 104 one-on-one tax consults for individuals who did not rise to the level of becoming clients. The clinic also had a robust social media presence.

We leveraged the media to bring attention to several substantive issues our attorneys were working on throughout the year. At least 30 print news stories highlighted cases and/or issues being worked on by Legal Aid, including several in the national media, with an impact on thousands of low income Arkansans.

2. Pro Se Assistance, not included in “case service” statistics:

Legal Aid continued to staff a weekly “Help Desk” at the Courthouse in our most populous county. Legal Aid attorneys spent four to five hours at the Help Desk in the county law library each Friday, resulting in 416 individuals receiving some form of assistance, generally legal information and fact sheets, directions on how to access pro se materials on the Legal Aid website, and in some cases this contact resulted in a Legal Aid intake being completed. Financial support is provided for this project by the local county law library board.

We staffed a help desk targeted at serving veterans at both the 7Hills Homeless Shelter and Veterans Healthcare Center of the Ozarks, providing legal information and pro se assistance to 272 veterans or veterans’ family members during at 49 total events during the year.

Legal Aid participated in several pro se clinics focused on criminal recording sealing and end of life planning. We reached approximately 181 individuals with pro se assistance, education, or information, at live criminal record sealing events during the year. Presentations and assistance with end of life forms, mostly in the rural Ozarks, resulted in 294 consumer contacts.

Legal Aid started a Fair Housing testing program in 2017, conducting 31 test in 33 of Arkansas 75 counties. Additionally, five new fair housing brochures were created and four trainings were given to staff at subsidized housing locations. We leveraged this to obtain a HUD EOI grant for 2018.

B. Examples

Please provide two to five vignettes (brief narrative examples) below, illustrating the results and benefits achieved for the low income population as a result of the services described above.

- Our seventh annual Spring Break on the Road to Justice Project engaged eight law students, teaming with our Housing Work Group, in a week long program focusing on fair housing. The students first training on fair housing and to become testers, and then engaged in conducting fair housing test. This, along with other efforts, lead to Legal Aid obtaining a HUD EOI grant to further expand the first Fair Housing efforts in Arkansas in more than a

decade.

- The ARChoices in Homecare program, a Medicaid program providing home and community based services for physically disabled adults and seniors, started using a computer algorithm to assess individual need, which resulted in severe cuts to many. In addition to litigation for several clients, Legal Aid produced a series of community education events and videos which resulted in the engagement of over 19,500 Arkansans and significant media coverage reaching hundreds of thousands more.
- We participated in the HOPE Resource Event for homeless veterans, visiting with 20 individuals and providing pro se assistance and legal information, as well as full client intakes as appropriate. In addition to direct consumer contact, we were able to network with a variety of providers in Northwest Arkansas to strengthen the network of assistance for homeless and low-income veterans.

2017 Case Statistical Report

<u>Legal Problem Code</u>	<u>A - Counsel and Advice</u>	<u>B - Limited Action (Brief Service)</u>	<u>F - Negotiated Settlement</u>	<u>G - Negotiated Settlement w</u>	<u>H - Administrative Agency Decision</u>	<u>IA - Uncontested Court Decision</u>	<u>IB - Contested Court Decision</u>	<u>L - Extensive Service</u>	<u>Totals</u>
			<u>w/out Litigation</u>	<u>Litigation</u>					
37 Domestic Abuse	94	4	6	179	0	260	213	389	1,145
32 Divorce/Sep./Annul.	740	31	2	49	0	149	37	58	1,066
63 Private Landlord/Tenant	374	29	3	10	0	0	4	8	428
31 Custody/Visitation	364	14	0	12	0	7	11	3	411
87 Criminal Record Expungement	194	32	0	2	0	62	3	4	297
02 Collect/Repo/Def/Garnsh	166	65	5	16	0	12	7	9	280
44 Minor Guardianship / Conservatorship	203	25	0	4	0	35	3	5	275
95 Wills and Estates	137	57	0	0	0	6	0	18	218
33 Adult Guardianship / Conservatorship	120	16	0	2	0	36	5	3	182
01 Bankruptcy/Debtor Relief	155	11	0	1	0	10	1	1	179
75 SSI	145	12	0	0	12	0	0	1	170
62 Homeownership/Real Property (Not Foreclosure)	121	10	2	6	0	0	2	5	146
24 Taxes (Not EITC)	13	10	92	5	1	0	0	2	123
13 Special Education/Learning Disabilities	69	31	9	0	0	0	0	8	117
03 Contract/Warranties	65	17	2	2	0	2	2	1	91
96 Advanced Directives/Powers of Attorney	15	61	0	0	0	0	0	8	84
51 Medicaid	45	23	3	0	8	0	1	1	81
54 Home and Community Based Care	20	13	3	0	29	0	0	7	72
61 Federally Subsidized Housing	54	11	0	2	0	1	4	0	72
19 Other Education	47	16	0	0	0	0	0	2	65
73 Food Stamps	42	9	0	0	5	0	1	1	58
49 Other Juvenile	40	2	0	0	2	1	1	1	47
38 Support	35	2	0	3	0	0	0	1	41
30 Adoption	25	2	0	1	0	8	3	1	40

2017 Case Statistical Report

Legal Problem Code	<u>F - Negotiated Settlement</u>		<u>G - Negotiated Settlement w/</u>		<u>H -</u>	<u>IA -</u>	<u>IB -</u>	<u>L -</u>	Totals
	<u>A - Counsel and Advice</u>	<u>B - Limited Action (Brief Service)</u>	<u>w/out Litigation</u>	<u>Litigation</u>	<u>Administrative Agency Decision</u>	<u>Uncontested Court Decision</u>	<u>Court Decision</u>	<u>Extensive Service</u>	
67 Mortgage Foreclosures (Not Predatory Lending/Practices)	26	1	2	0	0	1	2	5	37
64 Public Housing	25	8	0	0	0	0	2	1	36
25 Employee Rights	31	1	0	0	0	0	0	0	32
74 SSDI	28	1	0	0	0	0	0	1	30
57 State and Local Health	4	5	0	0	16	0	0	3	28
69 Other Housing	21	4	1	0	0	0	0	1	27
08 Unfair and Deceptive Sales Practices (Not Real Property)	10	10	0	1	0	2	0	3	26
09 Other Consumer/Finance	20	6	0	0	0	0	0	0	26
66 Housing Discrimination	19	1	0	1	1	0	1	2	25
76 Unemployment Compensation	15	2	0	0	7	0	0	0	24
89 Other Individual Rights	20	1	0	0	0	3	0	0	24
21 Employment Discrimination	21	2	0	0	0	0	0	0	23
39 Other Family	18	1	1	0	0	1	0	2	23
42 Neglected/Abused/Dependent	20	0	0	0	0	0	1	0	21
29 Other Employment	20	0	0	0	0	0	0	0	20
07 Public Utilities	10	6	0	0	0	0	0	1	17
59 Other Health	14	1	0	0	2	0	0	0	17
52 Medicare	11	3	1	0	0	0	0	0	15
99 Other Miscellaneous	11	3	0	0	0	0	0	0	14
22 Wage Claims and Other FLSA Issues	8	4	0	0	0	0	0	0	12
72 Social Security (Not SSDI)	6	2	0	0	0	0	0	2	10
36 Paternity	6	0	0	3	0	0	0	0	9
94 Torts	5	3	0	0	0	0	0	1	9
23 EITC (Earned Income Tax Credit)	0	0	3	1	3	0	0	1	8
34 Name Change	4	1	0	0	0	2	0	1	8

2017 Case Statistical Report

<u>Legal Problem Code</u>	<u>F - Negotiated</u>		<u>G - Negotiated</u>		<u>H -</u>	<u>IA -</u>	<u>IB -</u>	<u>L -</u>	<u>Totals</u>
	<u>A - Counsel and Advice</u>	<u>B - Limited Action (Brief Service)</u>	<u>Settlement w/out Litigation</u>	<u>Settlement w Litigation</u>	<u>Administrative Agency Decision</u>	<u>Uncontested Court Decision</u>	<u>Contested Court Decision</u>	<u>Extensive Service</u>	
93 Licenses (Drivers, Occupational, and Others)	5	3	0	0	0	0	0	0	8
35 Parental Rights Termination	6	0	0	0	0	0	1	0	7
06 Loans/Installment Purchases (Not Collections)	5	1	0	0	0	0	0	0	6
12 Discipline (Including Expulsion and Suspension)	5	1	0	0	0	0	0	0	6
04 Collection Practices / Creditor Harassment	3	1	0	0	0	0	1	0	5
16 Student Financial Aid	3	1	0	0	0	0	0	0	4
55 Private Health Insurance	3	1	0	0	0	0	0	0	4
65 Mobile Homes	4	0	0	0	0	0	0	0	4
77 Veterans Benefits	3	1	0	0	0	0	0	0	4
68 Mortgage Predatory Lending/Practices	3	0	0	0	0	0	0	0	3
85 Civil Rights	3	0	0	0	0	0	0	0	3
43 Emancipation	2	0	0	0	0	0	0	0	2
41 Delinquent	1	0	0	0	0	0	0	0	1
56 Long Term Health Care Facilities	1	0	0	0	0	0	0	0	1
71 TANF	1	0	0	0	0	0	0	0	1
79 Other Income Maintenance	1	0	0	0	0	0	0	0	1
82 Mental Health	1	0	0	0	0	0	0	0	1
Total	3,706	578	135	300	86	598	306	561	6,270

By Substantive Problem Code

<u>Category</u>	<u>Number</u>	<u>Percent</u>
Consumer	628	10.02%
Education	192	3.06%
Employment	218	3.48%
Family	2934	46.79%
Juvenile	346	5.52%
Health	218	3.48%
Housing	778	12.41%
Income Maintenance	298	4.75%
Individual Rights	325	5.18%
Misc.	333	5.31%
	6270	100.00%

Percent of clients identifying
as Domestic Violence
Survivors

26.90%

Total Number of Household
Members Assisted

15,746

Total Number of Children in
Households

7,237

Pro Bono Case Closures

Number Closed

2017

384

2016

509

2015

613

Percent **Decrease** from
Previous Year

24.60%

17%

N/A

Amounts Avoided/Recovered

Total

2017
\$4,223,976.00

2016
\$7,355,707.00

2015
\$5,193,757.00

Percent Change from Previous
Year

-43%

42%

N/A

Cases Open on a Certain Date

4-Mar-18

01-09 Consumer: 218
10-19 Education: 54
20-29 Employment: 89
30-39 Family: 528
40-49 Juvenile: 86
50-59 Health: 55
60-69 Housing: 172
70-79 Income Maintenance: 93
80-89 Individual Rights: 83
90-99 Misc: 109

Total Open: 1,490

Assigned Program

Consumer: 250
Domestic Violence: 399
Economic Justice: 177
Housing: 214
LITC: 53
Medical-Legal Partnership: 159
Order of Protection: 2
Pro Bono: 229
Staff: 4

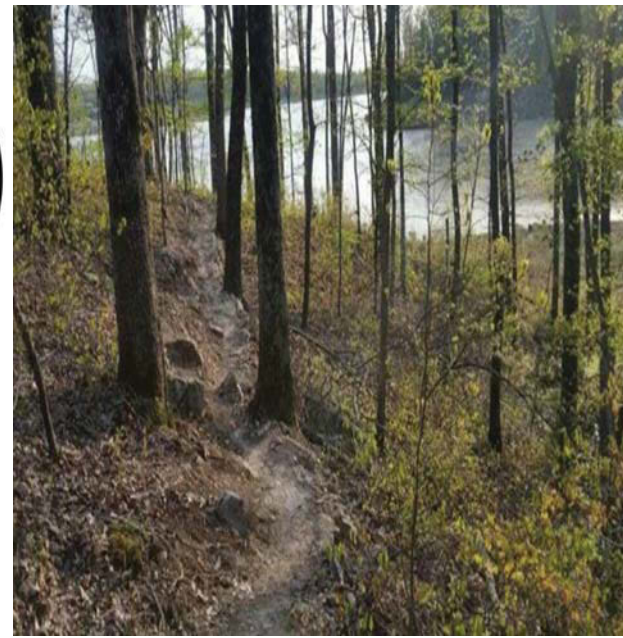
4-Mar-17

01-09 Consumer: 200
10-19 Education: 56
20-29 Employment: 95
30-39 Family: 592
40-49 Juvenile: 78
50-59 Health: 84
60-69 Housing: 150
70-79 Income Maintenance: 71
80-89 Individual Rights: 97
90-99 Misc: 105

Total Open: 1,528

Assigned Program

Consumer: 255
Domestic Violence: 426
Economic Justice: 147
Housing: 174
LITC: 74
Medical-Legal Partnership: 144
Pro Bono: 299
Staff: 9



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10 a.m.



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www.jonesboro10k.com or stearnsracetiming.com

Register at <http://my4.raceresult.com/88846/>

Trail Running or Hiking-4.2 Miles



Law Day Running Festival directly benefits Legal Aid as it serves thousands of low-income Arkansans.

Project Abstract

Legal Aid of Arkansas, Inc. is requesting \$125,000.00 under the FHIP Education and Outreach Initiative general component (FHIP-EOI). Legal Aid will use its grant to affirmatively further fair housing in Arkansas by providing comprehensive fair housing education and outreach services throughout Arkansas. Activities will include: presentations for public housing authorities, homeless shelters, and other community partners, development of informational materials including videos and interactive documents (in English, Spanish, and Marshallese) to assist members of the public with filing a complaint with HUD, and the development and launch of an electronic screener that will target fair housing issues among the patient populations at Legal Aid's network of medical-legal partnerships.

Spring Break on the Road to Justice 2018



- ✓ Arrive in West Memphis at noon on March 19th for orientation and training.
- ✓ The focus will be on Fair Housing. Students will be trained to conduct Fair Housing test, then conduct live test by both phone and in person. Students who perform well will be given the opportunity to continue as paid testers for Legal Aid's Fair Housing program.
- ✓ Learn first-hand about the dire poverty conditions in East Arkansas.
- ✓ Debrief on Wednesday afternoon and be released at 3 p.m. to enjoy the balance of spring break.
- ✓ A minimum of 16 hour pro bono service opportunity provided.
- ✓ Expenses paid include mileage, lodging, and per diem per Legal Aid of Arkansas policies. Dinner Monday night in Memphis with Legal Aid Staff Attorneys and Management.
- ✓ Submit resume to Lee Richardson, Executive Director, at richardson@arlegalaid.org.



Join us for a spring break you will never forget!! Our filmed spring break project was filmed by one of the students and can be viewed at the following

link: <https://www.facebook.com/arlegalaid/videos/1582488975161648/>

BONUS

Students who want to dedicate their entire spring break to service can also participate in a Wills/End of Life Clinic in Clinton, Arkansas on March 22nd from 10-2 p.m. Lodging provided in Little Rock/Conway Wednesday night. Earn an additional 4 hours pro bono service!



CHANGES ARE COMING TO ARKANSAS WORKS

Will your family be affected?

1

IS YOUR FAMILY COVERED BY ARKANSAS WORKS?

This program goes by several names, including Obamacare, the Private Option, and Medicaid Expansion. If you have Blue Cross, Ambetter, or QualChoice and you pay \$0 or \$13 per month in premiums, then you likely have Arkansas Works. If this applies to you, you should be aware of big changes that may affect your coverage. This does not apply to people receiving SSI Medicaid or ARKids.

2

DO YOU WORK OR VOLUNTEER 80 HOURS PER MONTH?

If you are under age 50, ***you will have to go online every month*** to tell DHS that you are working or volunteering at least 80 hours per month or that you meet an exemption. If you forget to tell DHS or don't work/volunteer enough for 3 months out of the year, you could lose coverage for the rest of the year.

3

DO YOU MEET ANY OF THE "EXEMPTIONS" FROM THE WORK REQUIREMENTS?

Here are a few of the most common situations where people may be exempt from the work requirements:

- Caring for a child
- Going to school full-time
- Getting unemployment
- Having a temporary serious medical condition

Exemptions only last a short time. You can keep using the same one as long as it applies, but ***you have to tell DHS again by going online.***

FOR MORE INFORMATION CONTACT



LEGAL AID *of* ARKANSAS

Equal Access to Justice

1-800-967-9224 | arlegalaid.org | [@arlegalaid](https://twitter.com/arlegalaid)

Arkansas Blog

[Archives](#) | [RSS](#)

Previous article
[KATV reports on LRPD evaluation of respo...](#)

Getting ready for the new Medicaid work requirement. Legal Aid offers help

Posted By Max Brantley on Wed, Mar 7, 2018 at 7:29 AM

[Keep Your Coverage: Changes to Arka...](#)
Posted by [Legal Aid of Arkansas, Inc.](#)
1,689 Views

Senate approval yesterday of Gov. Asa Hutchinson's desire to require work in return for Medicaid benefits was the major hurdle to adoption of the plan.

The House is expected to approve it and the rule could take effect as early as June 1, the governor has said, unless a legal challenge is mounted.

So it is not too soon for advocates for the poor to begin putting out the word on how to ensure that health coverage continues for people in the targeted population of almost 40,000.

Legal Aid of Arkansas wants to make sure people know about the changes and what to do to maintain coverage.

The video I've posted at top explains the changes. You can also see it on their Facebook page.

Here, too, is a flyer with basic information.

Legal Aid also will provide people to talk to groups about the changes. The talks can be as short as 10 minutes up to 45 minutes. They can also provide people who speak Spanish and Marshallese.

It's a good place to again mention Ernest Dumas' column on the meanness of this proposal, its cost and the likelihood that the undeserving will be punished by a bureaucratic morass intended to reduce government

expenditures on poor people.

Here, too, are some answers to key questions compiled by Legal Aid.

click to enlarge



1 IS YOUR FAMILY COVERED BY ARKANSAS WORKS?
This program goes by several names, including Obamacare, the Private Option, and Medicaid Expansion. If you have Blue Cross, Ambetter, or QualChoice and you pay \$0 or \$13 per month in premiums, then you likely have Arkansas Works. If this applies to you, you should be aware of big changes that may affect your coverage. This does not apply to people receiving SSI Medicaid or ARKids.

2 DO YOU WORK OR VOLUNTEER 80 HOURS PER MONTH?
If you are under age 50, **you will have to go online every month** to tell DHS that you are working or volunteering at least 80 hours per month or that you meet an exemption. If you forget to tell DHS or don't work/volunteer enough for 3 months out of the year, you could lose coverage for the rest of the year.

3 DO YOU MEET ANY OF THE "EXEMPTIONS" FROM THE WORK REQUIREMENTS?
Here are a few of the most common situations where people may be exempt from the work requirements:

- Caring for a child
- Going to school full-time
- Getting unemployment
- Having a temporary serious medical condition

Exemptions only last a short time. You can keep using the same one as long as it applies, but **you have to tell DHS again by going online.**



Tags: Arkansas Works, Medicaid, work requirement, Legal Aid of Arkansas, Asa Hutchinson., Image

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COMMENTS

 Caregiver for a parent doesn't get the exemption?

report 2 likes, 0 dislikes  like  dislike

Posted by dimplasm on 03/07/2018 at 10:02 AM 

 I'm sure these legislators pushing for a work requirement aren't talking about easy jobs, like the aforementioned legislators have. They're probably talking about tough, manual labor work, like they haven't done, for many years, if EVER! Working hard on a farm in high school is a lot different from trying the same into your 40s and beyond.

Here's a photo of Bob Ballinger.



<https://goo.gl/images/12PDcK>

Tell me if you think he could manage 20 hours a week of the type of physical labor he expects Medicaid patients to do? I'm willing to bet that most Medicaid patients would welcome spending 20 hours a week sitting in a climate controlled office, in an overstuffed leather chair found in a typical Legislator's or Lawyer's office.

Perhaps a part of Arkansas Works legislation we require 80 hours/month of similar physical labor from our lawmakers that they expect from their constituents. I've been to the State Capitol enough to see the janitorial staff and grounds keepers to know that there's plenty of opportunity for them to display their ability to handle what they want the sick poor folks to handle between dialysis treatments, etc.

If you'd like to get a small glimpse into the life of people who have to rely on welfare, take a listen to this episode from This American Life. It's an eye opener.

<https://www.thisamericanlife.org/490/trend...>

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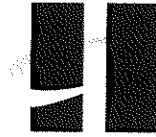
Posted by Rutrow on 03/07/2018 at 1:37 PM

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Heffler Claims
Group

February 22, 2018

Legal Aid of Arkansas
Lee Richardson
714 South Main
Jonesboro, AR 72401

Re: *Liberty Refund Anticipation Loan Litigation*
U.S. District Court, Northern District of Illinois
Case No.: 1:12-cv-02949 (N.D. Ill.)

Dear Mr. Richardson,

Pursuant to the Settlement Agreement and Court Order in the above referenced case, enclosed is check number 100197 dated today in the amount of \$25,839.07 payable to Legal Aid of Arkansas as the cy pres award of the remaining funds.

If you have any questions, please contact me directly at (267) 765-7415.

Sincerely,

Mike Hamer
Heffler Claims Group
Settlement Administrator

Enclosure

1515 Market Street, Suite 1700 ■ Philadelphia, PA 19102 ■ 215.665.8870 ■ Fax 215.665.0613

California | New York | Oklahoma | Oregon

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UNITED STATES DISTRICT COURT
FOR THE NORTHERN DISTRICT OF ILLINOIS

IN RE: LIBERTY REFUND ANTICIPATION)	MDL No: 2334
LOAN LITIGATION)	
) No: 1:12-cv-02949-JBG
This Document Relates to:)	
All Cases)	Honorable Joan B. Gottschall
_____)	

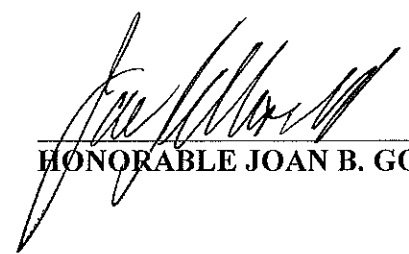
PROPOSED ORDER REGARDING CY PRES DISTRIBUTION

WHEREAS, the parties Joint Motion To Permit Final Distribution Of Remaining Settlement Fund To Cy Pres Recipient is before the Court. The Court has reviewed (1) The Joint Motion to Permit Final Distribution of Remaining Settlement Funds to *Cy Pres* Recipients, (2) Joint Declaration of Hank Bates and Kenneth J. Grunfeld Concerning Proposed *Cy Pres* Recipients, (3) Third Supplemental Declaration of Settlement Administrator, (4) Declaration of Michael D. Leffel; and (5) all other pleadings and matters of record.

NOW, THEREFORE, IT IS HEREBY ORDERED:

1. The parties' Motion is **GRANTED**. For the reasons stated in the parties' Motion and supporting declarations, the remainder of the Settlement Fund shall be paid in equal amounts to the following ten entities as the *cy pres* designees: (1) LAF (formerly the Legal Assistance Foundation of Metropolitan Chicago); (2) Legal Aid of Arkansas; (3) the Justice Gap Fund; (4) the Florida Bar Foundation; (5) Maryland Legal Aid; (6) Mid-Minnesota Legal Aid Foundation; (7) Legal Services NYC; (8) Legal Aid of North Carolina; (9) the Community Tax Law Project; and (10) Legal Action of Wisconsin.

DATED: Jan 16 2018



HONORABLE JOAN B. GOTTSCHALL

LEGAL AID OF ARKANSAS OFFICE DIRECTORY

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Legal Aid of Arkansas
Organizational Chart
 March 11, 2018

Lee Richardson
 Executive Director

