Legal Aid of Arkansas Board of Directors Packet

June 5, 2021
Board of Directors Meeting

June 5, 2021 | 9:00 AM

Location

In Person
Legal Aid of Arkansas West Memphis Office
310 Mid-Continent Plaza, Suite 420
West Memphis, Arkansas 72301

Virtual

Zoom link
Agenda

1 Call to Order (Board Chair or Designee)
2 Meeting Approval of Minutes for March 13, 2021
3 Independent Audit Report (Yoakum, Lovell & Company)
   a. 2020 Financial Statement
   b. IRS Form 990
4 Financial Report (Mr. Bowman)
   a. April 2021 Detailed Report
   b. April Final Revenue Expenditures
5 Update Financial Accounts (Ms. King)
6 Resolution Supporting Adoption of Rule 8.4 (g) of the Model of Rules of Professional Conduct (Mr. Richardson)
7 Updates to Personnel Policy Manual and Pay Scale (Ms. King & Mr. Richardson)
   a. Section 3010 - Section Policy - New Employees Information
   b. Section 3080 - Disciplinary Standards and Actions
   c. Section 3090 - Employee Evaluations
   d. Section 5050 - Parenthood Leave
   e. Section 5070 - Flex Time
   f. Section 6015 - Retirement Funds
   g. Section 6040 - Loan Repayment Assistance Plan
   h. Section 7080 - Relocation Expenses
   i. Addendum - Pay Scales
Agenda

8  Legal Needs Assessment &
    Strategic Plan (Mr. Richardson & Ms. Goolsby)

9  Litigation Update (Mr. De Liban)

10 Director's Report (Mr. Richardson)
    a. Staff Introduction
    b. COVID Update
    c. LSC Update:
       i. Tier One Recommendations
       ii. Carryover
       iii. Biden Fact Sheet
    d. Case Statistical Report
    e. Annual Report
    f. Statewide Conference October 13-15
    g. Inclusion and Diversity Training
    h. Office Updates
    i. Staff Updates

11 Old/New Business (Boar Chair or Designee)

12 Adjournment (Board Chair or Designee)